

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD ON
TUESDAY 3rd DECEMBER 2024 AT 7.00PM AT MILLFIELDS PAVILION**

PRESENT:

Cllr A Whyte (Chairman)
Cllr R Fountain
Cllr S Mortlock
Cllr J Neish
Cllr C Pearce
Cllr M Williamson

IN ATTENDANCE:

Miss J Bowd (Parish Clerk)
CCC Cllr K Reynolds.

There was no members of the public present.

111. Apologies.

To receive and accept Apologies for Absence.

Cllr D Jackson – personal
Cllr E McNeill – personal
Cllr E MacPherson-personal
District Councillor P Hodgson – Jones - personal

112. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

Cllr C Pearce – Item 120.4 & 5 – Pecuniary – wife is a member of staff
Cllr R Fountain – Item 120.8 & 121.1 – Non-Pecuniary – Village Hall Trustee
Cllr Whyte – item 120.3 Pecuniary Chairmans allowance
Cllr Mortlock -item 120.11 – Pecuniary husband has quoted.
Cllr Mortlock item 126.1 – pecuniary husbands' company has been a sponsor of NUFC.

113. Minutes.

(i) To confirm the Minutes of the Meeting held on 26th November 2024.

Resolved: That the minutes of the meeting held on 26th November 2024 be signed as a true and correct record (Prop Cllr Whyte, 2nd Cllr Neish) All in favour.

114. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

None

115. Policing

115.1 Neighbourhood Policing Team – Any Issues and Concerns.

Cllr Williamson commented on the “coffee with a cop” session on 28th November 2024 which in his opinion went well

Cllr Fountain asked if any items of interest were raised. Clerk confirmed that Police were pleased and suggested a return visit in 6 months' time.

116. District and County Councillor Reports.

To receive verbal reports from district and county councillors.

CCC Cllr K Reynolds reported that the last stage of the road safety audit on Bluntisham Road

has now been completed. The engineer is now talking to David Wilson Homes. The report will be made available to the Parish Council shortly. Highways have advised that they will place the manhole in Church Street into the programme of works for the next financial year.

A1307 speed limit will remain at 40mph until repairs to barrier take place following a fatal accident 15 months ago.

Cllr Neish commented that the restriction has been in place for 4 years and signs state flooding but no evidence of this.

Cllr Mortlock asked if the verge maintenance survey was linked to more cuts and should the Parish Council negotiate a fee for doing CCC works.

Cllr Reynolds agreed it was worth asking.

Cllr Reynolds also spoke to say that he is working on a proposal to get a member's budget which members could spend within their ward on emergency works. This is ongoing.

District Councillor J Neish advised that the mayoral precept is increasing by 4.99%.

HDC have secured another successful fly tipping prosecution.

Cllr Neish also reported that he has provided feedback to HDC on the complexities of the local plan consultation and thanked the Clerk for registering the Parish Council comments.

A141 St. Ives improvement scheme: local members have not been kept in the loop. He will follow next steps closely.

117. Committees.

To note the following draft minutes.

- (i) Planning & Finance 19th November 2024.

Noted

- (ii) Environment 19th November 2024.

Noted

- (iii) Consultation 19th November 2024.

Noted

118. To note the resignation of Cllr A Holloway.

Clerk was asked to write.

Noted

119. Clerk's Report.

To receive written report.

Meeting Dates: –

Full Council – 7th January 2025

Committees – 21st January 2025

Items to report.

- Interest rate reductions advised from Cambridge Building Society and Co-Operative bank.
- Christmas Bazaar Saturday 7th December 2024.
Council will have a stall.
Clerk & Assistant will be attending but would welcome support from Councillors, stall will be promoting "becoming a Councillor"
- Office will close Friday 20th December 2024 and reopen Thursday 2nd January 2025.

120. Finance and Risk.

- 120.1 To approve payments made within the Clerks delegated powers.
£120.00 B Mutter

Resolved: That the payment be approved (Prop Cllr Williamson 2nd Cllr Mortlock) All in favour.

- 120.2 To approve accounts for payment made for the period 5th November 2024 - 3rd December 2024

Resolved: That the accounts for payments made for the period 5/11/24 – 3/12/24 totalling £19571.22 be approved. (Prop Cllr Pearce, 2nd Cllr Williamson) All in favour.

Cllr Whyte leaves 7.25pm

- 120.3 To approve accounts for payment to be made on 5th December 2024

Resolved: That the following payments: Mr A Whyte, Charimans Allowance, 3rd Quarter - £75.00, Ben Burgess, X354 collection & investigation of fault, Inv. No. 973824 - £101.39, Stark Building Materials UK Limited (Jewson), Fence post, Inv. No. 3402/01287584 - £53.04, Wicksteed, fixing caps, Invoice No: 0000827020 - £13.42, ESPO, Bin Bags, stationery, etc. Invoice no. 7550201 - £142.62, Function 28, Website fees, Invoice No. 16301 - £36.00, Green Room Gardens, Christmas Tree, Invoice No. 226 – £460.00, Bryan Mutter, tree work, Invoice No. 24102 - £120.00, KTS £94.89 Richard Laborne, refund of Garden Plot deposit Plot 1b - £50 totalling £1146.36 be approved. (Prop Cllr Williamson, 2nd Cllr Neish) All in favour.

Cllr Whyte returns 7.26pm

Cllr Pearce leaves 7.26pm

- 120.4 To approve salaries payment on Friday 20th December 2024.

Resolved: That the salaries payment date of Friday 20th December 2024 be approved. (Prop Cllr Neish, 2nd Cllr Williamson) All in favour

- 120.5 To approve salaries for December 2024.

Resolved: That salaries for December totalling £4357.27 and NI £915.61 be approved (Prop Cllr Williamson 2nd Cllr Mortlock) All in favour

Cllr Pearce returns 7.28pm

- 120.6 To note the budget report as at 3rd December 2024.

Noted

- 120.7 To note the bank reconciliation as at 31st October 2024

Noted

- 120.8 To approve invoking clause 3.13 of village hall lease and nominate Councillors to arrange landlord inspection.

Resolved: That the Clerk issue notice to trustees that the building is to be inspected. (Prop Cllr Neish 2nd Cllr Williamson) 5 in favour 1 abstention.

Resolved: That Cllr Whyte and Cllr Mortlock be nominated to carry out the inspection. (Prop Cllr Neish 2nd Cllr Williamson) 5 in favour 1 abstention.

- 120.9 To approve staff attendance on Memorial inspection workshop April 2025.

Resolved: That both the Clerk and Assistant to the Clerk attend at a cost of £195 per person. (Prop Cllr Pearce 2nd Cllr Williamson) All in favour.

- 120.10 To consider purchase of MVAS for installation Back Lane Holywell and agree location.

Concern was raised over possible light nuisance.

Cllr Morlock felt the only possible location was on Mill Way.

Cllr Neish wondered if sign can be turned off overnight.

Cllr Fountain saw no merit in the scheme.

Resolved: Clerk to write to residents affected by the suggested locations to seek comments. Matter to then be taken back to Council for further debate. (Prop Cllr Mortlock 2nd Cllr Pearce) 5 in favour 1 against.

Cllr Mortlock left 7.37pm

- 120.11 To consider quotes for guardrails Overcote Lane Car Park.
4 Quotes provided.
Discussion took place over like for like quotes as there was a wide variance.
Resolved; Clerk to check with Huntree fencing make of barrier, siting on kerb with no gap, additional cost for replacement of missing kerbs.
If price has changed take back to next meeting.

Cllr Mortlock returns 7.50pm

- 120.12 To approve renewal of Clerks SLCC membership due 1st January 2025.
Resolved: That the renewal of Clerks SLCC membership due 1st January 2025 be approved. (Cllr Neish, 2nd Cllr Williamson) All in favour.
- 120.13 To note the new .gov email addresses and consider engaging KTS Computers to assist with set up.
Noted

121.Village Hall.

Cllr Fountain leaves 8.04pm

- 121.1 To consider the request from Village Hall Trust to hold NFest 2025 on the playing field, Overcote Lane.

Resolved; That the request be approved subject to completion of application form and provision of risk assessment. (Prop Cllr Neish 2nd Cllr Williamson) All in favour.

Cllr Fountain returns 8.06pm

- 121.2 To consider letter from Village Hall Trust regarding the bollards Overcote Lane Car Park.
Cllr Whyte confirmed that the manufacturers specification states that these are for outside use. Cllr Neish did not perceive a major problem but agreed that the holes may need cleaning out occasionally.
Cllr Fountain felt that the bollards should be set into "humps" and that a drain should be installed to take water away.
Resolved: That the situation be monitored but no action at this time (Prop Cllr Neish 2nd Cllr Williamson) 4 in favour 2 abstentions

122. Planning.

- 122.1 To consider the following application(s) received.

- (i) Application Reference: 24/02193/TRCA
Willow - remove
Land At Holywell Front Holywell

Resolved: That the no comment be made on the application as the Parish Council is the applicant. All in favour

- 122.2 To note the following applications that have been approved:

- (i) Application ref:24/01551/FUL Removal of existing living wall within feature panel frame at the main store elevation and replacing this with a timber panel installation within the existing feature panel frame.

W M Morrison Supermarket Needingworth Road St Ives PE27 4NB.

Noted

- (ii) Application ref: 24/01679/HHFUL Single storey side extension, new garage door and Windows
Hunters Moon Back Lane Holywell St Ives PE27 4TG

Noted

123. Community engagement

- (i) To receive an update from working party re VE Day 2025.
Nothing to report.
- (ii) To consider application for LHI BID 2025/26.
Cllr Mortlock spoke regarding the speeding issues on Overcote Lane, stating that an accident will happen and suggested a flashing warning sign.
It was agreed that the Clerk would look into this as a privately funded scheme.
No LIH BID to be submitted.
- (iii) To consider HDC proposal for small electrical recycling bin.
A discussion took place regarding location within the car park Overcote lane
Resolved; That a type 3 bin be applied for with it being sited somewhere near the clothing bank (Prop Cllr Pearce 2nd Cllr Williamson) All in favour.
- (iv) To consider a PFHI project for Bluntisham Road Needingworth.
Cllr Whyte reminded those present that Council is yet to see the CCC Road safety audit.
Resolved: That in principle this is something Council can see the benefit of. Clerk to discuss with CCC Highways and bring back to Council. Payment from CIL if proceeds. (Prop Cllr Neish 2nd Cllr Mortlock) All in favour.
- (v) To note the comments from the Parish Council surgery 14th November 2024.
Noted
- (vi) To consider the continuation of Parish Council surgeries in 2025.
It was agreed that the surgeries should continue.
- (vii) To consider request to place nativity trail posters on lamp posts around the village.
Resolved: That the request be approved subject to them being removed after Christmas (Prop Cllr Whyte 2nd Cllr Pearce) All in favour.

124. Environment.

124.1 To consider CCC - Verge Maintenance Survey and agree the return.

Clerk provided copy of map showing areas involved and a list of sites currently cut by the Parish Council.

Cllr Whyte asked if the Parish Council insurers are aware of staff carrying out work on CCC Land. Clerk said she did not think so but that this would be looked into.

Cllr Neish said he would like to see the top of Willow Green cut by Parish Council.

Cllr Pearce suggested the footpath between Needingworth and Holywell.

Clerk spoke to say that she was disappointed that the public rights of way have not been included in the survey.

Resolved; That the Clerk contact CCC to ask how much contractors get paid and say that the Parish Council might consider becoming a contractor for the areas listed. (Prop Cllr Neish, 2nd Cllr Pearce) All in favour.

125. To consider applications for co-option.

2 applications.

Resolved; That Mr G Norman be co-opted onto the Parish Council (Prop Cllr Whyte, 2nd Cllr Pearce) All in favour.

Resolved; That Mrs C Norman be co-opted onto the Parish Council (Prop Cllr Whyte, 2nd Cllr Pearce) All in favour.

126. Millfields.

- (i) To consider matters relating to the use of Millfield's by NUFC & Needingworth Colts

Cllr Mortlock spoke about the issues with parking along Mill Way at the weekend and the associated chaos. She suggested less pitches in 2025/26 may be a solution.

Cllr Whyte agreed stating that there were only 4 cars in the school car park.

Cllr Neish suggested a need to advise of reduced pitches if problem persists.

Cllr Whyte suggested more staggering of start times. This is a health and safety issue making the road dangerous.

Clerk asked for consideration of the use of 11x11 pitches as the one by the cricket square is getting badly damaged.

Resolved: That the colts be advised that the school car park must be used not just opened for use. If a solution cannot be found, then the number of pitches available will be reduced next season and number of games restricted.

Also, that 11x11 pitches must be used in rotation or Council may have to close the one by the cricket wicket. (Prop Cllr Pearce 2nd Cllr Whyte) All in favour.

Seniors: Clerk to arrange for new signs for shower doors – no boot washing. Also to write asking for more consideration when using the pavilion.

127. Correspondence.

To receive correspondence and agree **any actions:**

- (i) To consider request from non-resident for purchase of burial plot in Mill Way cemetery. Members were reminded of the regulations.
Resolved: That the request be declined. (Prop Cllr Whyte 2nd Cllr Fountian) All in favour.
- (ii) To note ofsted report for Holywell C of E primary school.
Noted
- (iii) To consider requirement for housing needs survey to be updated.
Cllr Neish felt this would be a good idea as it can be used when considering future planning.
Cllr Williamson felt that it was a waste of time.
Cllr Pearce spoke to say that the last rural exemption site some when outside the village when allocated.
Clerk spoke to say that the questions in any survey need to reflect the true situation regarding the likelihood of having a home allocated.
Resolved: that The Clerk investigate how much a survey will cost and then bring back to Council (Prop Cllr Neish 2nd Cllr Mortlock) 4 in favour 2 abstentions.

128. Items to report (for information only and not for resolution)

- Cllr Mortlock wished all present a Happy Christmas
- Cllr Neish advised that Milton tip is to be refurbished as a result Bluntisham tip will be appointment only. More information to follow.
- Cllr Fountain advised that the plans for the village hall extension should be available in next few weeks.
- Clerk advised that the office will be closed Monday 9th December 2024.
- Clerk also advised that HDC have given an indicative tax base of 1101.6. As a tax base of 1107 had been used in the budget meeting this will increase a Band D to £128.18

Being no further business the meeting closed 9.16pm