

**MINUTES OF THE ENVIRONMENT COMMITTEE HELD ON
TUESDAY 21st JANUARY 2025 AT 7.45PM AT MILLFIELDS PAVILION**

PRESENT:

Cllr D Jackson
Cllr E McNeill
Cllr S Mortlock (Chairman)
Cllr A Whyte

IN ATTENDANCE:

Miss J Bowd (Parish Clerk)
There were no members of the public present.

41. To receive Apologies for Absence.
Cllr C Norman – personal
Cllr G Norman - personal
42. To Receive Declarations of Interest relating to items on the agenda.
None
43. To approve Minutes of Meeting held on 19th November 2024.
Resolved: That the minutes be signed as a true and correct record. (Prop Cllr Whyte, 2nd Cllr McNeill) 3 in favour 1 abstention.
44. Garden Plots.
 - 44.1 To receive an update on general matters relating to the garden plots.
Clerk confirmed that the 1 available plot had been let earlier in the day.
Noted
 - 44.2 To consider replacement gate for allotment plots.
Clerk explained that the contractor awarded the work did not hold public liability insurance hence the matter was back before the committee.
Resolved: That more quotes are sought and brought back to the committee (Prop Cllr McNeill, 2nd Cllr Whyte) All in favour.
45. To consider quotes for the removal of Ivy – Rear of Needingworth village hall.
Brought back as directed to allow members more time to consider the request.
Resolved: That C Vince quote of £425 plus VAT be accepted. Work to commence ASAP. (Prop Cllr Whyte, 2nd Cllr Mortlock) All in favour.
46. To consider possible requirement for works to trees common land Holywell Front and consider quotes.
3 quotes provided.
Cllr Whyte spoke to say that apart from the tree with a rotten trunk the rest appear to be in good condition as supported by the most recent tree survey.
Resolved: That quote from Green Room Gardens of £442 plus VAT be accepted to fell the willow with decayed trunk. The remaining works to be reconsidered in Autumn. (Prop Cllr Whyte, 2nd Cllr McNeill) All in favour.
47. To consider quote from CCC Highways for PFHI – Signage Holywell Front.
Clerk was asked to bring back after enquiring about the cost of granite boulders.
Cllr Mortlock spoke to say that she felt that the advice of CCC Highways should be taken.
Boulders not on the agenda. She will go take a look at the requirements and then take to full Council with the PFHI cost which is to come from CIL.
Clerk advised Bannolds have quoted £330 per ton. Free delivery.
Cllr Whyte agreed to go to Bannolds to obtain a more accurate costing.
Resolved: That the quote from CCC Highways £1330.65 be accepted subject to full Council ratification that CIL can be used. (Prop Cllr Mortlock, 2nd Cllr McNeill) All in favour.
48. Cemetery
 - (i) To consider quotes for the annual maintenance of Leylandii hedge Mill Way cemetery.
4 contractors approached; 2 quotes received.
Councillors were advised that a more radical solution will need to be found for 2026 as the hedge now encroaches on the headstones.
Resolved: That the quote from Green Room Gardens of £1712 plus VAT be accepted. (Prop Cllr Whyte, 2nd Cllr McNeill) All in favour.

(ii) To consider quotes for tree works on border with garden plots.

4 contractors approached; 2 quotes received.

Resolved: That the quote from Green Room Gardens of £362.00 plus VAT be accepted. (Prop Cllr Whyte, 2nd Cllr Mc Neill) All in favour.

49. Items to report.

None.

There being no further business the meeting closed at 8.15 pm

Chairman

Date