

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL
Needingworth Village Hall, Overcote Lane,
Needingworth, St Ives. PE27 4TU.

Wednesday 30th April 2025

To all members of the Council, you are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held at Millfield's on Tuesday 6th May 2025 at 7.00pm for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

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1. Election of Chairman.

1.1 To elect a Chairman for 2025/26

1.2 To receive Chairman's Declaration of Acceptance of Office

2. Apologies.

To receive and accept Apologies for Absence.

3. Election of Vice Chairman.

3.1 To elect a Vice – Chairman for 2025/26

4. Parish Council Committees.

4.1 To approve members of the Parish Council Committees 2025/26

5. Parish Council Representatives on Outside Bodies.

5.1 To nominate Parish Council Representatives to outside bodies for 2025/26

6. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

7. Minutes.

(i) To confirm the Minutes of the Meeting held on 1st April 2025.

8. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

9. District and County Councillor Reports.

To receive verbal reports from district and county councillors.

10. Committees.

To note the following draft minutes.

(i) Leisure Facilities 15th April 2025.

(ii) Planning & Finance 15th April 2025.

11. Clerk's Report.

To receive written report.

12. Finance and Risk.

12.1 To approve accounts for payment to be made on Thursday 8th May 2025.

12.2. To approve accounts for Payment made for the period 1st April 2025 – 8th May 2025.

12.3 To note the budget report as at 28th April 2025.

- 12.4 To note the bank reconciliation as at 31st March 2025 and 29th April 2025.
- 12.5 To review the landlord reinspection report of the village hall and agree next actions.
- 12.6 To receive minutes and budget of VE Day 80 meeting 23rd April and approve payments.
- 12.7 To note Function 28 is now a trading name of Core Synergy Ltd.
- 12.8 To consider purchase of replacement ride on mower.
- 12.9 To note the email from CCC regarding the purchase of land Mill Way Needingworth and to agree purchase price, appoint solicitor and approve heads of terms.
- 12.10 To approve the transfer of £50,000 from Co-op current account to co-op reserve account.

13. Planning.

13.1 To note the following applications that have been received:

- (i) Application ref: 25/00667/FUL Demolition of agricultural barn and erection of self-build dwelling including relocation of vehicular access.
Land North West Of The Pastures Conger Lane Holywell.
- (ii) Application ref: **25/00744/CLED** Enterprise House, adjacent to The Laburnhams, has been used by Pro Care UK as a commercial office (Class E) for in excess of 10 years.
Enterprise House Bluntisham Road Needingworth St Ives PE27 4TA.
- (iii) Application ref: **25/00654/FUL** Change of use of shepherds hut (currently ancillary use) for use as Airbnb/short term holiday accommodation in connection with the main dwelling
Wild Croft Holywell Front Holywell St Ives PE27 4TG

13.2 To note the following applications that have been approved:

- (i) Application ref :25/00255/FUL The partial removal of the roof and dormer window to create a balcony at each of the existing dormers.
James Hall Parsons Green St Ives PE27 4AA
 - (ii) Application ref: 25/00241/HHFUL Repair/replace a road frontage low brick wall with access steps to the above property (part retrospective)
Goodyers Farm Holywell Front Holywell St Ives PE27 4TG.
- 13.3 To note the planning appeal re application 24/00594/ful and consider Councils comments in line with letter dated 11th April 2025.
- 13.4 To consider further information and any comments re application ref. 25/00069/FUL.
Change of use to self-storage yard (Use Class B8)
The Barn Overcote Lane Needingworth St Ives PE27 4TN

14. Community Engagement.

- 14.1 To consider the comments from Parish Council surgery 10th April 2025.
- 14.2 To consider offer of working with Community payback service.

15. Policy.

To review and approve the following documents: -

- (i) Parish Council structure.
- (ii) Standing orders
- (iii) Financial regulations.

16. Correspondence.

To receive correspondence and agree any actions: -

- (i) To note the email regarding the funding for the school MUGA project.
- (ii) To consider the correspondence from Houghton & Wyton PC including CPRE Campaign.
- (iii) To consider email from resident regarding HDC and planning application Lodel Farm
- (iv) To consider Offer of Public Open Space - land off Bluntisham Road, Needingworth
- (v) To consider request from 1st Needingworth Scout Group - Kayaking Evenings at Holywell
- (vi) To note letter from VHT regarding solar panels dated 22nd April 2025.
- (vii) To note letter from VHT regarding "extension" dated 22nd April 2025.

17. Items to report (for information only and not for resolution.