

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL
Needingworth Village Hall, Overcote Lane,
Needingworth, St Ives. PE27 4TU.

Thursday 31st July 2025

To all members of the Council, you are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held at Millfield's on Tuesday 5th August 2025 at 7.00pm for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

JBowd

J A Bowd Clerk to the Council

49. Apologies.

To receive and accept Apologies for Absence.

50. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

51. Minutes.

(i) To confirm the Minutes of the Meeting held on 1st July 2025

52. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

53. Policing

53.1 Neighbourhood Policing Team – Any Issues and Concerns.

54. District and County Councillor Reports.

To receive verbal reports from district and county councillors.

55. Committees.

55.1 To note the following draft minutes

(i) Environment 29th July 2025

55.2 To note committees 15/7/25 cancelled due to unforeseen circumstance.

56. Clerk's Report.

To receive written report.

57. Finance and Risk.

57.1 To approve payments made within Clerk delegated powers for period 1st -15th July 2025.

57.2 To approve accounts for payment on 17th July 2025.

57.3 To approve salaries for payment on 24th July 2025.

57.4 To approve accounts for payment to be made on Thursday 7th August 2025.

57.5 To approve accounts for Payment made for the period 2nd July – 4th August 2025.

57.6 To note the budget report as at 17th July 2025.

57.7 To note the bank reconciliation as 28th July 2025.

57.8 To consider report on Tennis Club request for clubhouse and agree next actions.

57.9 To consider email from residents updating AED project Turnpike Close and agree next actions.

57.10 To consider quote from Britannia Fire & Security Ltd for remedial works – Parish office.

57.11 To consider site security following recent encampment at Millfield's.

57.12 To consider researching options for solar panels at Millfield's and Parish office.

57.13 To review documents relating to purchase of Woodland South East Mill Way Needingworth and agree signing of Client care letter and terms & conditions of business.

57.14 To consider quotes for repairs to the Nissan Hut (tractor shed) Overcote Lane.

57.15 To note the EICR report on Millfield's and the remedial work that has been instructed under Clerks delegated powers.

58. Planning.

58.1 To consider the following applications that have been **Received**:

- (i) Application ref: 25/01218/HHFUL Garage conversion and erection of single storey rear extension to dwelling.
11 The Furlongs Needingworth St Ives PE27 4TX.
- (ii) Application ref: 25/01215/HHFUL Proposed porch extension, replacement of 4no. windows & internal works
The Old Priory 24 High Street Needingworth St Ives PE27 4SA
- (iii) Application ref: 25/01216/LBC Proposed porch extension, replacement of 4no. windows & internal works.
The Old Priory 24 High Street Needingworth St Ives PE27 4SA

58.2 To note the following applications that have been **approved**:

- (i) Application ref: **23/01002/OUT** Proposed development of up to affordable 30 dwellings to include public open space, landscaping, access and associated works. Approval sought for Access to Overcote Lane only at this stage with Layout, Landscaping, Scale and Appearance as reserved matters.
Land North Of Lodel Farm Overcote Lane Needingworth.
- (ii) 25/00801/HHFUL Alterations to front elevation. Replace UPVC horizontal cladding with standing seam zinc dark grey. Replace existing windows with grey aluminium.
Woodlea Holywell Front Holywell St Ives PE27 4TG.
- (iii) 25/00744/CLED Enterprise House, adjacent to The Laburnhams, has been used by Pro Care UK as a commercial office (Class E) for in excess of 10 years.
Enterprise House Bluntisham Road Needingworth St Ives PE27 4TA
- (iv) 25/00846/HHFUL Conversion of roof space into bedroom.
Old Inn House Back Lane Holywell St Ives PE27 4TQ.
- (v) 25/00654/FUL Partially retrospective application for the siting of and change of use of shepherds hut (currently ancillary use) for use as Airbnb/short term holiday accommodation in connection with the main dwelling
Wild Croft Holywell Front Holywell St Ives PE27 4TG.
- (vii) 25/00789/HHFUL Erection of single storey extension to the rear, replacing existing conservatory. Pitched roof over new extension and existing flat roof extension.
31 High Street Needingworth St Ives PE27 4SA.
- (viii) 25/00069/FUL Partially retrospective application for change of use of land to Use Class B8 (storage or distribution) to provide self-storage facilities including the provision of storage containers
The Barn Overcote Lane Needingworth St Ives PE27 4TN

58.3 To consider email from CCC regarding Bus stop provision - H/17/01687/OUT, Development at Bluntisham Road, Needingworth and

59. Community Engagement.

59.1 To consider adopting an agreed response to requests for bouncy castles on Overcote Lane playing field.

60. Village Hall.

- (i) To appoint representatives to carry out annual inspection and agree a date for inspection to take place.

61. Policy

To adopt the following policies:

- (i) Information technology Policy.

62. To consider applications received for co-option.

63. Correspondence.

To receive correspondence and agree any actions:

- (i) To note the response from the M.P to the Parish Council letter dated 22nd May 2025
- (ii) To consider the request from Cambridgeshire Male Foster carers group to use land opposite the Ferryboat.
- (iii) To note Upcoming AWS Fens NI Survey 4741.
- (iv) To note the letter from UKPN dated 7th July 2025 relating to incident 19th March 2025 Holywell Front and receive a verbal update from the Clerk.
- (v) To consider an application to Connecting Cambridgeshire for Digital Hub.
- (vi) To consider request for ashes interment (non-resident) Mill Way cemetery.

64. Items to report (for information only and not for resolution.