

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL
Needingworth Village Hall, Overcote Lane,
Needingworth, St Ives. PE27 4TU.

Thursday 28th August 2025

To all members of the Council, you are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held at Millfield's on Tuesday 2nd September 2025 at 7.00pm for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

JBowd

J A Bowd Clerk to the Council

65. Apologies.

To receive and accept Apologies for Absence.

66. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

67. Minutes.

(i) To confirm the Minutes of the Meeting held on 5th August 2025

68. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

69. Policing

69.1 Neighbourhood Policing Team – Any Issues and Concerns.

70. District and County Councillor Reports.

To receive verbal reports from district and county councillors.

71. Committees.

71.1 To note the following draft minutes:

- (i) Leisure Facilities 19th July 2025.
- (ii) Planning & Finance 19th July 2025.
- (iii) HR 19th July 2025.

72. Clerk's Report.

To receive written report.

73. Finance and Risk.

- 73.1 To approve payments made within Clerk delegated powers for period
- 73.2 To approve accounts for payment on 4th September 2025.
- 73.3 To approve accounts for Payment made for the period 6th August – 2nd September 2025.
- 73.4 To note the budget report as at 26th August 2025.
- 73.5 To note the bank reconciliation as 31st July 2025.
- 73.6 To approve renewal of Cyber insurance policy due 3rd October 2025.
- 73.7 To consider quotes for fencing repairs Millfield's (Main gate and access road)
- 73.8 To consider quotes for resurfacing u12's play area and remedial works as identified in RoSPA report 2025.
- 73.9 To approve the purchase of 2 replacement trees for Overcote playing field.
- 73.10 To approve Solicitors undertaking ref purchase of Holywell Wood.
- 73.11 To consider report of Fire Safety parish office and agree actions.

74. Community Engagement.

- 74.1 To approve dates & representatives at Parish Council surgeries 2025/26.

75. Policy

To adopt the following policies:

- (i) Biodiversity Policy and Action Plan
- (ii) Environmental strategy & implementation plan 2026-27
- (iii) Local government code of conduct for Councillors.

76. Churchyard

To consider notes on the P/C /PCC Meeting of August 4th at St. John the Baptist Church Holywell, receive an update from the Clerk and agree actions.

77. Correspondence.

To receive correspondence and agree **any actions:**

- (i) To consider an up to date report on plans for an AED at Turnpike Close Needingworth.
- (ii) To consider attendance at CAPALC annual conference 19th September 2025.
- (iii) To note letter of thanks regarding permission to pump.
- (iv) To note email of confirmation: Bus stop provision - H/17/01687/OUT, Development at Bluntisham Road, Needingworth
- (v) To consider advice from SLCC Environment & Sustainability officer regarding electricity as supplied to Parish office and agree actions.
- (vi) To consider request for tree works Engineers Wood.
- (vii) To consider correspondence relating to speed reduction measures Church Street, Needingworth.
- (viii) To note CCC notice of intention to TTRO Overcote Lane and consider any response.

78. Items to report (for information only and not for resolution.

79. To resolve to close the meeting to members of the public due to the confidential nature of the items to be discussed.

80. To review notes from the meeting with CCC Enforcement officer.

81. To approve Encampment action plan.

82. To reopen the meeting to members of the public.