

MINUTES OF PLANNING AND FINANCE/AUDIT COMMITTEE HELD ON TUESDAY 19th
AUGUST 2025 AT 7.00PM at MILLFIELDS PAVILLION MILL WAY NEEDINGWORTH

PRESENT:

Cllr A Whyte (Chairman)
Cllr R Fountain
Cllr E MacPherson
Cllr S Martin
Cllr E McNeill
Cllr J Neish
Cllr C Norman
Cllr G Norman

IN ATTENDANCE:

Miss J Bowd (Parish Clerk)
No members of the public.

The Chairman welcomed Cllr S Martin following her co-option to Council.

100. To Receive Apologies for Absence.

Cllr N Dyne - personal
Cllr S Mortlock - personal
Cllr C Pearce-personal.

101. To approve the minutes of the meetings held on 17th June 2025.

Resolved: That the minutes of the 17th of June 2025 be signed as a true and correct record. (Prop Cllr MacPherson, 2nd Cllr Neish) 7 in favour, 1 Abstentions.

102. To note declarations of interest relating to items on the agenda.

None.

103. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

None.

104. Planning:

104.1 To note the following application(s) that have been **approved:**

- (i) Application ref: 25/01077/HHFUL Conversion and extension of study to form an attached annexe

Blyth House Holywell Front Holywell St Ives PE27 4TQ

Noted.

105. Finance & Risk:

105.1 To approve payments made within Clerk delegated powers

Resolved: That the payment of £250.00 be approved. (Prop Cllr MacPherson, 2nd Cllr McNeill) All in favour.

105.2 To approve accounts for payment on 19th August 2025.

Resolved: That the payments totalling £2300.00 be approved. (Prop Cllr MacPherson, 2nd Cllr G Norman) All in favour.

105.3 To approve salaries for payment on 22nd August 2025.

Resolved: That the payment of August salaries and PAYE Totalling £8397.16 be approved. (Prop Cllr MacPherson, 2nd Cllr McNeill) All in favour.

105.4 To consider quotes for renewal Insurance renewal (general policy).

3 quotes for renewal provided 2 new companies 1 renewal.

It was noted that there were large variances with premiums.

Cllr Whyte referred members to the information provided regarding the 3-year deal, the premium is not fixed for the 3-year term, it can change if amendments are made to the policy and it is also index linked.

Clerk confirmed she had reviewed the documents and requested 2 changes, one to

include the CCTV equipment second to increase the fidelity cover to £300,000.00.

Cllr Neish asked about the company. Clerk confirmed that they are used by other local Councils and that they do attend conferences she attends.

Resolved: That the policy is renewed with Clear insurance on a 3-year term (Prop Cllr Neish, 2nd Cllr MacPherson) All in favour.

105.5 To consider quotes for renewal of Fleet policy insurance.

2 quotes from brokers both with same underwriter., same premium.

Zurich declined to quote.

Resolved: That policy is taken with Clear. Clerk to ask if there is any discount for placing both policies with them (Prop Cllr Neish, 2nd Cllr Fountain) All in favour.

106. Correspondence.

(i) To note invitation to Freedom of St Ives event 27th September 2025.

Clerk advised that Cllrs G & C Norman have already confirmed attendance.

Noted

(ii) To note the Cambridgeshire & Peterborough Combined authority Newsletter August 2025.

Noted

(iii) To consider response from Sovereign play dated 5th August 2025.

Members were very disappointed with the reply received as they know that Sovereign have been given ample opportunity to rectify the faults. Clerk advised that Sovereign are members of CHAS and that she has contacted them to discuss but awaits a reply.

Cllr McNeill asked if the company can be "shamed"

Cllr Neish stated it may be possible to claim via small claims court.

Cllr Whyte advised caution due to possible litigation.

Resolved: That Clerk contact CAPALC as last resort to see if anymore can be done. (Prop Cllr Whyte, 2nd Cllr Neish) All in favour.

(iv) To note the meeting with Bright pay 27th August 2025 regarding migration to icloud.

Noted

107. Items to report.

- Cllr Neish reported he had followed up planning application for Pike & Eel and advised it has now been handed to a new case officer.

Civil parking enforcement has commenced, and the "grace" period will be ending soon
Food waste bins will be delivered soon.

- Cllr Fountain reported that he had been contacted regarding excessive noise form the chicken farm, the resident has reported to Environmental health.
He made a statement regarding the electricity to the Parish Office stating that the usage is recorded by a separate meter that is unaffected by the solar panel production.
- Cllr MacPherson asked if Council can reenforce complaints regarding noise from chicken farm. Clerk advised that Environmental health would not accept her comments and that they need to come directly from residents.
- Cllr Whyte confirmed that it had been unbearable over the weekend and that it could be heard in Holywell.
Clerk was asked to put information and contact details out on Facebook.

Being no further business the meeting closed at 7.32pm

Chairman

Date