

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL
Needingworth Village Hall, Overcote Lane,
Needingworth, St Ives. PE27 4TU.

Thursday 29th January 2026

To all members of the Council, you are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held at Millfield's on **Tuesday 3rd February 2026 at 6.30pm** for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

J A Bowd Clerk to the Council

156. Apologies.

To receive and accept Apologies for Absence.

157. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

158. Minutes.

To confirm the Minutes of the Meeting held on 6th January 2026.

159. To resolve to close the meeting to members of the public due to the confidential nature of the item to be discussed.

160. Village Hall Management.

- (i) To approve confidential minutes of 6th January 2026.
- (ii) To receive a presentation from Cambs Acre regarding Parish Council position in respect to future management of the village hall.
- (iii) To receive the report on meeting with potential new Trustees held on 19th January 2026.
- (iv) To consider options for future management of the village hall should new trustees not be forthcoming and decide on preference.

161. To reopen the meeting to members of the public.

162. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

163. Policing

163.1 Neighbourhood Policing Team – Any Issues and Concerns.

164. District and County Councillor Reports.

To receive verbal reports from district and county councillors.

165. Committees

To note draft minutes of the following committee meetings.

- (i) Planning & Finance 20th January 2026
- (ii) Environment 20th January 2026
- (iii) Consultation 20th January 2026

166. Clerk's Report.

To receive written report.

167. Finance and Risk.

167.1 To approve payments made within Clerk delegated powers for period 7th January 2026-3rd February 2026.

- 167.2 To approve accounts for payment on 5th February 2026
- 167.3 To approve accounts for Payment made for the period 7th January 2026.-3rd February 2026.
- 167.4 To note the budget report as at 26th January 2026.
- 167.5 To note the bank reconciliation as 31st December 2025.
- 167.6 To approve Parish Council payments to be made by Direct Debit 2026/27.
- 167.7 To appoint an internal auditor for financial year ending 31st March 2026
- 167.8 To consider quotes for repair of bench changing room A: Millfield's pavilion.
- 167.9 To consider CIL spreadsheet produced following item 146(ii) January 2026.
- 167.10 To receive an update on purchase of Woodlands Mill Way Needingworth

168. Community Engagement.

- 168.1 To receive a report on meeting with constituency MP on 16th January 2026.
- 168.2 To approve the risk assessment for the village sports day 7th June 2026.

169. Planning.

169.1 To consider the following application being **received**:

- (i) Application ref: 25/02488/HHFUL Replace the existing roof covering rear elevation with natural slate. Woodlea Holywell Front Holywell

169.2 To note the following applications that have been **approved**:

- (i) Application ref: 25/02170/HHFUL Single-storey rear extension to existing dwelling Beech House Back Lane Holywell St Ives PE27 4TG
- (ii) Application ref:25/02291/S73 Removal of Condition 3 (Occupation) of Application 9101007OUT The Pastures Conger Lane Holywell St Ives PE27 4TG

170. Policy.

To review the following policies.

- (i) GDPR general privacy notice.
- (ii) Standing orders.
- (iii) Information and general data protection policy

171.GDPR

To consider and approve where necessary the following documents relating to GDPR regulations.

- 171.1 To note the ICO introduction to GDPR
- 171.2 To note the GDPR privacy notice on all emails from Parish office.
- 171.3 To note consent forms for garden plots
- 171.4 To note volunteers' privacy notice.
- 171.5 GDPR Awareness checklist for Councillors to be completed and returned to Parish Clerk.

172. To receive a verbal update from Cllr Dyne on the CAPALC Strategy day held on 16th January 2026.

173. Correspondence.

To receive correspondence and agree **any actions**:

- (i) To consider the letter resident requesting a skate park.
- (ii) To note the response from CCC Highways (via CCC Cllr Bulat) relating to highways queries raised at January meeting.
- (iii) To note the letter of thanks from Eltisley Parish Council regarding the shared office facility & scribe licence.

174. Items to report