

MINUTES OF PLANNING AND FINANCE/AUDIT COMMITTEE HELD ON TUESDAY 20th
JANUARY 2026 AT 7.00PM at MILLFIELDS PAVILLION MILL WAY NEEDINGWORTH

PRESENT:

Cllr A Whyte (Chairman)
Cllr R Fountain
Cllr E MacPherson
Cllr S Martin
Cllr E McNeill
Cllr J Neish
Cllr C Norman
Cllr G Norman

IN ATTENDANCE:

Miss J Bowd (Parish Clerk)
No member of the public.

132. To Receive Apologies for Absence.

Cllr S Mortlock-personal
Cllr C Pearce-personal

133. To approve the minutes of the meetings held on 18th November 2025.

Resolved: That the minutes of 18th November 2025 be signed as a true and correct record.
(Prop Cllr McNeill 2nd Cllr MacPherson) 5 In favour 3 abstentions.

134. To note declarations of interest relating to items on the agenda.

None

135. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

None.

136. Finance & Risk:

- 136.1 To approve payments made within Clerk delegated powers.

Resolved: That payment of £113.94 and the transfer of £10,000 from the PSR to the current account be approved (Prop Cllr MacPherson 2nd Cllr McNeill) All in favour

- 136.2 To approve accounts for payment on 22nd January 2026.

Resolved: That payments Needingworth Village Hall Trust, Electricity to Parish Office, Inv. No. 100137 – £618.29, ESPO, first aid equipment, blue rolls, bin bags, A4 paper, Inv. No. 7945040 - £151.98, Atlas tree surgery £2916.00 totalling £3686.27 be approved (Prop Cllr 2nd Cllr) All in favour

- 136.3 To approve salaries & HMRC for payment on 23rd January 2026

Resolved: That salaries & HMRC for payment on 23rd January 2026 totalling £5614.77 be approved (Prop Cllr Martin 2nd Cllr Neish) All in favour

- 136.4 To consider quotes for the re gravelling of car park outside of the fire doors
Needingworth Village Hall.

Cllr Fountain asked for this agenda item.

Clerk provided costing for supply only which highlights the need to spread the gravel.

1 quote obtained for supply and spreading.

Resolved: That the quote for supply and spread from GRG of £195 plus VAT be accepted (Prop Cllr Neish 2nd Cllr MacPherson) All in favour.

136.5 To consider quotes for streetlighting energy contract.

Item brought back from annuary full Council. All 5 quotes up to date when papers issued. Cllr Neish asked how cost was calculated on an unmetered supply. Clerk advised that she does have to submit a copy of the unmetered supply certificate from UK Power networks.

Resolved: That the quote from British Gas on 12-month contract be accepted. (Prop Cllr Neish 2nd Cllr G Norman) All in favour.

136.6 To approve Clerks attendance at Practitioners conference 2026 on Wednesday 28th January 2026.

Item on agenda as requested by full Council.

Eltisley PC have agreed to cover the cost for the assistant Clerk/Eltisley Clerk to attend.

Cost for Clerk to attend £200 plus mileage (50%)

Preferred date Wednesday 28th January 2026.

Resolved: That the Clerk be permitted to attend on 28th January 2026 and that the Assistant Clerk attend in her capacity as Clerk for Eltisley Parish Council with overtime accrual to be split 50/50 between the councils. (Prop Cllr Neish 2nd Cllr MacPherson) All in favour.

136.7 To consider discarding Christmas decorations with a view to replacing in 2026.

Clerk brought o attention of Council the poor state of decorations used around the base of the tree. Request is for permission to dispose of these items with a view to replacing in 2026.

Resolved: That the items be disposed of (Prop Cllr MacPherson 2nd Cllr Martin) All in favour.

.137. Correspondence.

(i) To consider correspondence from resident relating to parking Townsend Road/One Stop shop.

(ii) Members agreed that this is not a matter for the Parish Council. Clerk to write accordingly.

Noted

(iii) To note the TTRO 26-10195 Overcote Lane, Needingworth

Noted

.138. Items to report.

- Cllr Whyte reported his attendance at the MP's roundtable meeting on 16th January. He will make a full report at February full Council.

Being no further business the meeting closed at 7.40 pm

Chairman

Date