

**MINUTES OF LEISURE FACILITIES COMMITTEE HELD ON TUESDAY 21st OCTOBER 2025 AT
MILLFIELDS PAVILLION MILL WAY NEEDINGWORTH AT 7.30 PM**

PRESENT:

Cllr R Fountain (Chairman)
Cllr E MacPherson
Cllr S Martin
Cllr A Whyte

IN ATTENDANCE:

Miss J Bowd (Parish Clerk)
There were no members of the public present.

13. To Receive Apologies for Absence.

Cllr C Pearce – Personal.
Cllr J Neish-Personal.
Cllr S Mortlock- Personal

14. To approve the minutes of the meeting held on 19th August 2025.

Resolved: That the minutes of 19th August 2025 be signed as a true and correct record.
(Prop Cllr Martin 2nd Cllr MacPherson) All in favour.

15. Millfield's.

15.1 To consider email from Needingworth cricket club regarding the all-weather wicket and nets and agree actions.

Clerk confirmed that nets were installed following successful grant applications.

Discussion took place around current membership of the club, what their preference was and what steps have been taken to fund raise.

Resolved: That the Clerk ask the club to keep the Parish Council informed of progress with the project and ask that the club seek grant funding. (Prop Cllr MacPherson 2nd Cllr Whyte)
All in favour.

16. Overcote Lane playing field.

16.1 To note that trees 1220 & 1225 have been removed by groundsman following report of them failing as reported at the August meeting. (item 11.3).

Noted.

16.2 To consider quotes for repair to potholes hard surface car park.

Two quotes provide the third contractor contacted did not respond.

The quotes are not like for like as Haden Landscaping propose repair to sub surface as well as repair to potholes.

Resolved: That the quote from K Page of £2155.00 plus VAT be accepted (Prop Cllr MacPherson 2nd Cllr Whyte) All in favour.

16.3 To approve quote for 6 monthly play area inspection by RoSPA.

Resolved: That the quote of £274.00 plus VAT from RoSPA be accepted. (Prop Cllr Whyte 2nd Cllr MacPherson) All in favour.

17. To approve the Leisure Facilities budget for financial year 2026/27

Resolved that the budget be approved as per appendix B (Prop Cllr MacPherson 2nd Cllr Martin) All in favour.

18. Items to report.

None

Being no further business the meeting closed at 8.10pm

Chairman

Date

APPENDIX B

		2025/26 YTD (6m)	expected 31/3/26	proposed 26/27
MILLFIELDS	2025/26budget			
Cleaning Materials	275	162	250	300
Rates	0	0	0	0
Electric	4000	2168	4336	4600
Water	360	205	400	450
Electric Repairs	100	0	0	100
Misc	600	157	307	500
Plumbing repairs	600	24	0	500
Fencing	750	0	100	500
Trees	350	0	0	250
Fire checks	800	638	838	1000
TOTAL	7835	3439	6231	8200
Budget				
RECREATION GROUNDS				
Car Park Surface Works	500		1000	500
Play Area	1000	137	590	1000
Water rates	0	0	0	0
Misc	500		200	500
Fertiliser/Spraying/seed	275		200	250
Lighting	300		0	0
Tree Work/ tree reports	1000		1000	1000
TOTAL				
Budget	3575	137	2990	3250
GROUNDS EQUIPMENT RUNNING				
Insurance	1500	1094	1094	1500
Fuel	3000	1240	2400	3000
Repairs	750	96	96	750
Servicing	3000	0	3000	3300
Misc				
TOTAL	8250		6590	8550
Budget	19660		15811	20000