

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL
Needingworth Village Hall, Overcote Lane,
Needingworth, St Ives. PE27 4TU.

Wednesday 29th April 2026

To all members of the Council, you are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held at **Millfields Pavilion** on **Tuesday 5th May 2026 at 7.00pm** for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

J A Bowd Clerk to the Council

209. Apologies.

To receive and accept Apologies for Absence.

210. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

211. Minutes.

To confirm the Minutes of the Meeting held on 7th April 2026.

212. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

213. Policing

213.1 Neighbourhood Policing Team – Any Issues and Concerns.

214. District and County Councillor Reports.

To receive verbal reports from district and county councillors.

215. To receive a presentation on potential changes to Holywell pre-school and answer any questions.

Max time 10 minutes.

216. Committees.

To note draft minutes of the following committee meetings.

- (i) Planning & Finance 21st April 2026
- (ii) Leisure Facilities 21st April 2026

217. Clerk's Report.

To receive written report.

218. Finance and Risk.

- 218.1 To approve payments made within Clerk delegated powers for period 19th March 2026-5th May 2026.
- 218.2 To approve accounts for payment on 7th May 2026.
- 218.3 To approve accounts for Payment made for the period 1st April 2026- 5th May 2026.
- 218.4 To note the budget report as at 26th April 2026.
- 218.5 To note the bank reconciliation as at 31st March 2026. & 27th April 2026.
- 218.6 To note receipt of pages 8-15 of JPAG to clarify Annual Governance Statement assertions.
- 218.7 To note the internal audit report for 2025/26 and agree any actions.

219. Community Engagement.

- (i) To approve hire agreement between U3A Pétanque and Parish Council.

220. Planning.

220.1 To consider the following applications **received:**

- (i) Application ref: 26/00710/REM
Application for the approval of layout, landscaping, scale and appearance in respect of the construction of 30 affordable dwellings pursuant to Outline Planning Permission 23/01002/OUT Land North Of Lodel Farm Overcote Lane Needingworth

220.2 To note the following **applications** that have been **refused:**

- (i) Application ref: 26/00274/PIP Permission in Principle for 7 to 9 dwellings
Land South Of Lodel Farm Overcote Lane Needingworth

221. Policy.

To review and approve the following policies.

- (i) Cemetery Regulations
- (ii) Chairmanship
- (iii) Committee Structure
- (iv) Communications Policy
- (v) Disciplinary Policy
- (vi) Memorial Safety Policy
- (vii) Unreasonable Complainant Behaviour

222. End of Year Accounts

222.1 To approve accounts for the Year ending 31st March 2026.

222.2 To complete and approve Annual Governance Statement for year ending 31st March 2026.

222.3 To approve Statement of Accounts on Annual Return for year ending 31st March 2026.

222.4 To approve text for Annual Return.

222.5 To note that the notice of public rights has been completed for issue 14th May 2026.

223. Correspondence.

To receive correspondence and agree **any actions:**

- (i) To note email of thanks from Citizens Advice for recent donation.
- (ii) To note email of thanks from MAGPAS for recent donation.
- (iii) To consider request from Needingworth Tennis club to refurbish outside toilet Needingworth village hall.
- (iv) To consider invitation to HDC waste minimisation event.
- (v) To note the CCC LED Streetlighting Replacement Programme Briefing Note

224. Items to report.

225. To resolve to close the meeting to members of the public due to the confidential nature of the item to be discussed.

226. To approve the confidential minutes of the meeting 7th April 2026.

227. To decide what action the Parish Council will elect to take should a new village hall trust not be formed on 18th May 2026.

228. To reopen the meeting to members of the public