

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD
ON TUESDAY 2nd JUNE 2026 AT 7.00PM AT MILLFIELDS PAVILION**

PRESENT:

Cllr A Whyte (Chairman)
Cllr N Dyne
Cllr R Fountain
Cllr E MacPherson
Cllr S Mortlock
Cllr C Norman
Cllr G Norman

IN ATTENDANCE:

Miss J Bowd (Parish Clerk)
Mrs A Jackson (Assistant to the Parish Clerk)
CCC Cllr A Bulat (from item 28(i) onwards)
There was one member of the public present.

16. Apologies.

To receive and accept Apologies for Absence.
Cllr S Martin - Personal
Cllr J Neish -Personal
Cllr C Pearce - Personal
HDC Cllr P Hodgson- Jones - Personal

17. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

None

18. Minutes.

(i) To confirm the Minutes of the Meeting held on 19th May 2026.

Resolved: That the minutes of the Meeting held on 19th May 2026 be accepted as a true and correct record (Prop Cllr A Whyte, 2nd Cllr E MacPherson) All in favour.

19. To receive an operational report from Overcote Farm.

No report received.

Members asked the Clerk to invite the representative to attend a future meeting and Cllr S Mortlock requested the following question to be put to them: do the owners of the farm ever do air quality control testing?

20. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

None

21. District and County Councillor Reports.

To receive verbal reports from district and county councillors.

CCC Cllr A Bulat provided a written report as attached to the minutes.

Cllr E MacPherson commented that CCC Cllr A Bulat surgeries are on the same Thursday as the Parish Council's, 2nd Thursday of the month.

Cllr S Mortlock raised reports of streetlights being duller.

Clerk will check with CCC.

22. Clerk's Report.

To receive written report.
28th May 2026.

Meeting Dates: –

Full Council – Tuesday 7th July 2026.

Committees – 16th June 2026 Leisure Facilities, Planning & Finance, Consultation.

Items to report

- Memorial on plot 31 Mary Elizabeth Asplin has been laid flat as unsafe. Records held do not have a living relative to contact.

23. Finance and Risk.

23.1 To note payments made within the Clerks delegated powers.

None

23.2 To approve accounts for payment to be made on Thursday 4th June 2026.

Resolved: That the following payments: Parish Online, Mapping software, Inv. No. 12UE044-0008 - £81.00 and Libra Security, Annual Maintenance CCTV Millfields & Village Hall, Inv. No. 8597 - £517.62 totalling £598.62 be approved (Prop Cllr A Whyte, 2nd Cllr E MacPherson) All in favour.

23.3 To approve accounts for Payment made for the period 20th May 2026 - 2nd June 2026

Resolved: That the payments for the period 20th May 2026 – 2nd June 2026 totalling £9670.74 be approved (Prop Cllr E MacPherson, 2nd Cllr G Norman) All in favour.

23.4 To note the budget report as at 26th May 2026.

Noted

23.5 To note the bank reconciliation as at 26th May 2026.

Noted

23.6 To note the CCTV system maintenance reports and consider quote for repair.

Resolved: That the quote from Libra Security totalling £330.00 + VAT for the replacement of a camera be approved. (Prop Cllr E MacPherson, 2nd Cllr S Mortlock) All in favour.

23.7 To approve the transfer of £45,000.00 from the Co-Op current account to Co-Op public sector reserve account.

Resolved: That the transfer of £45,000.00 be approved (Prop Cllr E MacPherson, 2nd Cllr C Norman) All in favour.

24. To adopt the general power of competence.

Resolved: That having met the required criteria the General power of competence is adopted. (Prop Cllr E MacPherson, 2nd Cllr S Mortlock) All in favour.

25. Planning.

25.1 To note the following applications that have been approved:

- (i) Application ref : 26/00368/HHFUL Erection of single storey rear extension.
7 Turnpike Close Needingworth St Ives PE27 4AF.

Noted

- (ii) Application ref: 26/00442/FUL Temporary retention of 3 monitoring boreholes and associated headworks. (Retrospective)
Land East Of Priory Farm On Needingworth Bypass Needingworth

Noted

26. Policy.

To review, approve and adopt the following documents: -

- (i) Equality & Diversity policy

Resolved: That the Equality & Diversity policy be approved and adopted (Prop Cllr E MacPherson, 2nd Cllr G Norman) All in favour.

- (ii) Grievance Policy

Resolved: That the Grievance policy be approved and adopted (Prop Cllr E MacPherson, 2nd Cllr C Norman) All in favour.

27. Consultation:

To consider the following consultation and make any comments.

27.1 Additional Sites Allocations for Local Plan to 2046

Members noted that there were no additional sites in the parish, however, other smaller settlements are facing large development sites.

Resolved: To comment that the Parish Council does not agree with larger developments linked to smaller settlements. (Prop Cllr S Mortlock, 2nd Cllr E MacPherson) All in favour.

27.2 To review notes from Teams meeting regarding improvements to Mill Way by CCC Highways and agree any comments.

Members discussed the improvements and asked for the following comments to be made:

- To have the original bollards. The alternative proposed is not suitable for road safety.
- To reduce the speed from Mill Way to Holywell to 30mph
- To suggest the installation of a solar powered MVAS
- Look forward to seeing the proposal to make the stretch of road safer for the children.

28. Community Engagement.

- (i) To consider continuation of Parish Surgeries, participants and dates.

Members agreed to the second Thursday of the month, 1pm – 2pm.

A discussion took place around surgeries in the evening concluding with the comments that it is unlikely anyone would attend.

The following Councillors volunteered: Cllr N Dyne, Cllr R Fountain, Cllr E MacPherson, Cllr C Norman, Cllr G Norman, Cllr A Whyte.

The Clerk will check with Cllr S Martin and Cllr J Neish if they wish to volunteer and then draft a list of dates and send out to all relevant Councillors.

29. Correspondence.

To receive correspondence and agree any actions: -

- (1) To consider Ridgeway request for witness of interment

Resolved: That on this occasion Cllr S Mortlock will witness the interment with no charge pending a review of the Cemetery Regulations. (Prop Cllr S Mortlock, 2nd Cllr G Norman) All in favour.

- (2) To note the Annual General Meeting of the Huntingdonshire Volunteer Centre 1st July 2026.

Noted

- (3) To note update on NFest Insurance and confirmation of cover.

Noted

30. Co-Option

- (i) To consider applications received for co-option on the Parish Council.

1 application received.

Resolved: That Mr M Wetherfield is duly co-opted onto the Parish Council. (Prop Cllr N Dyne, 2nd Cllr E MacPherson) All in favour.

31. Items to report (for information only and not for resolution.

- Cllr E MacPherson reported:
 1. that the hedges along the path between Meeting Lane and Priory Road are overgrown and need cutting back.
 2. Streetlights – CCC program of replacing previously removed – can this be put out to the resident's gauge where there are areas of darkness to put forward locations to CCC. Cllr R Fountain also commented that some streetlights are obscured by overgrown vegetation.
- Cllr G Norman queried whether a MVAS could be installed at the Bluntisham Road end of the village.
- Cllr N Dyne advised that Holywell were besieged with cars last weekend and the No Parking were having little effect and commented that there should be a review of the parking on the Front.

- Cllr R Fountain:
 1. commented on the smell and noise nuisance from the chicken farm and queried what could be done. Cllr S Mortlock advised that she had added a link to the Facebook post for residents to make a complaint to the Environmental Department.
 2. Queried whether the Parish Council had communicated with the van that is parked on Overcote Lane causing a visual obstruction to other vehicle users. The Clerk advised that it is not illegally parked, and she doesn't know who the owner is.
- The Clerk reported:
 1. The Colts have moved the football goals.
 2. The lower link arm on the left side has snapped on the tractor. Parts have been ordered from John Deere costing a total of £612, the groundsman will fit them.
 3. The Chairman has given permission for this item to be discussed:
Bus shelters on Bluntisham Road – DWH have time booked in to improve the footpath, 2 weeks starting 17th June 2026. Originally the Parish Council declined the bus shelters on Bluntisham Road but subsequently agreed for them to be installed as there was S106 monies available for maintenance. However, CCC have said the S106 money may be no longer available.
Resolved: That a green bus shelter with seats facing the footpath be requested. If S106 money is available for maintenance the Parish Council will take on responsibility if the Parish Council will not take on the responsibility of maintenance. (Prop Cllr S Mortlock, 2nd Cllr A Whyte) All in favour.
- Cllr A Whyte reported that the walkway onto the field from mid-point of Harris Crescent is severely overgrown.

Being no further business the meeting closed 8.15pm

Chairman
Date