MINUTES OF PLANNING AND FINANCE/AUDIT COMMITTEE HELD ON TUESDAY 18th AUGUST 2026 AT 7.00PM at MILLFIELDS PAVILLION MILL WAY NEEDINGWORTH

PRESENT:

Cllr A Whyte (Chairman)
Cllr N Dyne
Cllr L Fisher
Cllr G Fisher
Cllr R Fountain
Cllr E MacPherson
Cllr S Martin
Cllr S Mortlock
Cllr C Norman
Cllr G Norman
Cllr C Pearce (7.15pm onwards)
Cllr M Wetherfield (7.08pm onwards)

IN ATTENDANCE:

Miss J Bowd (Parish Clerk)
No members of the public.

18. To Receive Apologies for absence.
Cllr J Neish – Business
Resolved: That the apologies be accepted (prop Cllr Whyte, 2nd Cllr MacPherson) All in favour.

19. To approve the minutes of the meetings held on 21st July 2026.
Cllr Martin pointed out a typo "Aston" should read "Ashton" item 17.
Resolved: That with above amendment the minutes of 21st July be accepted as a true and correct record of the meeting (Prop Cllr Whyte,2nd Cllr Martin) 9 in favour 3 abstentions.

20. To note declarations of interest relating to items on the agenda.
None.

21. Public Forum.
To allow any member of the public to address the council on matters on the agenda.
Time Allowed 10 minutes.
Resident spoke regarding his correspondence relating to Odour issues (item 24(iv) explaining the research undertaken and how he has tracked the wind direction to the incidents of odour so potentially identifying the source. Resident also confirmed that he has been reporting to the Environment Agency & Environmental health at HDC.

Cllr Wetherfield arrives 7.08pm

22. Finance & Risk.
22.1 To approve insurance renewal as at 1st September 2026.Year 2 of 3-year agreement.
Clerk spoke to advise that on checking the renewal she had found multiple errors which were reported to the brokers. Most were confirmed as corrected 18th August 2026 however the tractor shed (Nissan hut) has been excluded. Information has been sent over and revision awaited. Clerk suggests paying the premium requested with any amendment being dealt with at a later date.
Resolved: That the premium of £3405.39 be paid based on the above advice

(Prop Cllr Whyte 2nd Cllr MacPherson) All in favour.

22.2 To approve payments made within Clerk delegated powers.
None.

22.3 To approve accounts for payment on 20th August 2026
Resolved: That payments to CAPALC, Chairmanship Training, Inv. No. 6284 - £50.00CAPALC, Annual conference, - £75.00
KTS computers, IT support, £94.89 Impressions, Millfields sign, - £277.20

Total: £497.09 be approved (Prop Cllr MacPherson 2nd Cllr L Fisher) All in favour.

22.4 To approve salaries & HMRC for payment on 24th August 2026.
Resolved: That Salaries - £6573.44 & HMRC - £2044.99 payments for 24th August be approved (Prop Cllr MacPherson 2nd Cllr Mortlock) All in favour

23. Planning.

15.1 To consider the following planning applications **received:**

(i) Reference: 20/02527/FUL Provision of a marquee for events, pergola and additional car parking space
Pike And Eel Overcote Lane Needingworth
Cllr Pearce arrives 7.15 pm

A lengthy discussion took place over the long delay in dealing with this application and the actions since Parish Councils original objection was lodged with HDC.
Cllr Fountain did not consider that the matter of development in the flood plain had changed therefore he saw no merits in approving.
Cllr Mortlock considered that the highway issues had been addressed so long as the passing places were of "good standard" not full of potholes. Cllr Martin was concerned over ongoing maintenance.
Cllr Wetherfield considered that a good business case had been presented.
Cllr Norman sought clarification that this was retrospective as the marquee has been in situ for 6 years.
Cllr Whyte reported on the numerous complaints received regarding noise levels and speeding.
Cllr Pearce reminded Council that it has been necessary to walk on boards to access the building when the river is in flood.
Resolved: That the application be refused due to location in the flood plain and reasons already given. (Prop Cllr Fountain 2nd Cllr L Fisher) 5 in favour 6 against 1 abstention (not passed)
Resolved: That the application be supported subject to:
Properly constructed passing places being installed along Overcote Lane.
A request that a 30-mph speed limit be implemented to assist with road safety.
That the verges are cut on a regular basis to help with road safety.
That the new parking places at the site are constructed with a permeable surface to assist with drainage.
That the licence is reviewed to reduce the noise nuisance to residents.
That a cut of time for music be 12 midnight.
That the marquee is constructed to current health & safety requirements e.g. toughened safety glass in windows.
(Prop Cllr Wetherfield 2nd Cllr Mortlock) 7 in favour 4 against.

24. Correspondence:

To receive the following correspondence and agree any actions:

(i) To consider the email from a resident regarding odour emanating from Envar.
Cllr Fountain asked how the application for refurbishment of Envar is going as once completed this may help with odour issues.
Clerk was asked to investigate.

Cllr Wetherfield reported he was aware that this was a much talked about subject around the Parish.
Cllr L Fisher mentioned that the fire at Holme Fen may also be an issue at this time.
Resolved: That the Clerk write to the resident in response advising that Council is aware of the matter. Encourage all residents to report to Environment Agency/Environmental Health.
Confirm that the Parish Council has no representation in the matter. (Prop Cllr Wetherfield.2nd Cllr Dyne) 9 in favour 3 abstentions.

(ii) To note the update on replacement streetlighting Bramley Avenue/Priory Road.
Noted

(iii) To consider the invitation to Civic Sunday Service and Parade – 20th September 2026 and agree representation.
It was agreed that Cllr C Norman and Cllr G Norman will attend.

(iv) To consider resident report on local odour issues.
Resident spoke in public forum. Cllr Mortlock thanked the resident for his presentation and work on the subject.
Cllr L Fisher asked if the information had been shared with BluntishaM PC.
Resolved: Clerk to write to resident requesting on going updates and to suggest sharing of information.
Advise of Facebook action group.
(Prop Cllr Whyte 2nd Cllr Pearce) All in favour.

(v) To consider "A proposed reservoir in the Fens - invitation to Teams briefing - 14 September 2026"
Cllr Mortlock reported that bore holes are being dug in the field adjacent to Millfield's. Cllr L Fisher advised of an ecology exclusion zone in the same field.
Cllr Mortlock, Cllr Wetherfield and Clerk will accept the invitation.

(vi) To consider correspondence relating to the slip way Holywell Front and agree any actions.
Clerk provided responses made to resident and also letter from Environment agency supplied by complainant.
Resolved; that the Clerk reply to the email stating that the Parish Council consider that Council owned land is being maintained.
The issue is with the landowner on the opposite bank.
(Prop Cllr Wetherfield 2nd Cllr Mortlock) 11 In favour 1 against.

25. Items to report.

- Cllr Mortlock advised of the passing of Mr T Brydon. Terry had always supported the Council in fund raising and with the installation of the defibrillator.
  Clerk was asked to send a condolence card on behalf of Council.
- Clerk advised of roadworks Park View 19/8/26.
-

Being no further business the meeting closed at 8.15 pm

Chairman Date

DRAFT

clear
insurance management

Ms Jane Bowd
Holywell-cum-Needingworth Parish Council
Parish Office
St. Ives
PE27 4TU

2nd September 2026

Statement of Account

Client Ref: 100972537

Invoice Date	Invoice Ref	Transaction Description	Invoice Amount (£)	Outstanding Balance (£)
31/08/26	560107894	**Commercial Combined** Renewal **Renewal - Local Councils** Ecclesiastical Insurance Office Plc Effective Date: 01/09/26 Policy Number: LCO03339	3,577.12	171.73

TOTAL	**171.73**

Not Yet Due	1-30 days	31-60 days	61-90 days	91-120 days	121-180 days	181-360 days	361+ days
£171.73	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

The amount shown above is the current balance of your account with us.

Please advise us immediately if cover is not required to avoid further reminders.

Please however ignore this reminder if payment has been made within the last 7 days.

Terms & Conditions

Where enclosed, please check the schedule of cover thoroughly to ensure that the cover in force meets your requirements. Please ensure that you quote our client reference (100972537) when making payment. This is the reference that we use to reconcile payments against the policy and if omitted can lead to delay in confirming and issuing the policy. If you should have any queries please contact us.

Payment Terms

Payment is required by the due date or within 14 days of the date of this invoice whichever is the later to ensure that continuous cover is maintained. Interest at a rate of 1% per month may be added to overdue accounts.

PLEASE REVIEW OUR BANK DETAILS BEFORE PAYMENT:

Clerk

From: Clear Councils Enquiries <councils@thecleargroup.com>
Sent: 02 September 2026 16:01
To: Clerk
Subject: RE: Holywell-cum-Needingworth Parish Council - Policy Number: LCO03339 - Revised Renewal 2026 Invitation Documentation - Including Nissan hut . PE27 4TU
Attachments: Invoice.pdf

Good afternoon Jane

-3 SEP 2026

As the policy is a package, there is no separate invoice.

Invoice is attached, there is a balance of £171.73 still due.

Kind regards

Clear Councils Enquiries
Web clearcouncils.co.uk **Direct** 0330 013 0036
Address Clear Councils, AGM House, 3 Barton Close, Leicester, LE19 1SJ



Broker at LLOYD'S

From: Clerk <clerk@holywell-cum-needingworth-pc.gov.uk>
Sent: 02 September 2026 13:56
To: Clear Councils Enquiries <councils@thecleargroup.com>
Subject: RE: Holywell-cum-Needingworth Parish Council - Policy Number: LCO03339 - Revised Renewal 2026 Invitation Documentation - Including Nissan hut . PE27 4TU

Dear Ajay,
Council has paid invoice LCO03339 for £3405.39 on 31/8/26.
Please can you arrange for an invoice to be issued just for the amendment to add the Nissan hut.
Council next meets on 15th September so I can take the invoice to them for payment if I can have it by 9th September.
Kind regards
Jane

Jane Bowd, Parish Clerk

Holywell-cum-Needingworth Parish Council

0333 090 3494
help@insured4business.com
Eagle Tower, Montpellier Drive,
Gloucestershire, Cheltenham, GL50 1TA

Miss Jane Bowd
Holywell-Cum-Needingworth Parish Council
Needingworth Village Hall Trust
Overcote Lane
Needingworth
St. Ives
Cambridgeshire
PE27 4TU

Our Ref: 92708873

9th September 2026

Dear Miss Bowd

Policy Type: Cyber Package
Policy Number: W22716825A

We write to advise that the above 12 month policy falls due for renewal on 3rd October 2026.
This letter and the enclosed documents detail the renewal terms offered by your existing insurer and are designed to assist in advising you how to arrange cover for the next year.

Statement of Price

Your premium Breakdown for your Renewal Policy with Beazley.

	Last year's renewal price	Total amount paid for the policy year incl. mid-term changes	This year's renewal price
Premium excl. IPT	180.00	180.00	180.00
Insurance Premium Tax (IPT)	21.60	21.60	21.60
Admin Fee	25.00	25.00	25.00
Insurer Fee	N/A	N/A	N/A
Add-ons (if applicable)	N/A	N/A	N/A
Total (£)	**£226.60**	**£226.60**	**£226.60**

Insured4Business Ltd strives to provide you with independent expertise, advice and service of the highest quality to ensure that you get value for money from your insurance arrangements. Our aim is to ensure that you have peace of mind by providing you with the right cover from an insurer that has the ability and desire to pay your claims quickly and efficiently.

Insured4Business Ltd is an Appointed Representative of Movo Partnership Ltd, who are directly authorised and regulated by the Financial Conduct Authority with registration number 823503. Registered Office: Movo House, 33 Green Lane, Chislehurst, BR7 6AG. Registered in England No: 11544238

What is Enclosed & Why?

Insured4Business Ltd are an appointed representative of Movo Partnership Ltd which are authorised and regulated by The Financial Conduct Authority. Our Financial Services Register number is 823503. We are therefore required to supply you with specific information which is contained in the following documents:

- **Statement of Demands & Needs -** This includes details of cover, limits and exclusions and explains why we have made our recommendation.

- **Our Capacity & Services -** This provides you with confirmation of whether we are acting as your agent or agent of the insurer, explains what will happen in the event of a breach of warranty and provides instructions & guidance for your duty to make a fair presentation of the risk.

- **Payment Options** – This provides you with the options available for you to pay your premium. We ask that you use your Client Reference number when making a payment to ensure this is allocated correctly.

- **Terms of Business -** Please read this carefully. It sets out the terms on which we agree to act for our clients and contains details of our regulatory and statutory responsibility.

- **Quotation Schedule -** Which confirms the sums insured, levels of indemnity, premium, and express terms, conditions, endorsements, warranties and excess levels.

- **Statement of Fact -** Which negates the need for a proposal form and contains material information provided by you and upon which the quotation has been based.

- **Policy Wording -** Provides the terms, conditions and definitions of the insurance coverage provided.

IMPORTANT NOTE

You are required to advise us immediately if any Director of the company has:

- Any criminal convictions (other than motoring)
- Ever been declared bankrupt or been a Director of a Company that has gone into liquidation or been declared Insolvent
- Ever been convicted or charged with a breach of any Health & Safety legislation
- Ever had Insurance cancelled, or special terms imposed by an insurer
- Any County Court Judgements

Property Insurance – Sum Insured / Condition of Average

When arranging Insurance, it is your responsibility to Insure for the correct reinstatement value, this is the rebuild cost of the property and should include a provision for debris removal, architects', surveyors', consultants', legal fees and VAT and the additional cost of complying with government or local authority requirements. It is not the sale value; the value of the property hasn't got any relevance to the reinstatement figure.
We would always recommend speaking to a Professional Surveyor for advice on this figure.
It is important that this figure is correct, as in the event of a claim, your policy will be subject to "average", or Insurers will apply a proportionate remedy based on the premium paid.
This means that your claim may be proportionately reduced if the sum insured is less than the full value at risk.
Where underinsurance is of a significant amount, a claim could be rejected entirely or in the case of it being deliberately underinsured, it may lead to voidance of the policy.

Average Clause
If you have underinsured your property, please be aware that your policy may be subject to "average", whereby claims may be proportionately reduced if the sum insured is less than the full value at risk or, where underinsurance is of a significant amount, a claim could be rejected entirely.
We would urge you to check the current figures to ensure that they remain adequate.

The principle of average means that if you are insured for less than the full value for that item at the time of the loss, then ANY claim payment may be reduced in the proportion that the sum insured bears to the full value at risk.

As an example, if a building is insured for £250,000 but the rebuilding cost of the building at the time of loss is £500,000, a claim for a loss of £100,000 would result in a payment as follows.

£250,000
_____ X £100,000 = £50,000

£500,000

It is therefore important to ensure your sums insured for all items represent the full value at risk at the commencement of the policy period and that an allowance is made for inflation during the period of insurance.

What do I do now?

Please do the following:

- In order to renew the policy please contact us to confirm you would like to proceed and agree a payment method.
- We must receive your instructions and payment prior to renewal date to ensure that there is no break in cover.
- If you do not wish to renew your policy as outlined above, please contact us as soon as possible so we can make alternative arrangements.

Any Questions?

We trust that you will find this to your satisfaction, however, please do not hesitate to contact us if you have any queries or concerns regarding this or any other aspect of your insurances, or if you simply require further information.

May we take this opportunity to advise you that Insured4Business Ltd are able to offer a range of insurance products and services, including all consumer and commercial insurances. If you have any other insurance requirements that we may be able to meet, please contact us to discuss further.

Yours sincerely



Kris Taft
Commercial Insurance Broker
kris.t@insured4business.com
Tel: 0333 090 3494

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Statement of Demands & Needs - Important Information

Client Name **Holywell-Cum-Needingworth Parish Council** **Our Ref** **92708873**

We have assessed your demands and needs based on the information provided by you to Insured4Business Ltd and our recommendations are summarised below.

Policy Type	Insurer	Underlying Insurer	Underlying Insurer Exposure
Cyber Package	Beazley	N/A	N/A

Where there is an underlying insurer stated above, the policy is underwritten by that insurer(s). Please note that the liability of the underlying insurer(s) listed above in respect of losses under this policy is individually limited to the percentage set against their name and for no other amounts.

Below you will find the following information:

- Information on cover provided
- Any significant warranties, conditions and/or exclusions (for full details of these please refer to your policy wording)
- The market selection process for each cover
- Personal recommendation
- Uninsured risk areas

Based on our knowledge, your stated main requirements are as follows:

Policy	Requirements
Cyber Package	A policy that provides cover against risks connected with operating on-line including: negligent acts, errors and omissions, breach of confidentiality, libel and slander, infringement of third party/ copyright, downloading of virus to third parties, and liability arising out of data protection legislation, damage to your computer network, loss of revenue and theft of money by electronic means.

Personal Recommendation and Market Selection

Based on this information and our knowledge of the markets we have recommended the following contracts because:

Policy	Recommendations and Market Selection
Cyber Package	Compared to other products in the market to which we have access, this product is competitively priced. Cyber liability that you requested meets your board's needs Based on the information you have provided and our knowledge of the markets we have recommended this policy because it satisfies your specific demands and needs as stated above. This insurer is able to provide the full range of covers requested. The insurer we are recommending understands your industry sector and provides a niche policy suited to your specific needs. This insurer is one of the largest insurers in the United Kingdom. We always recommend that any business purchasing commercial insurance in the UK, should review their business trading activities and ensure that they have the appropriate risk management, up to date health and safety and are compliantly trading in accordance with government and industry guidelines and where applicable, maintain the relevant licenses. In the event of a claim being made under the insurance policy, your insurer will appoint agents who will assess your claim and they could undertake reasonable checks to ensure the business is trading compliantly, within the law, good practice and inline with industry guidelines and recommendations. If non-compliance is found and evidenced, it could affect any claim that you may need to make under your insurance policy or even the policy itself.
Covers we recommended but not taken up	
None	
Covers requested by you but not provided by this quotation	

None

How we made our selection
N/A

Our remuneration
When you take out a policy with us, we charge you an administration fee of £25.00. In addition, we receive commission from the insurer which is a percentage of the total annual premium.

This Summary is not exhaustive and if you require full details of cover, or clarifications of the terms you must refer to the policy document or contact the relevant personnel at Insured4Business Ltd. Notwithstanding our market selection, we would be happy to approach other insurers on your behalf. Please advise if you would like us to do so.

Cyber Package

Policyholder	Holywell-Cum-Needingworth Parish Council
Period of Insurance	03/10/2026 to 02/10/2027
Business Description	Parish council
Insurer	Beazley
Policy Number	W22716825A

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Declaration

Please read carefully as this declaration is based on the information you have expressly provided.

Has the proposer/insured or any partner or director or any other person to whom this insurance will apply had any criminal convictions?	No
Has the Proposer/Insured or any partner or director or any other person to whom this insurance will apply ever been declared bankrupt?	No
Has the Proposer/Insured or any partner or director or any other person to whom this insurance will apply ever been fined or given an probation order?	No
Has the Proposer/Insured or any partner or director or any other person to whom this insurance will apply ever had insurance refused or specials terms applied?	No
Has the Proposer/Insured or any partner or director or any other person to whom this insurance will apply ever been subject to a County Court Judgement or Scottish Equivalent?	
Has the Proposer/Insured or any partner or director or any other person to whom this insurance will apply ever been declared insolvent?	
Has the Proposer/Insured or any partner or director or any other person to whom this insurance will apply ever had a receiver or liquidator appointed?	

Payment Options

If you wish to go ahead with cover, please contact us and await your invoice.

OPTION	DESCRIPTION
Pay by Cheque	Please return your cheque to our office made payable to the Movo Partnership Ltd and send to Eagle Tower, Montpellier Drive, Cheltenham, Gloucestershire, GL50 1TA **(Please write 92708873 on the back)**
Pay By Credit / Debit Card	Contact us on: 0333 090 3494
Pay By Third Party Loan	For premium finance options please contact us on: 0333 090 3494 Please be aware, your finance quotation is subject to the acceptance of all terms and conditions. Paying by finance will cost you more than paying in full. *Movo use Premium Credit Limited, Close Brothers Premium Finance and Investec to provide finance as part of panel of lenders. We Insured4Business Ltd are acting as the credit broker. We may receive a commission for introducing customers to them.*
Pay By Insurer Direct Debit	Please see Direct Debit details attached (if applicable).
Pay by BACS (Directly into our Bank Account)	For details on paying by BACS, please see your invoice. *Please double check the bank details you have entered match what is on your invoice*

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Please ensure you make payment to the details on the invoice and not to any other account. The Movo Metro account is a protected statutory account which is protected by the FCA and ensures your monies are fully protected.

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Our Capacity and Services- The capacity in which we are acting

As an insurance intermediary we usually act as your agent and are therefore subject to the law of agency which imposes various duties on us. In certain circumstances we may act for and owe duties of care to insurers and the following table is provided to advise you when these circumstances may occur so you will be aware of any possible conflicts of interest.

Policy	Sourcing a suitable policy (i.e. when we get quotes for you)	Placing the insurance (i.e. when we arrange for your cover to start)	In the event of a claim
Cyber Package	Agent of Client	Agent of Client	Agent of Client

Commercial Important - Instructions and Guidance

Confidentiality and Copyright
To protect our intellectual rights, we ask that you don' t show the information in this document, or the advice within it, to anyone else or reproduce it for them.

Breach of a Policy Warranty, Term or Condition
A breach of warranty suspends the cover provided by your insurance policy for the duration of the breach and the insurer is not obligated to pay any claims during this period. If you can fix the breach before a loss has occurred, your cover is restored.

However, if you do breach a warranty or other policy term, the insurer cannot rely on the noncompliance to refuse to pay a claim if you can prove that the breach did not increase the risk of the loss which occurred.
This does not apply to a term 'defining the risk as a whole', for example a policy term which defines the geographical area in which a loss must occur.

You need to take great care not to breach warranties, conditions precedent to liability and other policy terms and should notify us immediately of any breaches that occur during the policy period.

Your Duty to Make a Fair Presentation of the Risk

You must make a fair presentation of the risk to us when you take out, renew or amend your policy. A fair presentation requires you to tell us about all facts and circumstances which may be material to the insurance, in a clear and accessible manner. Material facts are those which are likely to influence an insurer in the acceptance or assessment of the terms or pricing of your policy. If you are in any doubt as to whether a fact is material, you should tell us about it.

If you fail to make a fair presentation of the risk, where that failure is deliberate or reckless, or where the insurer would not have accepted the policy had you told it about a material fact or circumstance, the insurer may treat your policy as if it had not existed and refuse to pay any claims. In other cases, the insurer may only pay part of the value of your claim or impose additional terms.

For these reasons, it is important that you check all the facts, statements and information set out in the documentation provided by us are complete and accurate, and that you answer any questions completely and accurately. If there is more than one person involved in your business or employed by you, you should check with them, where appropriate, that the facts and statements that you make are complete and accurate.
Examples of people who should be included within the enquiries are (where applicable):

- Senior management within your business (which includes anyone who plays a significant role in making decisions about how your activities are to be managed or organised)
- A person for whom cover is provided by the contract of insurance
- Anyone who is responsible for the procurement of your insurance.

If any of the facts, statements and information in this document, or any additional information provided are incomplete or inaccurate, you must contact us immediately. Failure to do so could invalidate your policy or lead to a claim not being paid.

Here are some examples of facts that should be disclosed (this list is not exhaustive):

- any special or unusual facts relating to the risk
- any particular concerns which led you to seek insurance cover
- officers of the business that have been convicted of criminal offences
- officers of the business that have been declared bankrupt or were previously a director of a failed business
- the company or director having been refused insurance cover or had a policy cancelled
- any losses arising out of fraud or dishonesty
- previous losses (regardless of fault or whether an insurance claim was made)
- a change to the business activities
- a change to the business/ management structure
- connections with a country that is subject to sanctions.

Your Duty to Notify us about Certain Facts Regarding Convictions, Bankruptcy Proceedings and Refusals of Insurance Cover

You must notify us with the relevant details if your business or any company in the same group as your business, or any director or partner of your business or any group company (either personally or in any business capacity) has ever been, or is during the period of insurance:

- declared insolvent or bankrupt or the subject of bankruptcy proceedings
- the subject of a County Court judgment (or Scottish equivalent), or if there are any proceedings pending
- a director or partner in any business which is or has been the subject of a winding up or administrative order, or receivership or other insolvency proceedings

- convicted or charged with any criminal offence, or have a prosecution for such an offence pending, (except for the Road Traffic Act offences of parking or speeding on one occasion if there are no convictions)
- prosecuted or served with a notice of intended prosecution, or a prohibition notice in connection with a breach or alleged breach of any health and safety legislation
- refused or declined insurance cover or has or has ever had insurance cancelled, renewal refused or had special terms imposed.

This is very important because if you fail to notify us of any of the circumstances above, your insurance claim may be reduced or not paid, additional terms may be imposed or your policy cancelled. Please note that spent convictions do not need to be disclosed.

Your Operations in Countries that are Subject to Sanctions

You must notify us with relevant details of all circumstances, including any which arise during the period of your insurance cover, involving activity by your business or its group companies (including direct or indirect imports and exports, other forms of trading, services, travel and working abroad) in countries subject to sanctions.

Your Failure to Disclose

If you do not notify us of the facts and circumstances described above, including those which may arise during the period of your insurance cover, we will treat this as confirmation from you that you have no information to supply in relation to that fact or circumstance. If you do not understand any point, please ask for further information.

Key Conditions

Please take the time to read your policy documents and make sure you understand the terms and conditions. If you breach the conditions of your policy, then any claim that you make might not be paid or your cover may be withdrawn.

Reasonable Care

Despite being insured, you still need to take the same care that you would if you weren't insured. And if something happens that could lead to a claim, you need to take reasonable steps to minimise any losses.

Subjectivities

Sometimes your insurer will need specific information from you or ask you to take particular action, and generally you will still be covered while doing what they've asked. If this happens, we will make sure you know what to do and by when, and what will happen if you don't.

Terrorism

Most policies don't insure you against losses caused by terrorist activities. You can usually arrange separate cover for this, so please get in touch if you'd like a quotation.

Complaints

Sometimes things may not go entirely to plan. Both Insured4Business Ltd and the insurers we deal with welcome the opportunity to discuss any concerns that you may have about any aspect of the service you receive. Should you need to discuss a problem, please contact us in the first instance. Details of how to contact the insurer will be in the policy document.

Law Applicable

You and the insurers are free to choose the laws applicable to a policy. As insurers are based in England, they propose to apply the laws of England and Wales and by purchasing a policy you will have agreed to this.

Payments made within Clerks delegated powers.

S.D.A Pest Control, Treatment for wasps nest in front of Ferry Boat, Inv. No. 9/879 - £70.00

Holywell-cum-Needingworth WI, Xmas Bazaar table - £10.00

K Perryman, Repair taps Millfields - £98.57

Total: £178.57

Payments for 15th September 2026 to be paid on 17th September 2026.

STARK Building Materials UK Limited, Inv. No. 3402/01314280 - £28.08

Core Synergy Ltd, Website monthly charges, Inv. No. 19458 - £36.00

ESPO, 2027 Year Planner, Inv. No. 8151525 - £2.52

Gilks Fencing, Millfields fence repairs, Inv. No. CGF 13327 - £1400.68

Clear Insurance, additional premium (Nissan Hut), Inv. No. 560107894 - £171.73

KTS computers, IT support, Inv. No. 260651 - £94.89

Cyber insurance Insurance 4 business £226.60

Total: £1960.50

Salaries to be paid on 24th September 2026.

Salaries - £6601.80

HMRC - £2057.40

Total: £8659.20

Dear Jane,

The developer's representative has provided the attached sketch plan

SKM_C250i26081409500.pdf
52 KB

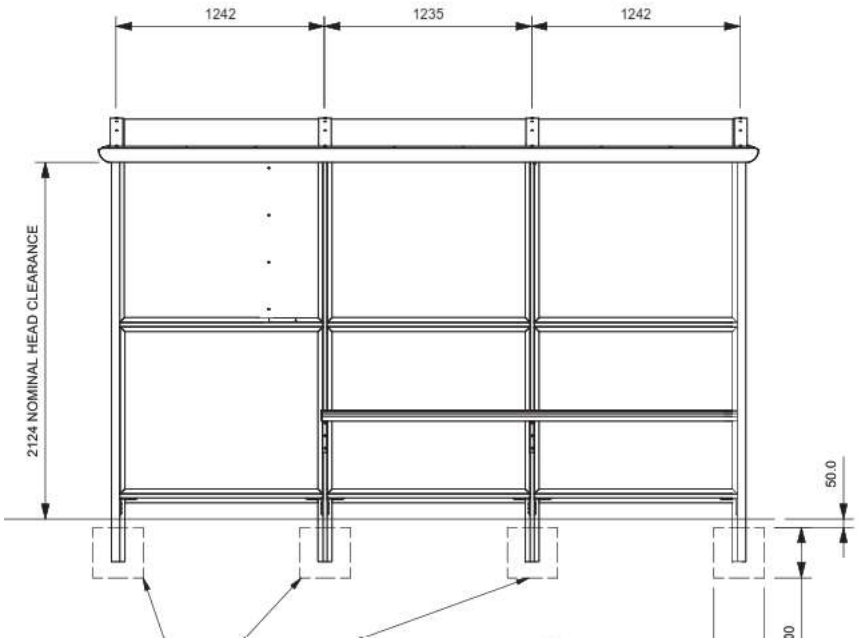
representing the approximate layout of the shelters on Bluntisham Road, with the top sketch showing the shelter on the south-westbound approach entering the village with the second layout showing the northeast bound lane directly outside the development

The south-westbound shelter will require a new 2m by 4.5m pad to be constructed to the rear of the existing footway/cycleway with the shelter positioned on the new pad with an open front facing the road across the footway. 7 Bluntisham Rd - Google Maps

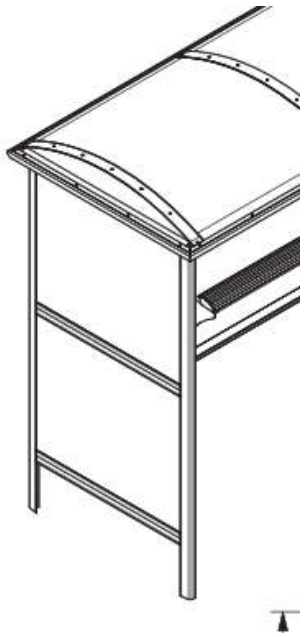
The north-east bound shelter will be positioned at the back of the existing footway which has already been widened as far as possible without obstructing the ditch to its rear. Again this will have an open face across the footway towards the road. Bluntisham Rd - Google Maps

I would be happy to have a TEAMS meeting or meet on site to confirm the positioning if my descriptions above are unclear.

The shelters would be 3 bay Neo shelters as below, but with narrow end panels (as shown below middle) on both ends. This is necessary on the north-east bound shelter but could be replaces with full end panels (below right) at the south-westbound shelter where there is more room if that is what you prefer. The full shelter (below left) shows the perch seat only extending over 2 bays, but I believe the developer has provisionally asked for this to be the full length.







Could you confirm whether this is all ok so that I can confirm with the developer.

I recollect that you had asked for the shelter frames to be green; I was presuming a forest green, but do you have any specific colour? I understand that True form can provide in any RAL colour. The chart below is purely indicative; other RAL colours can be found on various websites line.



If you could advise as soon as possible, please as I understand they would like to order the shelter.

Kind regards

Andre

André Chabot
Engineer
Highways Development Management

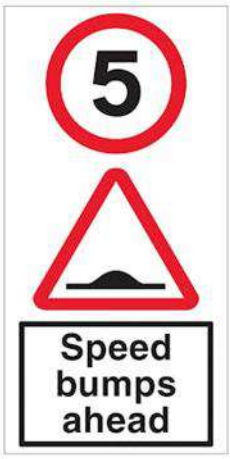
West Highway Division, Stanton Way,
Ermine Street, Huntingdon, PE29 6PY.

🌎: www.cambridgeshire.gov.uk

Speed bumps Millfields access road.

Groundsman has reported that vehicles are driving on the footpath to avoid the speed bumps which rather defeats the object.

Suggestion is that speed warning sign is erected to the left of each speed bump which will prevent deviation onto the footpath.



4mm Corex 450x900mm = £18.80

3mm reflective aluminium = £63.38

- Class RA1 reflectivity complies with BS EN 12899-1:2007
- Ideal for use on private traffic routes, school grounds, car parks and industrial estates
- Highly durable - manufactured from 3mm aluminium composite - lasting much longer than traditional aluminium signs
- Available with an anti-graffiti coating to help prevent permanent vandalism in all environments (£6/unit)
- Anti-graffiti coating prevents graffiti from adhering permanently to the sign, allowing it to be cleaned off without damaging the surface of the sign



3mm reflective aluminium composite £39.41

- Class RA1 reflectivity complies with BS EN 12899-1:2007
- Ideal for use on private traffic routes, car parks and industrial estates
- Highly durable - manufactured from 3mm aluminium composite - lasting much longer than traditional aluminium signs
- Available with an anti-graffiti coating to help prevent permanent vandalism in all environments
- Anti-graffiti coating prevents graffiti from adhering permanently to the sign, allowing it to be cleaned off without damaging the surface of the sign



£36.80 plus VAT

Caution Speed Bumps 5 mph Sign - Post Mounted

A 600x450mm sign with 'Caution Speed Bump 10mph' advisory. Printed on to high-quality rigid 3mm composite, this won't fade or degrade in outdoor conditions. 10mph speed limits are generally advised for use with 50mm speed bumps.

- Reflective white prismatic finish
- UV Stabilised sign face on a composite base with a protective overlay - Designed to last.
- Can be attached to any pole using the correct size clips.

Project would also require 2 posts - Wooden in region of £12-£15 each.

Full Council 15th September 2064 Routine Play Inspection

Routine Inspections

To identify if anything has changed from the previous routine inspection. This is to check for no visual obvious defects. (Not structural defects).

Have updated the routine inspection report sheet. Each item will be commented on, and anything identified in the report will be risk assessed and recorded as: Repair, Replace, Review or Monitor. If a high risk is identified then the equipment should be fenced off, tape and signs are not sufficient.

Advisable to have weekly routine inspections and depending on age and condition of the play equipment should also have operational checks and an annual check each year. Also advisable to deal with any low risk items identified on the annual report.

New equipment should have a post installation inspection preferably by an independent company prior to handover.

Should there be a failure of equipment the log of routine inspections will be requested along with any operational reports and the annual report. Inspection logs and Reports need to be kept for 21 years.

Considerations:

To carry out a 6-month operational inspection.

To consider the annual inspection of the zip wire as highlighted in the Annual Report.

Proposal:

That quotes are considered for an operational inspection to be carried out approximately October. – see attached

That quotes are sought for the annual inspection of the zip wire for November (to be fully dismantled and checked)- Leisure Facilities to consider 20th October 2026

Good afternoon Alison,

Thank you for your email.

If you would like a 6 monthly annual inspection in October, the inspection will be charged at our standard rate as we are not in the area.

The cost of an outdoor annual inspection is £274 plus VAT for your play area at Overcote Lane. Please note these costs are for 2026 only.

You will receive a full photographic and written report with risk ratings.

If you would like to proceed, we require an email from you with the following information:

1. Your organisation name and address
2. The invoice address
3. The email address where the invoice is to be emailed
4. The site name and address including postcode and What3Words
5. A contact person's name, email address and telephone number
6. A Purchase Order number (if applicable)
7. Is access to the area restricted or are there opening times we should be aware of?

Your Purchase Order should be addressed to Playsafety Ltd or RoSPA Play Safety, not RoSPA in Birmingham. RoSPA Head Office in Birmingham have a different bank account and address to us.

The report and invoice will be emailed to you shortly after the inspection.
Our payment terms are 30 days from date of invoice.

Planning
15th September 2026

Plans are available on the website www.huntsdc.gov.uk through the planning portal and can be searched using reference number or address.

Reference: 26/01528/S73
Site Address: Land Rear Of 92 To 108 High Street Needingworth

Proposal: Variation of Condition 1 (Plans) of 21/01723/REM to revise all house types to increase the floor areas to meet NDSS

Considerations:-
Parish Council **objected** to original proposal – comments attached along with officer report.
All plans available on HDC website.
NDSS – Nationally described space standards.



Block Plan

scale 1:500

DO NOT SCALE FROM THIS DRAWING

THE GENERAL CONTRACTOR IS TO CHECK ALL DIMENSIONS ON SITE AND REPORT ANY DISCREPENCIES TO THE SUPERVISING OFFICER

ALL DIMENSIONS ARE SHOWN IN mm UNLESS OTHERWISE STATED

NORTH indicative

Development Summary

Site Area:	4.6 Ha (whole site)
Development Area:	3.2 Ha
Total Dwellings:	45
Density:	14 d/Ha (developed site)
Designated Parking:	2 per dwelling allocated
Visitor Parking:	12 spaces
Affordable Dwellings:	100%

Revisions		
Suffix	Date	Amendments
A	08/07/21	Landscaping updated
B	09/07/21	Nature Reserve / Labels
C	16/07/21	Spine road turning head / additional verge
D	22/11/21	Urban design / Landscape comments
E	14/05/26	s73 Application: house types updated to NDSS sizes/ Private driveways / Plots 10,11,22-23,30-31, 36-39 layouts

Status

s73 Application

The Design Partnership

Job Title

Proposed 45 Affordable Dwellings
Land to Rear of 92-108 High Street Needingworth
for Crosskeys Homes Developments Ltd

Drawing Title

Plannning Submission
Block Plan

Date	Scale	Drawn	Dwg. No	Rev.
May 2021	1:500@A1	PD	CK.899.P01	E

The Design Partnership©

DO NOT SCALE FROM THIS DRAWING

THE GENERAL CONTRACTOR IS TO CHECK ALL DIMENSIONS ON SITE AND REPORT ANY DISCREPANCIES TO THE SUPERVISING OFFICER.

ALL DIMENSIONS ARE SHOWN IN mm UNLESS OTHERWISE STATED.

NORTH
Indicative

NATURE RESERVE
0.91Ha
[woodland]

RETAINED LAND
0.47Ha
potential location of temporary spoil heap during construction

ACCESS REQUIRED AS PART OF LAND CONTRACT

EXISTING BANKING

NEW REED BED MARGIN

LAKE
0.32Ha
(incl. Margins)

NATURAL OPEN SPACE
0.92Ha (incl. Lake)
Meadow

TREES REMOVED

PRIVATE ROAD (5m)

FOOTPATH (1.8m)

FOOTPATH (1.8m)

RAISED TABLE

PRIVATE SHARED SURFACE (6m)

PRIVATE SHARED SURFACE (6m)

Private Shared Drive (4.5m)

SHARED PRIVATE DRIVE (4.5m)

SHARED PRIVATE DRIVE (3.5-4.5m)

AMENITY OPEN SPACE
0.152Ha

LAP
[100m²]

SEMI-NATURAL OPEN SPACE
0.29Ha

PUBLIC FOOTPATH

ACCESS REQUIRED AS PART OF LAND CONTRACT

HIGH STREET

1
3
106
104
96
90
88a
89
85
12
10

Key:

- Type A — 2B Bungalow
- Type B — 2B Bungalow (wheelchair)
- Type C — 2B House
- TYPE D1 — 3B House
- TYPE D2 — 3B House
- TYPE E1 — 3B House
- TYPE E2 — 3B House
- TYPE F1 — 3B House
- TYPE G — 4B House
- Rented plots

scale 1:500

Revisions:		
Suffix	Date	Amendments
A	08/07/21	Landscaping updated
B	09/07/21	Nature Reserve / Labels
C	16/07/21	Spine road turning head / additional services
D	22/11/21	Urban design / Landscape comments
E	14/04/26	s73 Application: house types updated to ROSS series/ Private driveways / Plots 10,11,22,23,30,31, 36-39 layout.

Status: s73 Application

The Design Partnership

Job Title

Proposed 45 Affordable Dwellings
Land to Rear of 92-108 High Street Needingworth
for Crosskeys Homes Developments Ltd

Drawing Title

Planning Submission
Development Mix

Date	Scale	Drawn	Dwg. No.	Rev.
May 2021	1:500@A1	PD	CK.899.P02	E

Block Plan

The Design Partnership

From: developmentcontrol@huntingdonshire.gov.uk
Sent: 09 September 2021 08:21
To: DevelopmentControl
Subject: Comments for Planning Application 21/01723/REM

Categories: Orange Category

Comments summary

Dear Sir/Madam,

Planning Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 09/09/2021 8:21 AM from Miss Jane Bowd - Needingworth PC.

Application Summary

Address:	Land Rear Of 92 To 108 High Street Needingworth
Proposal:	Application for approval of reserved matters (landscaping, appearance, scale and layout) following the grant of planning permission ref. 18/01703/OUT
Case Officer:	Emma Thompson

Click for further information

Customer Details

Name:	Miss Jane Bowd - Needingworth PC
Email:	needingworthpc@btconnect.com
Address:	Village Hall Overcote Lane, Needingworth, Cambridgeshire PE27 4TU

Comments Details

Commenter Type:	Town or Parish Council
Stance:	Customer objects to the Planning Application
Reasons for comment:	
Comments:	Council considered LP24 & LP25 when considering the application. Members were of the opinion that when out lined planning was granted the site was to be all affordable housing, it is now unclear but the plan indicates 19 houses for rent. LP 25 housing mix- the village has a higher (15.4%) than county average (12.7%)retired population with average household size of 2.5. With outlined permission having been granted prior to the development of 120 homes on Bluntisham Road Council now consider that the site should have a higher percentage of bungalows. The plot sizes are large enough to accommodate bungalows. It was suggested that it would be appropriate for some bungalows

Good afternoon Jane.
Having been living [redacted] church street for some 57 years the street parking is becoming a real problem these days as cars continue to park opposite my gateways and severely restricting access. Following on from the double yellows placed to force traffic parking away from the school they stopped just before my property and of course now everyone and his dog parks opposite my gates sometimes for days at a time. My stretch of road is the narrowest in church st and exiting [redacted] can be very tricky sometimes.
Can I formally ask the parish to support an application to extend the double yellows to beyond my property before an accident occurs
Many thanks
[redacted]

Sent from my Galaxy

-------- Original message --------
From: Policy and Regulation <Policy.andRegulation@cambridgeshire.gov.uk>
Date: 27/08/2026 13:19 (GMT+00:00)
To: "[redacted]" <[redacted]
Subject: RE: double yellow line request

Hi [redacted]

Thank you for contacting us regarding the parking issues on Church Street, Needingworth, and for explaining the difficulties you have experienced accessing your property over a prolonged period.

I appreciate your concerns regarding vehicles associated with the school run, staff parking, and more recently the impact of parking related to development activity in Scinders Close. I understand that parked vehicles in the vicinity of numbers 19-21 Church Street can create difficulties for residents and contribute to congestion on what is already a relatively narrow section of road.

New parking restrictions, including the extension of existing double yellow lines, requires the making of a legal order, which involves a statutory consultation process that requires the Highway Authority to advertise, in the local press and on street, a public notice stating the proposal and the reasons for it. The advert invites the public to formally support or object to the proposals in writing within a 21 day notice period. Should any objections be received then a report would go before Members for decision. Such proposals are considered through Cambridgeshire County Council's Local Highways Improvement (LHI) Programme. The LHI

programme enables communities to put forward highway improvement schemes that address local concerns, including parking and road safety issues.

If the local community wishes to pursue an extension of the existing waiting restrictions, I encourage you to discuss the matter with your local Parish Council and County Councillor, who can support the submission of an LHI application. Further information about the programme, including eligibility criteria and the application process, can be found on the County Council's website:

Local Highway Improvement funding | Cambridgeshire County Council

In relation to vehicles obstructing your access, I would also note that it is an offence for motorists to block a dropped kerb that provides vehicular access to a property. Where this occurs, the matter can be reported to the police for enforcement consideration.

I appreciate that this may not provide an immediate solution to the issues you are experiencing. However, the LHI process is the appropriate route for seeking additional parking restrictions in this location.

Thank you again for bringing your concerns to our attention

Kind regards



Good afternoon Jane
I have put a bit more information as below that may help my cause 😊

Living at [redacted] street on the west side of the street there is NO kerb in place from scinders close all the way down to Hawks lane to the high street. Having a kerb would be nice as it would help protect my property boundary wall as it has been destroyed by vehicle accidents THREE TIMES because there is no kerb, the camber on the road in this area is massively wrong and the drain outside scinders close is again too low blocks constantly and causes local flooding.
The thing that makes things worse there is a GPO phone / cable manhole cover in the grass and part on the road which is lower than the road and several cm lower than the grass. This fills up over the months and has to be dug out every time to gain access because it's too low but they say it can NOT be raised because it would then become a traffic hazard. The fact that it is in the grass and has been the cause of incidents in the past.
If a kerb was installed and maybe a footpath(no chance) the kerb would be on top of the GPO manhole that has been there since the early 1950s!
The foot path on the eastern side of church street is not wide enough there are several dropped kerbs but because of the path being very narrow many disabled people find it dangerously steep and proceed on the road in there mobility machines as the danger of them tipping over is very real .
Some park their cars with a wheel on the footpath! Some cant park to save their life and just leave the vehicle over 30cm from kerb edge , most don't know I have been here 57 years but HDC do as I keep paying my council tax for very little return. .





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Redwood Bank

Dear Customer,

We have made changes to your Business Savings Account - 95 Day Notice Account (Issue 11) Monthly Interest terms and conditions.

The Account notice period and interest rate are staying the same.
This email explains the changes. You can read the full terms and conditions using the link below.

What is changing?

Previous	**Now**
APP Scam Reimbursement Claims were not included in the terms.	New section added explaining APP scam reimbursement eligibility and claims.
The terms did not explain that customers may be able to switch to another product.	We have added wording to clarify that you may be able to switch to another product, subject to the Product Documentation for both the existing and new account, including any applicable notice periods.
Website links and contact details were listed throughout the terms.	Website links and contact details have been updated.
Internet Explorer was listed as a supported browser.	Internet Explorer has been removed as a supported browser.
Cifas was not referenced for existing customers.	Additional information has been added on identity verification and fraud prevention checks, including Cifas, bringing the terms for existing customers in line with those already applicable to new customers.
Dormant account provisions used a different timeframe.	The dormant account period has been updated to two years.
Some sections contained wording that could be simplified.	Minor updates have been made throughout the Terms and Conditions to improve grammar, readability and clarity, with no change to the meaning of the terms.
Some account management, notice and operational processes were described in less detail.	Additional wording has been added to provide greater clarity on account

	management, notice requirements and operational processes.
The definition of a Nominated Bank Account contained less detail.	The definition of a Nominated Bank Account has been enhanced to provide greater clarity.
Certain definitions were not included.	"APP Scam", "Microenterprise" and "Small Business" have been added to the glossary.

As a result of these changes, some section numbers within the Terms and Conditions have changed.

What you need to do
Please read the updated terms and conditions using the link below:

Business Savings Account Terms & Conditions

Do I need to do anything else?
No, these changes started on the 02/09/2026. You do not need to do anything.

Has anything else changed?
We review our products often so you may not be on our highest interest rate.
You can check our website to see your current interest rate and other savings accounts we offer.
You can apply for a new account using Online Banking.
We can also help you switch your full balance to your new account.
You will need to give the relevant notice before we can move your money.

Can I close my account?
Yes. You must give us the relevant notice period.
After this, we will close your account.
We will send your money to your nominated bank account.

Here is a reminder of your Notice account key features

- Funds available at 95 days' notice only
- Pay in from £10,000 up to £1m
- Unlimited number of top-ups available
- Up to four authorised users

You can view historic interest rates for each issue on the Historic Rates page of our website.

How to contact us
If you have any questions or need this email in another format, please tell us.
Call us on 0330 053 6067, Monday to Friday, 9am to 5pm, not including Bank Holidays.
You can also email us at bankingoperations@redwoodbank.co.uk.

Thank you for choosing to save with Redwood Bank.

Kind Regards,

Jenna Hill
Director of Operations

Colts correspondence.

See email from Colts Chairman 3rd September 2026 advising the following:

- The Chairman is too busy to send in fixture lists asking Clerk to look up information on Hunts Youth League website.
- Do not wish to provide a list of managers/teams.

Background:

Clerk has worked with 3 club secretary's/Chairman, and a fixture list has always been sent into the office. A list of team managers has also been provided.

Clerk made it clear to new Secretary/Chair that this would be required- see emails below.

Clerk emailed 20th August. Included confirmation of introduction to Kathryn as Secretary "I look forward to receiving the weekly fixture lists"

Asking for details Managers.

Clerk emailed 1st September in response to an email of 27th August to advise that "I was not prepared to look up weekly fixtures. Asking that they be provided in line with previous emails."

Clerk emailed 3rdSeptember

" Dear [redacted]

As this is the first week of the new season, just a polite reminder that I will need a list of matches before close of business today otherwise I will assume that there are no matches being played and will arrange for the keys to be removed from the key safe.

Kind regards"

This email resulted in a complaint being made to the Parish Council Chairman.

Clerk has apologised but the matter of fixtures etc now needs PC decision

For information:
Needingworth colts website does give team managers names & training sessions

For decision:

- Does Council wish Leisure Facilities to review terms of hire for Millfield's.
- Does Council wish Staff to look up weekly fixtures or are they to be provided by the hirer (Needingworth Colts)
- Does Council require the club to provide a list of team managers.
- Clerk has not been advised of training sessions, does Council want these established.

Hi Jane,

Thank you for the email. Some of the managers have questioned why the PC require managers personal contact details rather than using the official communication channels, especially regarding our GDPR constraints. Can you let me know the purpose that the PC plan to use this information for.

I am confused as to why you require custom administrative work (which is not in the Conditions of Hire of Millfield's) from the Colts football club when the information is readily available and would in essence be a duplication of public information. This creates an unfair administrative burden from people who are unpaid volunteers. I have provided you with the link to view the Millfield's fixtures online each week starting from next week when the season begins, this is perfectly acceptable and is in your capability to easily access.

If this information is essential to the PC and part of your role as the Clerk is to provide this information, then I'm sure you will be prepared to look at the fixture website on a weekly basis on behalf of the PC?

To re-confirm, I won't have time to email you every week, duplicating the fixture's website as I'm extremely busy.

Regards
[redacted]

CONDITIONS FOR THE HIRE OF MILLFIELDS
Needingworth Colts Football Club

1. All applications for the hire of Millfields, (By definition in this document 'Millfields' is both the Pavilion and sports ground) or any part thereof, (herein called 'the Hired Premises') must be in writing on the form provided, and on completion, must be forwarded to the Parish Clerk a minimum of 7 days in advance of hire to ensure no clashes of use.
   Parish Office, Needingworth Village Hall, Overcote Lane, Needingworth
   Tel 01480 468451.
   The person by whom this application is signed shall be considered to be the hirer, unless the application is signed on behalf of an organisation, in which case that organisation shall be considered the hirer and shall be jointly and severally liable under these conditions with the person who signs the form.
2. The Hire of the Hired Premises does not entitle the hirer to use or enter the Hired Premises at any time other than during the hours for which the Hired premises are hired, unless prior arrangements have been made with the Bookings clerk.
3. The hirer shall not sub-let the Hired Premises, or any part thereof, except with the prior approval of the Parish Council, nor shall the Hired Premises be used for any purpose other than the purposed declared on the application form.
4. The hirer shall take good care of and shall not cause any damage or permit or suffer any damage to be done to the Hired Premises, or to any fittings, equipment or furniture therein (including any accidental damage) caused by any act of neglect of himself, his servants, agents or any person resorting to the Hired Premises by him. Any damage is the liability of the hirer and must be paid for.
5. Under no circumstances will the Parish Council make good, or accept responsibility or liability, for any damage to or theft or loss of any property, goods, articles or things whatsoever placed, deposited, brought into or left upon the Hired Premises either by the hirer for his use, or purpose, or by any other persons, or left, or deposited with any Officer or Servant of the Council, and the hirer must indemnify and hold the Council and their Officers and Servants harmless in respect thereof.
6. The hirer shall be liable for, and shall indemnify the Council, in respect of any loss, damage or injury which may be incurred by, or be done or happen to the hirer or any person or persons in his employ or any of his sub-contractors, or by or to another person or persons resorting to Millfields by reason of the use of the Hired Premises by the hirer.
7. The Council shall not be liable for any loss due to any breakdown of machinery failure of the supply of electricity, leakage of water, fire, Government restriction, or Act of God, which may cause the Hired Premises to be temporarily closed.

8. The hirer shall be responsible for good order being kept in the Hired Premises during the hiring and the Council may, if it thinks fit, charge the hirer for any additional expense it may incur in engaging police constables to preserve order prior to, during or after any entertainment or meeting at the Hired Premises.
9. The Council reserves the right to put a stop to any entertainment or meeting not properly conducted.
10. No animals shall be brought onto the Hired Premises.
11. The Parish Council reserves the right to refuse any application.
12. No bolts, nails, tacks, screws, bit, bins or other like objects shall be driven into any part of the Hired Premises, not shall any placards or other articles be affixed thereto, including the ceilings which are of a suspended construction and must not be interfered with in any way. No highly inflammable materials to be brought into the Hired Premises without the previous consent of the Council.
13. The hirer shall, at the expiration of the period of the hiring, leave the Hired Premises promptly and in a tidy and orderly state. All rubbish is to be removed from the premises and the pavilion swept out and floors mopped as necessary.
14. All property of the hirer and hirer's agents must be removed promptly upon expiration of the period of hiring, or additional fees will be charged for each day, or part of a day, until the same is removed. The Council accepts no responsibility for any property left at the Hired Premises after the hiring.
15. No exits may be blocked, nor may any fire appliance be removed or tampered with.
16. No excisable liquor shall be sold at, or from, the Hired Premises by the hirer.
17. No sweepstake, raffle or other form of lottery shall be promoted, conducted or held at the Hired Premises, except such lotteries which are deemed to be lawful by virtue of the Gaming, Betting and Lotteries Act.
18. The hirer may cancel the booking, in which case the Council reserves the right to claim the whole of the hire fee, provided always that if the cancellation is notified to the Bookings clerk at least 21 days prior to the date upon which the booking would otherwise have taken place, or if a replacement booking is forthcoming.
19. The Council reserves the right to alter or amend hiring fees at any time, irrespective of whether a hiring contract has been entered into or not.
20. The building is a 'No Smoking/ No Vaping area.
21. No spikes or boots to be worn within the main body of the building to prevent damage to the floor.
22. The hirer is responsible for ensuring the building and field is secure on leaving and that all people have left the field including casual passers by before locking up.
23. All cars to be left in the car park. Vehicular access to the pavilion is restricted to Team Managers and Assistants, deliveries and disabled drivers. Pedestrian access is via the hand gate.
24. The hirer is responsible for ensuring all heating and lights are turned off.
25. No bookings will be taken from minors.
26. Any and every accident must be reported to the Parish Clerk. A first aid box, AED and stretcher are available on site.

27. Keys are the property of the Parish Council. If keys are lost, the Bookings Clerk must be notified. If it is necessary to change the locks and /or cut other keys, the Council reserves the right to pass on the charges to the hirer.
28. Keys must be returned promptly after use to key box at 6 Priory Road Needingworth.
29. Any complaints about employees or other hirers must be passed to the Parish Clerk.
30. Balance of hire fees is due on the date of hire, unless otherwise agreed.
31. A security deposit of £25 may be required.
32. No electrical equipment may be used in the pavilion without prior approval by the Parish Council,
33. and proof of PAT testing.
34. Cricket season is from 1st May – 31st August
35. All fixtures to be arranged within the specified season dates.
36. Matches to be played on Saturday.
37. Siting of pitches to be arranged with Parish Council prior to the start of the season.
38. The Parish Council reserves the right to cancel any match or game if they consider the pitches to be unplayable.
39. Events other than normal club fixtures need to be approved and booked in advance (e.g. hosting Finals, AGM, BBQ's, and Training etc.).
40. The facilities will not be available for hire on Tuesdays due to Parish Council meetings.
41. Kitchenette:
    If being used, the kitchen area is to be supervised by an adult at all times.
    The premises are not licenced for the preparation and sale of food.
    If the hirer wishes to provide food, then they must ensure that the relevant food business licence, risk assessment and hygiene certificates are supplied to the Parish Council at least 7 days prior to use.
42. Any non-compliance with the terms and conditions may result in future bookings by the hirer being refused.
43. Hirers must notify the Parish Clerk in the event that the AED is deployed. (Telephone 01480 468451 or email Needingworthpc@btconnect.com)
44. All training (if agreed) must cease 31st March.
45. The Parish Council reserves the right to amend these conditions at any time.

Updated 27/2/24

I am writing to you regarding a discussion apparently had at the July Parish Council meeting concerning rewilding within the village

This matter has been raised by Nick Dyne, our Holywell Parish Councillor, , and he has started a discussion on the Holywell Social Whattsapp to which I have replied.

My first reaction is that if there is to be a consultation about rewilding the bank and other common land in the village, it should not be done via the Holywell Social Whattsapp, as only a proportion of the villages subscribe to this and many who may have an alternate view have not been consulted.

I have raised a number of items which make the suggestion impractical, and would like to formally register my objection to the cessation of mowing between April and the end of July along the Front. The whole issue raises a number of questions which are highlighted in my replies to Nick Dyne, but I make the following questions to which I would like a response please

Was this a discussion generally about mowing programs within the Parish Council meeting, or was this raised by Nick Dyne for discussion.

If the latter, was it Nick Dyne's own project, or had he been approached by one or more residence of Holywell to raise this with the parish council.

If the latter, how many separate households raised this issue? We are strongly opposed to the ill thought out suggestion, and the preponderance in today's world where a small vocal minority raise an issue and push it through in the face of limited consultation, linked with a degree of apathy, or a desire not to rock the boat by pushing one's head above the parapet, concerns us greatly.

I dispute the assertion that the mowing regime causes a situation where no one is happy. I think the mowing regime is fine and could even be accelerated in spring when growth is strong. The only reason the front may look untidy is because of the minority who want to stop mowing parts of the bank and verges in the mistaken belief that the wild flowers will take over without any other interventions.

The popularity of wildflower patches boomed after lockdown, and it's fair to say that to establish such a scheme, entails cultivation, planting, hard work in tending, and the need for quite rigourous maintenance through spring to late summer. Most parishes that embarked upon these have long since abandoned them.

Simply not mowing will not achieve such a thing. It will result in a very messy look for what is a beautiful village, and at the same time could present a major fire risk for which the Parish Council could be held liable if it took a deliberate action in leaving common areas to become overgrown by stopping regular mowing.

I would be interested to know who owns this land, and what powers over it the Parish Council have. If you are responsible, I don't believe individual householders have the right to dictate to the mowing team what they can or cannot cut.

As you may know I regularly mow the frontage on the bank and the other side of the road next to the Brook, in a bid to maintain the beauty of our village front. In the autumn, I also trim the long grass and the wild growth along along the bank right back with a view to allowing a variety of plants to reseed and prosper without being throttled by common weeds such as nettles etc.

We are not against biodiversity, and actively care for the section of Front outside our house -but we believe that simply neglecting all common areas will be detrimental to the village, will not bring about a diversity of wild flowers, and will create an enhanced fire risk particularly to some of our very old thatched cottages.

You will see from the photographs I attach that the area outside Willow house next to the Brook is partially mown, and partially wild.

Routine management like this has allowed wildflowers and particularly the Purple Loosestrife to prosper more in this area than anywhere along the bank on the Front. Further along towards the Ferryboat the wild bank appears to be dominated by weeds, nettles, brambles etc. Not the sort of wild flower display that some people think will idealistically appear without any effort.

If there is to be a discussion about this question, there should firstly be established who wants to change the mowing regime. If this is a very small minority of residence without a properly considered proposal it should be taken no further - if there is a larger desire to re-wild the Front at Holywell, a proper questionnaire should be put out to all residents, not just a number who involve themselves on the Holywell Social WhatsApp group. There are a number of people in the village that deliberately avoid this WhatsApp group because of the content sometimes added. A properly considered proposal needs to be made to all residents.

We are jointly guardians of a very beautiful village. We all need to work together not to allow it to be spoiled, and policy should be laid down by the Parish Council after full consultation and detailed consideration, not be determined by a small minority.

We look forward to your comments and details of how this matter should be taken forward

I enclose a PDF of some of the correspondence, together with some photos of the Front which are self explanatory.

Best regards

Holywell-cum-Needingworth Parish Council
Needingworth Village Hall,
Overcote Lane
Needingworth
St Ives
Cambs
PE27 4TU
Tel/Fax: 01480 468451
Email: clerk@holywell-cum-needingworth-pc.gov.uk

[redacted]
Holywell Front
Holywell
PE27 4T

16th September 2026.

Dear Mr [redacted]

Thank you for your email of 28th August 2026 regarding "Mowing The Front Holywell" on behalf of the Parish Council I would like to answer the points you have raised.

Firstly, Council would like to advise that all Councillors are elected to represent the whole Parish and its residents. Therefore, Councillor Dyne is not Holywell's Councillor but one of 13 Councillors who represent the Parish. As such you are welcome to contact any Councillor or myself as Clerk over any matter relating to the Parish. If it should be something the Parish cannot deal with then hopefully, we will be able to refer you to the correct authority.

The Parish Council has not set up any "Whats App" groups due to the complexity of data protection. The Holywell Social WhatsApp group is not accessed by the Parish Council and consequently any comments on the group will be those of an individual and not those of the Council. The official record of the Council is the minutes which can be viewed via the Council website or alternatively you are welcome to contact the Parish office for clarity over any matters.
Moving to the matter of the maintenance of The Front. Councillor Dyne did raise the suggestion that the mowing schedule be looked at under items to report Environment Committee 21st July 2026. Items to report are not actionable and Councillor Dyne was advised that if he wished the matter to be placed onto a future agenda, he needed to request this via the Clerk. To date no such request has been forthcoming.
Therefore, I can confirm that Council has not debated this matter and that the land will be maintained as per the current arrangement although Council does note your comment that the schedule could possibly be accelerated at times when growth is strong.

Whilst the Parish Council has a duty to protect the environment there has been no decision to re wild the area and Council does not to take part in "No Mow May" as this area has to be maintained not just for appearance's sake but also on health & safety grounds for residents, visitors and staff.

With regards to ownership of the common land in question, the title register with land registry number CB353361 confirms Holywell-cum-Needingworth Parish Council as the registered owners. Attached is a copy of the map showing the area covered.
The land is also included in the commons register under reference CL73.

Once again, thank you for bringing this matter to our attention, I hope that this letter answers the questions raised but if you do have any further concerns, please do not hesitate to contact the Parish Clerk via the details above.

Sincerely,

Miss J Bowd
Parish Clerk,

DRAFT

Name

[redacted]

Email

[redacted]

Phone

[redacted]

Comment or Message

I would like to file a complaint. I am one of the football managers of Needingworth Colts. I attended Millfields this evening to carry out a training session. Managers park their cars by the clubhouse because the have a car full of equipment. I was surprised to discover this evening newly installed speed bumps. More like mountains really. I went over the speed bumps and grounded out my car twice! This is not acceptable. I have a regular estate car. This should not be happening. I must insist these are removed and replaced with smaller ones before my car is further damaged. If my car does suffer a repair bill I will be forwarding the bill to the council.

Jane,

There are speed bumps in the Millfields car park that cause a stand car no concerns. So why are the new ones larger?

I understand the reason for speed bumps for safety. But when has there been an incident down this short section of road that warrants them. Seems like a waste of tax payers money.

Baring in mind I have equipment to take to the sports field and there are already numerous parking issues at Millfields due to an inadequate car park size compared to sports field size. Being a coach and parking closer to the pitches does two things.

1. Takes the pressure off the limited car parking spaces.
2. Makes it that little bit easier for me to transport all the equipment to the pitches.

I don't think my request is unacceptable. MY car is a standard estate car so if mine scraps out so will everyone else who drives a hatchback, saloon or estate car. Council have made mistake with these speed bumps and they need rectifying.

Regards



[redacted]

Thank you for your email regarding the speed bumps at Millfield's.

Whilst I understand your concerns, the bumps have been installed for safety reasons and meet with industry requirements. I will take your comments to Council but at this time there is no plan to remove the bumps so may I respectfully suggest that if you are not happy to drive your car over them that you park in the main car park and walk down to the sports ground and pavilion.

Kind regards

Jane

Jane Bowd, Parish Clerk