

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD
ON TUESDAY 1st SEPTEMBER 2026 AT 7.00PM AT MILLFIELDS PAVILION**

PRESENT:

Cllr N Dyne
Cllr G Fisher
Cllr L Fisher
Cllr R Fountain
Cllr E MacPherson
Cllr S Martin (Chairman)
Cllr M Wetherfield

IN ATTENDANCE:

Miss J Bowd (Parish Clerk)
Mrs A Jackson (Assistant to the Parish Clerk)

There were no members of the public present.

Cllr S Martin was elected to chair the meeting in the Chairman and Vice Chairman's absence. (Prop Cllr E MacPherson, 2nd Cllr L Fisher) All in favour.

60. Apologies.

To receive and accept Apologies for Absence.

Cllr A Whyte - Personal

Cllr S Mortlock - Personal

Cllr J Neish – HDC Business

Cllr C Norman - Personal

Cllr G Norman – Personal

Cllr C Pearce - Personal

CCC Cllr A Bulat – HDC Business

HDC Cllr P Hodgson-Jones – HDC Business

Resolved: That the above apologies were accepted. (Prop Cllr E MacPherson, 2nd Cllr M Wetherfield) All in favour.

To record absence when no apologies given:

None

61. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

None

62. Minutes.

(i) To confirm the Minutes of the Meeting held on 4th August 2026.

Resolved: That the minutes of the Meeting held on 4th August 2026 be accepted as a true and correct record (Prop Cllr E MacPherson, 2nd Cllr M Wetherfield) 6 in favour, 1 abstention.

63. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

None

64. Policing

64.1 Neighbourhood Policing Team – Any Issues and Concerns.

None

65. District and County Councillor Reports.

To receive verbal reports from district and county councillors.

CCC Cllr A Bulat provided a written report that was tabled on the night.

HDC Cllr P Hodgson-Jones provided a written report that was tabled on the night.

Reports attached to the minutes.

Cllr R Fountain queried why the busway will be reducing their services at the beginning of 2027. The Clerk to follow up with CCC Cllr A Bulat.

Cllr S Martin commented that she was pleased to see that the streetlight on the T-junction of Bramley Avenue will be re-instated.

66. Committees

To note draft minutes of the following committee meetings.

i. Planning & Finance 18th August 2026

Noted

ii. Leisure Facilities 18th August 2026

Noted

iii. HR Non-confidential 18th August 2026

Noted

67. Clerk's Report.

To receive written report.

Meeting Dates: –

Full Council – 6th October 2026.

Committees – 15th September 2026 Environment, Planning & Finance, Consultation.HR

Items to report.

- .Envar planning ref 23/01649/COA –Construction of waste transfer station and Biomass building, 4 fire water holding tanks, wastewater treatment plant and new surface water attenuation lagoon.
Refused by CCC 6/2/24- Appeal upheld by secretary of state. Statement issued by CCC 30/7/24.
- 25th August 2026
Co-Op banking has confirmed the amendments to the signing mandate adding Cllrs Dyne, C Norman, G Norman and Wetherfield.
- 2026-27 National Salary Award announced back dated to 1st April 2026.

68. Finance and Risk.

68.1 To approve renewal of fleet insurance policy.

Resolved: That the renewal of fleet insurance policy at a cost of £1209.97 be approved. (Prop Cllr E MacPherson, 2nd Cllr M Wetherfield) All in favour.

68.2 To consider correspondence from Messrs Copleys regarding Woodland Mill Way and agree actions.

Clerk to confirm with Copleys Solicitors that the following searches are to be carried out: Environmental, Highway, Regulated Water and Drainage and Regulated Local Authority. Members discussed the update including the lack of access to Holywell Spinney.

Resolved: That the following questions are raised: 1. Boundary disparity on Plan 4 & 5. 2. Access to Holywell Spinney (Plan 2) to be confirmed. (Prop Cllr E MacPherson, 2nd Cllr R Fountain) All in favour.

68.3 To approve payments made within the Clerks delegated powers.

Resolved: That the following payments made within the Clerks delegated powers: S. D. A. Pest Control, Treatment wasp nest at the Cemetery, Inv. No. 8/841 - £70.00 be approved (Prop Cllr E MacPherson, 2nd Cllr N Dyne) All in favour.

68.4 To approve accounts for payment to be made on Thursday 3rd September 2026.

Resolved: That the following payments: Wicksteed, See saw repairs, Inv. No. 0000832406 - £1003.81 and Cllr A Whyte, Chairman's Allowance – 2nd quarter - £75.00 totalling £1078.81 be approved (Prop Cllr E MacPherson, 2nd Cllr N Dyne) All in favour.

- 68.5 To approve accounts for Payment made for the period 5th August 2026 – 1st September 2026

Resolved: That the payments for the period 5th August 2026 – 1st September 2026 totalling £12,169.40 be approved (Prop Cllr E MacPherson, 2nd Cllr M Wetherfield) All in favour.

- 68.6 To note the budget report as at 24th August 2026.

Noted

- 68.7 To note the bank reconciliation as at 25th August 2026.

Noted

- 68.8 To note the correspondence relating to the acquisition of Co-Op bank by Coventry Building Society.

Noted

69. Planning.

- 69.1 To consider the following **appeal**:

Application Ref: Reference: 26/00605/PIP

Permission in principle for 4 dwellings.

Land North West Of Manor Farm Conger Lane Holywell

Resolved: That the original objections are reiterated, Clerk to check National Planning Policy, to include that the proposed development is outside of the village envelope and the need to keep the two village identities within the Parish. Extend an invitation to the Inspector to visit the site. Errors in the HDC report to be advised. (Prop Cllr M Wetherfield, 2nd Cllr R Fountain) All in favour.

- 69.2 To note the following appeal application that has been **dismissed**:

24/02275/FUL Development of Use Class C2 Residential Accommodation with Care comprising of apartments for people aged 65 and over, communal facilities, associated landscaping, car

parking, services and access from Meadow Lane

Land At Junction Of Harrison Way And Meadow Lane St Ives

Noted

70. Community Engagement.

- (i) To consider draft plans from CCC Highways for improvements to Mill Way Needingworth.

Resolved: That the Highway Officer is invited to the Planning & Finance meeting on 15th September 2026 to answer members questions and bring a tulip. (Prop Cllr N Dyne, 2nd Cllr E MacPherson) All in favour

- (ii) To approve draft design of replacement sign Falklands Walk/Engineers Wood. Cllr M Wetherfield commented that the label showing Engineers Wood appears that is naming Millfields. Suggested that arrows are added to each name: Engineers Wood, Needingworth Copse & Holywell Spinney to show the relevant area referred to and that 'Millfields' is added to the sign.

Resolved: That with the above amendments the draft design of replacement sign Falklands Walk/ Engineers Wood be approved. (Prop Cllr L Fisher, 2nd Cllr M Wetherfield) All in favour

- (iii) To approve date for meeting with Village Hall Trust.

Resolved: That 7th October, 8pm for meeting with Village Hall Trust be approved. (Prop Cllr G Fisher, 2nd Cllr L Fisher) 6 in favour, 1 abstention.

71. To consider and resolve to authorise the chair to conduct the annual performance review and appraisal of the clerk.

Resolved: That authority is given to the Chair to conduct the annual performance review and appraisal of the Clerk. (Prop Cllr E MacPherson, 2nd Cllr N Dyne) All in favour.

72. Policy

- 72.1 To approve amendment to standing order 3(i) to reflect Councillors raising a hand to speak.

Resolved: That amendment to standing order 3(i) to reflect Councillors raising a hand to speak be approved. (Prop Cllr E MacPherson, 2nd Cllr N Dyne) All in favour.

73. Correspondence.

To receive correspondence and agree any actions: -

- (I) To note correspondence regarding AWS Fens Reservoir Survey Notification

Noted

74. Items to report (for information only and not for resolution).

- Cllr E MacPherson reported an unauthorised 'Slimming World' banner that has been on the roundabout for approx. 2 months.
- Cllr N Dyne advised that one of the bollards at the Pike & Eel end of the bank has gone missing.
- Cllr R Fountain reported that the uncut area on the field behind Ashton Close and Russett Avenue has still not been cut. Clerk advised that this has been reported.
- The Clerk reported:
 1. Cambridgeshire ACRE's AGM is on Wednesday 7th October 2026, 2pm -3pm Online via Zoom
 2. Waste Busters meeting will be on Thursday 10th September 2026, 5.30pm – 6.30pm at Pathfinder House, St Mary's St, Huntingdon. This has been advertised on the Council Facebook page
 3. Districtwide Dog Control – Public Spaces Protection Order (PSPO) consultation received 1st September 2026 runs 27 August 2026 – 13th September 2026. There is no Parish Council meeting before expiry of consultation. HDC are proposing to renew the Order as is for a further 3 years subject to annual review annual review and any future changes resulting from Local Government Reorganisation (LGR).
 4. Thanks offered to Cllr S Martin for Chairing the meeting.

Being no further business the meeting closed 8.07pm

Chairman
Date

Report for Needingworth PC – 6 October (written on 26 September 2026)

Alex Bulat, County Councillor, St Ives South and Needingworth

This report is a summary of my activity since the last meeting on 1 September 2026. If you'd like to discuss specific issues or casework, please do raise this in the meeting or drop me an email on alex.bulat@cambridgeshire.gov.uk

September Meetings and Committees

- 17 Sept – CCC Adults and Health – I substituted on this committee for one of my colleagues. We discussed items such as the Obesity Strategy and Mental Health and Autism Supported Accommodation Framework
- 18 Sept – CCC COSMIC (Communities, Social Mobility and Inclusion Committee) Spokes Meeting
- 18 Sept – CPCA ESOL CPCA Local Partnership – I Chaired this meeting
- 22 Sept – CCC H&T (Highways & Transport) Spokes Meeting

Ongoing local issue updates

- **Envar:** The Environment Agency's consultation remains open until 6 October, and residents are encouraged to submit their feedback via the consultation portal <https://consult.environment-agency.gov.uk/psc/pe283bs-envar-composting-limited-epr-gp3930df-v006/>
- **CCC Winter Readiness Programme:** Despite Cambridgeshire County Council allocating £5m across the county to prepare roads for winter, not a single penny has been directed to St Ives or the St Ives South and Needingworth Division so far, with the vast majority of investment disproportionately concentrated in Lib Dem-held divisions.
- **Additional street light installed on Bramley Avenue** following the informal consultation I conducted in the summer.

Other meetings, events and community engagements

- 4 Sept - Meeting with CCC on Local Nature Recovery Project regarding St Ives
- 9 Sept – CCC Consents Working Group
- 10 Sept – CCC Cambridgeshire's Rights of Way Improvement Plan
- 13 Sept - Ouse Valley Radio with Cllr Keane on Local Plan and Current Affairs in Huntingdonshire
- 17 Sept - CCC LHI Working Group
- 20 Sept – Attended the Civic Service in Ramsey with Huntingdon Dep Mayor

- 26 Sept - 30 Sept - Labour National Party Conference

September Councillor surgeries

- 12 Sept - St Ives Library Monthly Surgery
- 24 Sept – Needingworth Chatters Cafe Surgery

Upcoming meetings I will attend in September

- 6 Oct – CCC Highways and Transport Committee
- 8 Oct – CCC COSMIC (Communities, Social Mobility and Inclusion Committee)
- 13 Oct – CCC Council

MINUTES OF PLANNING AND FINANCE/AUDIT COMMITTEE HELD ON TUESDAY 15th
SEPTEMBER 2026 AT 7.00PM at MILLFIELDS PAVILLION MILL WAY NEEDINGWORTH

PRESENT:

Cllr A Whyte (Chairman)
Cllr N Dyne
Cllr S Martin
Cllr S Mortlock
Cllr C Pearce
Cllr M Wetherfield

IN ATTENDANCE:

Miss J Bowd (Parish Clerk)
Mr J Hudson -CCC Highways
No members of the public.

26. To Receive Apologies for absence.

Cllr L Fisher-Personal
Cllr G Fisher- Personal
Cllr R Fountain -Personal
Cllr E MacPherson-Personal
Cllr J Neish- Personal
Cllr C Norman-Personal
Cllr G Norman-Personal

Resolved: That the above apologies be accepted (Prop Cllr Whyte 2nd Cllr Pearce) All in favour

27. To approve the minutes of the meetings held on 18th August 2026.
Error item 23 – should read 5 against.

Resolved: That with the above correction, the minutes of 18th August be accepted as a true and correct record (Prop Cllr Whyte 2nd Cllr Martin) All in favour.

28. To note declarations of interest relating to items on the agenda.
Cllr Pearce item 31.5 pecuniary - wife is a member of a member of staff.

29. Public Forum.
To allow any member of the public to address the council on matters on the agenda.
Time Allowed 10 minutes.
None.

30. **To receive a presentation from CCC Highways regarding outline proposals for work to Mill Way.**

Mr Hudson provided Clerk with a draft technical briefing.
He also brought 2 sample tulip bollards to the meeting. Flexible, reflective.
The designs were talked through. Councillors concern over children's safety were discussed and Mr Hudson confirmed he had spoken to Westminster Council where the bollards are in use and there have been no problems. He also advised that the manufacturer is happy to liaise with the school over road safety.
The crossing points are to be aligned so the crossings are not staggered.
Aim is for the project to be completed in Summer 2027.

31. Finance & Risk.

31.1 To approve amendments to insurance renewal as at 1st September 2026. Year 2 of 3 year agreement.

Clerk advised that the additional premium is to cover the tractor shed (Nissan Hut) Overcote lane which had been omitted from the original quote.

Resolved: That the amendment be approved and premium of £171.73 paid (Prop Cllr Martin 2nd Cllr Whyte) All in favour.

- 31.2 To approve renewal of annual cyber insurance policy.

Clerk has updated income figure with insurer.

Premium remains unchanged on last year

Resolved: The the premium of £227.60 be approved (Prop Cllr Pearce 2nd Cllr Martin) All in favour.

- 31.3 To approve payments made within Clerk delegated powers.

Resolved: That payments S.D.A Pest Control, Treatment for wasps' nest in front of Ferry Boat, Inv. No. 9/879 - £7000, Holywell-cum-Needingworth WI, Xmas Bazaar table - £10.00 K Perryman, Repair taps Millfield's - £98.57 totalling £178.57 be approved. (Prop Cllr Whyte 2nd Cllr Pearce) All in favour.

Cllr Pearce leaves the meeting 7.25pm

- 31.4 To approve accounts for payment on 24th September 2026.

Resolved: That payments STARK Building Materials UK Limited, Inv. No. 3402/01314280 - £28.08 Core Synergy Ltd, Website monthly charges, Inv. No. 19458 - £36.00 ESPO, 2027 Year Planner, Inv. No. 8151525 - £2.52. Gilks Fencing, Millfield's fence repairs, Inv. No. CGF 13327 - £1400.68 Clear Insurance, additional premium (Nissan Hut), Inv. No. 560107894 - £171.73.KTS computers, IT support, Inv. No. 260651 – £94.89 Cyber insurance- Insurance 4 business £226.60 Totalling £1960.50 be approved (Prop Cllr Whyte 2nd Cllr Martin) All in favour.

- 31.5 To approve salaries & HMRC for payment on 24th August 2026.

Resolved: That salaries and HMRC for September 2026 totalling £8659.20 be approved (Prop Cllr Whyte 2nd Cllr Martin) All in favour.

Cllr Pearce returns to the meeting 7.27pm

- 31.6 To approve design and lay out for bus shelters Bluntisham Road.

Clerk advised of the intention to include solar lighting.

Discussion took place over colour.

Resolved: That the contractor be advised to install end panels wherever possible. Colour RAL6035 to be used. (Prop Cllr Dyne 2nd Cllr Wetherfield) All in favour.

- 31.7 To consider installation of signs advising of speed bumps Millfield's access road.

Discussion took place around the legal requirements for signage and also maximum height of 10 cm for bollards. Bumps installed are within the guidelines. Cllr Mortlock requested that the signs be reflective and preferred the "skinny" sign.

Resolved: That 2 signs costing £63.38 be purchased. One sign to be placed by each bump but facing in opposite directions so that they are visible on both entrance and egress. (Prop Cllr Martin 2nd Cllr Mortlock) All in favour.

- 31.8 To consider a 6 monthly interim play area inspection by RoSPA.

Discussion took place. It was considered that weekly inspection by staff and annual RoSPA was sufficient.

Resolved: That 6 monthly inspection is not carried out by RoSPA but that staff continue weekly checks and act should it be required. (Prop Cllr Pearce 2nd Cllr Dyne) All in favour.

32. Planning.

32.1 To consider the following planning applications **received**:

(i) Application ref: 26/01528/S73

Variation of Condition 1 (Plans) of 21/01723/REM to revise all house types to increase the floor areas to meet NDSS

Land Rear Of 92 To 108 High Street Needingworth.

Resolved: That the application be approved) Prop Cllr Mortlock 2nd Cllr Martin) All in favour.

33. Correspondence:

To receive the following correspondence and agree any actions:

(i) To consider resident email regarding parking issues Church Street Needingworth.

Resolved: That the Clerk write to the resident advising that the suggestion would be considered by the Parish Council alongside all other potential projects in the next round of funding from CCC for LHI BIDs (Prop Cllr Martin 2nd Cllr Mortlock) All in favour.

(ii) To note the change of terms and conditions- Redwood Bank dated 2nd September 2026.

Noted

(iii) To consider correspondence from Chairman Needingworth Colts and agree actions.

Chairman advised that the statement in the papers advising that there had been a complaint is a HR matter and cannot be discussed in this meeting. It is therefore struck from this agenda.

A discussion took place around requirements for bookings and also historic practices.

Cllr Pearce advised that he has been contacted in the past when the Manager unlocking has taken keys home and then the site cannot be locked up.

Resolved: That the Chairman of Needingworth Colts be contacted and asked for Managers contact details for emergency contact as previously stated. (Prop Cllr Pearce 2nd Cllr Whyte) All in favour.

Resolved: That the Chairman of Needingworth Colts be contacted and asked to provide the Clerk with a weekly fixtures list and details of training sessions as part of the hire agreement. (Prop Cllr Whyte 2nd Cllr Wetherfield) All in favour.

(iv) To consider correspondence relating to The Front Holywell and approve draft response.

Cllr Dyne thanked the Clerk for an excellent draft reply.

Resolved: That the reply be sent to the resident (Prop Cllr Martin 2nd Cllr Dyne) All in favour.

(v) To consider Colts manager request that speed bumps are removed from Millfield's access road.

Chairman advised that the 2 letters are from the same person.

Chairman also reminded members of decision item 31.7 that signage will be erected next to the bumps.

Resolved; That the bumps remain for health & safety reasons. Signs to be erected. Clerk to write to resident explaining the situation. (Prop Cllr Whyte 2nd Cllr Pearce) 4 in favour 1 against.

34. Items to report.

- Cllr Martin reported on a successful opening of the Lock up as part of Heritage open days. 38 people attended.
Cllr Martin also reported a fallen tree on Parson Drove (going to Morrisons).
- Cllr Mortlock reported on the webinar for Fens Reservoir. Still very early stages, there should be more to report Spring 2027.
- Cllr Dyne reported fallen tree on Ouse valley way to left of Pike& Eel as you go down Overcote Lane
- Clerk reported that HDC have passed the draft local plan to go to the next stage of consultation. This will be on the Full Council for October, but members may wish to start reading now as it is a lengthy document.

Being no further business the meeting closed at 8.15pm

Chairman
Date

DRAFT

**MINUTES OF THE ENVIRONMENT COMMITTEE HELD ON
TUESDAY 15th SEPTEMBER 2026 AT 8.16 PM AT MILLFIELDS PAVILION**

PRESENT:

Cllr A Whyte (Chairman)
Cllr N Dyne
Cllr S Martin
Cllr C Pearce
Cllr M Wetherfield

IN ATTENDANCE:

Miss J Bowd (Parish Clerk)
There were no members of the public present.

14. To receive Apologies for Absence.

Cllr G Fisher – Personal
Cllr C Norman– Personal
Cllr G Norman– Personal

Resolved: That the apologies be accepted (Prop Cllr Whyte 2nd Cllr Martin) All in favour.

15. To Receive Declarations of Interest relating to items on the agenda.

None.

16. To approve Minutes of Meeting held on 21st July 2026.

Resolved: That the minutes of 21st July be signed as a true and correct record (Prop Cllr Whyte 2nd Cllr Pearce) 4 in favour 1 abstention.

17. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

None.

18. Garden plots:

18.1 To receive an update on general matters relating to the garden plots and agree actions.

The report was noted.

Resolved: That the Clerk follow up on the requirement to prune/remove trees at the end of the season. (Prop Cllr Martin 2nd Cllr Whyte) All in favour.

18.2 To consider feedback from plot holders regarding trees and formation of an association and agree actions.

Resolved: That an allotment association will not be formed. No further comments (Prop Cllr Whyte 2nd Cllr Pearce) All in favour.

18.3 To consider installation of noticeboard at garden plots.

Clerk provided some indication of cost.

Cllr Whyte had spoken to some plot holders who stated that a way of communicating would be Useful.

Resolved: That due to excessive cost a noticeboard is not installed. (Prop Cllr Wetherfield 2nd Cllr Pearce) All in favour.

19. St John the Baptist Churchyard

19.1 To consider quotes for the removal of dead Hawthorn tree 897

3 quotes provide.

Approval from Ely Diocese held and HDC

Resolved: That the quote from Cambridge Trees Ltd for £480 including VAT be accepted (Prop Cllr Dyne 2nd Cllr Martin) All in favour

20. Cemetery.

20.1 To note cemetery fees .w.e.f 1st October 2026.

Noted

21. Engineers Wood/Falklands Walk

(i) To consider trees works associated with dead trees.

Cllr Whyte commented that there are many dead trees in the area. He did agree that should the Silver Birch fail then it potentially could damage the tractor shed.

Resolved: That the Clerk obtain quotes for removal of the Silver Birch (Prop Cllr Wetherfield 2nd Cllr Martin) All in favour

Resolved; That no action taken with other tree highlighted at the present time, (Prop Cllr Whyte 2nd Cllr Pearce) All in favour.

22. To receive a verbal update on “CCC Nature Recovery from the Ground Up project” and agree next steps.

Clerk confirmed that the article had gone into the Villager (September edition) and to date on 1 reply received.

Cllr Dyne spoke to say that 2 people had contacted him to say it could broaden minds.

Resolved: That the Clerk advertise the project on Facebook and Parish Council website giving a background to the project asking that interested parties contact the office. (Prop Cllr Dyne 2nd Cllr Whyte) All in favour.

23. To consider arranging a screening of National Emergency Briefing Film.

Recent SLCC meeting encouraged Parish Councils to arrange a viewing of the film.

Resolved: That Council focus on the “from the ground up” project (Prop Cllr Dyne 2nd Cllr Whyte) All in favour.

24. To review and approve budget Environment committee 2027/28

Resolved: That the budget be set as per Appendix A (prop Cllr Pearce 2nd Cllr Whyte) All in favour.

25. Correspondence.

(i) To note the Ouse valley Way Newsletter August 2026.

Noted.

26. Items to report.

None.

There being no further business the meeting closed at 8.35pm.

Chairman

Date

**MINUTES OF A MEETING OF THE HUMAN RESOURCES COMMITTEE HELD
ON TUESDAY 15th SEPTEMBER 2026 AT 8.40PM AT MILLFIELDS PAVILION**

PRESENT:

Cllr A Whyte (Chairman)
Cllr N Dyne
Cllr S Martin
Cllr C Pearce
Cllr S Mortlock

IN ATTENDANCE:

Miss J Bowd (Parish Clerk)
No members of the public.

190. To receive apologies.
Cllr E MacPherson- Personal
Cllr J Neish - Personal
Resolved: That the apologies be accepted. (Prop Cllr Whyte 2nd Cllr Martin)
All in favour.
191. To receive Declarations of Interest relating to items on the agenda.
None.
192. To approve non confidential minutes of the meeting held on 18th August 2026.
Resolved: That the non-confidential minutes of 18th August 2026 be signed as a true and correct record (Prop Cllr Whyte 2nd Cllr Pearce) 4 In favour. 1 abstention.
193. To note the 2026-27 National Salary Award.
Noted
194. To approve implementation of national salary award w.e.f 1st April 2026
Resolved: To approve implementation of the National Salary Award 2026/27 effective from 1st April 2026. (Prop Cllr Martin 2nd Cllr Whyte) All in favour.
195. To resolve to close the remainder of the meeting to the public due to the confidential nature of the business to be discussed.
Resolved: That the meeting be closed due to the confidential matters relating to staff may be discussed. (Prop Cllr Whyte 2nd Cllr Martin) All in favour.

Meeting closed 8.37pm

196. To approve confidential minutes of the meeting held on 18th August 2026.
Resolved: That with the 2 above amendments, the confidential minutes of the meeting held 18th August 2026 be signed as a true and correct record (Prop Cllr Whyte 2nd Cllr Martin) 4 in favour 1 abstention.
197. To approve back pay applicable from 1st April 2026 under terms of National Salary Award.
Resolved: That the back pay be approved for payment October 2026.
(Prop Cllr Dyne 2nd Cllr Martin) 4 in favour 1 abstention.
198. To consider groundsman's working hours November 2026.
Resolved: That November working be approved. (Prop Cllr Dyne 2nd Cllr Pearce) All in favour.

Meeting re opened 9.04pm

No members of the public return.

Being no further business meeting closed 9.05pm.

Chairman Date

CLERK'S REPORT

Tuesday 6th October 2026.

Meeting Dates: –

Full Council – 3rd November

Committees -20th October – Planning & Finance, Leisure Facilities, Consultation. HR

Items to report.

- . Attached is a list of meeting dates for 2027/28. Please update diaries accordingly.

- Fens reservoir: Aquatic ecology CB200698 29/9/26-2/10/26.
- Narrow boat moored Holywell Front from 12/9-17/9. Clerk visited and spoke to owner who explained he is awaiting road collection of the boat from Hermitage marina. Explained the 48-hour limit. Owner agreed to move on but may come back for 2 days prior to leaving the area as all marinas are full.
- Abandoned vehicle reported Holywell Front (SORN/MOT expired) reported to HDC unable to assist as parked on common land. Vehicle has now moved on.
- 22/9/26 Broken sign Holywell Front – reported to HDC.wf-vxmgbwm
- Speed bump warning signs now in situ Millfields access road. (17/9/26)
- Replacement sign for Falklands Walk/Engineers wood now in place (16/9/26)
- Theft of spinner reported to Police 28/9/26 ref.: SP-22-26-3535-CA.
- Fens Reservoir - Water Vole & Otter Survey 12/10/2026-23/10/2026
- Community groups advised that they need to insure items stored inside of the Nissan hut. Sign to this effect also placed on the door.
- UK Government has temporarily reduced the lower rate of VAT electricity from 5% to 0% between **1 October 2026** and **31 March 2027**.
Parish Council currently pays the lower rate of VAT on some electricity.
Our supplier has confirmed eligible charges on your bills will be charged at 0% VAT during this period.
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HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL
MEETING DATES FOR 2027/28

2027		
January	5th – Full Council	19th – Environment Consultation Planning & Finance
February	2nd – Full Council	16th – Leisure Facilities Consultation Planning & Finance
March	2nd – Full Council	16th – Environment Consultation Planning & Finance
April	6th – Full Council	20th – Leisure Facilities Consultation Planning & Finance Annual Parish Meeting
May	4th– Full Council/ Annual Council Meeting	18th – Environment Consultation Planning & Finance
June	1st – Full Council	15th – Leisure Facilities Consultation Planning & Finance
July	6th – Full Council	20th – Environment Consultation Planning & Finance
August	3rd – Full Council (if required)	17th – Leisure Facilities Consultation Planning & Finance
September	7th – Full Council	21st – Environment Consultation Planning & Finance H.R
October	5th – Full Council	19th – Leisure Facilities Consultation Planning & Finance

November	2nd – Full Council 23rd- Budget meeting	16th – Environment Consultation Planning & Finance
December	7th – Full Council	21st – Leisure Facilities Consultation Planning & Finance
2028		
January	4th – Full Council	18th – Environment Consultation Planning & Finance
February	1st – Full Council	15th – Leisure Facilities Consultation Planning & Finance
March	7th – Full Council	21st – Environment Consultation Planning & Finance

Payments made within Clerks delegated powers.

Co-Op bank:17/9/26 transfer from deposit account to current account £10,000.00

Return of Garden Plot deposit Plot 1b - £50.00 (Garden Plots Account)

Total: £10,050.00

Payments for 6th October 2026 to be paid on 8th October 2026

ESPO, Toilet Roll, Blue Roll, Disposable Gloves & Handwash, Inv. No. 8172762 - £101.52

K Perryman, Investigate shower fault Millfields - £40.00

Core Synergy, Website monthly charges, Inv. No. 19602 - £36.00

Cambridge Trees Ltd, Remove hawthorn Holywell Church, Inv. No. 2223 - £480.00

Transfer of £50,000.00 from Co-op current account to Co-op PSR account.

Total: £50657.52

Holywell-cum-Needingworth PC

01 October 2026 (2026-2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
145	General Maintenance	02/09/2026		Co-op current accou	Online transfer	Treatment for Wasp nest at Ce	SDA Pest Control	X	70.00		70.00
											70.00
144	Quarterly Allowance	02/09/2026		Co-op current accou	Online transfer	Chairman's Allowance	Mr A Whyte	Z	75.00		75.00
											75.00
139	office stationery	02/09/2026		Co-op current accou	DDR - CoB	Condolence Book	T G Jones	S	20.82	4.17	24.99
											24.99
141	publications	02/09/2026		Co-op current accou	DDR	Copies charge	Aurora Managed Services L	S	8.54	1.71	10.25
											10.25
143	fuel	02/09/2026		Co-op current accou	DDR	Fuel for August	Fuel Genie	S	83.03	16.61	99.64
											99.64
136	replacement parts	02/09/2026		Co-op current accou	DDR - CoB	Replacement strimmer head	Screwfix	S	27.49	5.50	32.99
											32.99
137	Millfields electricity	02/09/2026		Co-op current accou	DDR	Millfields electricity	Scottish Power	L	142.58	7.13	149.71
											149.71
146	play equipment	02/09/2026		Co-op current accou	Online transfer	Repair to see saw	Wickstead Leisure Ltd	S	836.51	167.30	1,003.81
											1,003.81
140	replacement items	02/09/2026		Co-op current accou	DDR - CoB	Fire Alarm Call Point	Kyzen Media Ltd operating	Z	6.99		6.99
											6.99
142	Pension	02/09/2026		Co-op current accou	DDR	Employer fee	Cushon MT Limited	S	20.00	4.00	24.00
											24.00
147	Other works	07/09/2026		Co-op current accou	DDR - CoB	Land registry fee for Common l	Land registry	Z	7.00		7.00
											7.00
149	publications	14/09/2026		Co-op current accou	DDR	Lease printer	Aurora Managed Services L	S	345.51	69.10	414.61
											414.61
150	buildings & public liability	14/09/2026		Co-op current accou	Online transfer	insurance renewal	AJ Gallagher	Z	1,209.97		1,209.97
											1,209.97
6	Rates to HDC	15/09/2026		Co-op current accou	DDR	Cemetery rates	HDC	Z	42.00		42.00
											42.00
156	Other works	17/09/2026		Co-op current accou	Online transfer	Wasps nest treated at Holywell	SDA Pest Control	Z	70.00		70.00
											70.00
159	office stationery	17/09/2026		Co-op current accou	Online transfer	Year Planner	ESPO	S	2.10	0.42	2.52
											2.52
160	Christmas Fair/tree	17/09/2026		Co-op current accou	Online transfer	Stall at Christmas Bazaar	Needingworth W.I	Z	10.00		10.00
											10.00
158	Website Charges	17/09/2026		Co-op current accou	Online transfer	Website monthly charges	Core Synergy Limited	S	30.00	6.00	36.00
											36.00
154	IT Support	17/09/2026		Co-op current accou	Online transfer	IT Support	KTS Computers Ltd	S	79.08	15.81	94.89
											94.89

Holywell-cum-Needingworth PC

01 October 2026 (2026-2027)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
155	buildings & public liability	17/09/2026		Co-op current accou	Online transfer	Insurance additional for Nissan	Clear Councils	Z	171.73		171.73
											171.73
151	Millfields other maintenance	17/09/2026		Co-op current accou	DDR - CoB	5 mph speed bumps ahead sigi	Value Products Ltd trading	S	169.36	33.87	203.23
											203.23
152	Millfields other maintenance	17/09/2026		Co-op current accou	Online transfer	Repair external taps Millfields	K Perryman	Z	98.57		98.57
											98.57
153	Millfields other maintenance	17/09/2026		Co-op current accou	Online transfer	Replacement chain link fence	Gilks Fencing Ltd	S	1,167.23	233.45	1,400.68
											1,400.68
164	Millfields other maintenance	17/09/2026		Co-op current accou	Online transfer	Replace 2 x fans Millfields	Neil Craig	Z	320.00		320.00
											320.00
157	Millfields other maintenance	17/09/2026		Co-op current accou	Online transfer	Drill bits & washers	Stark Building Materials UK	S	23.40	4.68	28.08
											28.08
163	Cyber Insurance	17/09/2026		Co-op current accou	Online transfer	Cyber Insurance	Insured 4 Business	Z	226.60		226.60
											226.60
162	Salaries	17/09/2026		Co-op current accou	Online transfer	Salary	Staff	Z	6,563.30		6,563.30
											6,563.30
161	Tax & NI	17/09/2026		Co-op current accou	Online transfer	Tax and NI	HMRC	Z	2,057.40		2,057.40
											2,057.40
166	(SL)Electricity charge	17/09/2026		Co-op current accou	DDR	Street Light Energy charge	British Gas	L	155.09	7.75	162.84
											162.84
162	Mileage	17/09/2026		Co-op current accou	Online transfer	Salary	Staff	Z	38.50		38.50
											38.50
167	Telephone & Internet	28/09/2026		Co-op current accou	DDR	Telephone & Internet charge	BT	S	58.95	11.79	70.74
											70.74
168	Millfields electricity	28/09/2026		Co-op current accou	DDR	Millfields electricity	Scottish Power	L	196.51	9.83	206.34
											206.34
169	Pension	01/10/2026		Co-op current accou	DDR	Pension contributions - Septem	Cushon MT Limited	Z	253.68		253.68
											253.68
Total									14,586.94	599.12	15,186.06

BUDGET REPORT 6th October 2026

Comments cover period: 25th August 2026 – 28th September 2026

Income:

Cemetery fees: £2775.00 against budget £3895.00

Garden Plots: £447.50 against budget £1103.00

Leases £95.74 against budget £51.00

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Payments:

All budget lines in order

Total payments for the year to date £77084.12(Net)

Total income year to date £101326.52 (Net)

Holywell-cum-Needingworth PC

Summary of Receipts and Payments

Summary - Cost Centres Only

Cost Centre	Receipts			Payments			Net Position
	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
Audit Fees			0.00 (N/A)	1,000.00	898.54	101.46 (10%)	101.46
CCC/HDC devolved functions			0.00 (N/A)	3,000.00		3,000.00 (100%)	3,000.00
Cemetery	3,895.00	2,775.00	-1,120.00 (-28%)	8,550.00	1,732.41	6,817.59 (79%)	5,697.59
Chairman's Allowance			0.00 (N/A)	300.00	150.00	150.00 (50%)	150.00
Common Land			0.00 (N/A)	3,000.00	127.00	2,873.00 (95%)	2,873.00
Community Engagement Project			0.00 (N/A)	1,500.00	10.00	1,490.00 (99%)	1,490.00
Community Infrastructure Levy			0.00 (N/A)		420.00	-420.00 (-4200%)	-420.00
Diamond Jubilee			0.00 (N/A)			0.00 (N/A)	0.00
Election costs			0.00 (N/A)	3,000.00	222.58	2,777.42 (92%)	2,777.42
Garden Plots	1,103.00	447.50	-655.50 (-59%)	1,100.00	156.36	943.64 (85%)	288.14
GDPR			0.00 (N/A)			0.00 (N/A)	0.00
General Admin	1,000.00	503.27	-496.73 (-49%)	11,125.00	3,757.29	7,367.71 (66%)	6,870.98
Giffords Park			0.00 (N/A)			0.00 (N/A)	0.00
Grants			0.00 (N/A)			0.00 (N/A)	0.00
Grounds Equipment - purchase			0.00 (N/A)	10,000.00		10,000.00 (100%)	10,000.00
Grounds Equipment - running			0.00 (N/A)	7,550.00	1,782.65	5,767.35 (76%)	5,767.35
Insurance			0.00 (N/A)	5,500.00	5,013.69	486.31 (8%)	486.31
Interest Earned	3,500.00	4,690.62	1,190.62 (34%)			0.00 (N/A)	1,190.62
Leases	51.00	95.74	44.74 (87%)	1.00		1.00 (100%)	45.74
Millfields	3,421.00	3,039.72	-381.28 (-11%)	8,000.00	5,002.29	2,997.71 (37%)	2,616.43
Miscellaneous			0.00 (N/A)	2,500.00		2,500.00 (100%)	2,500.00
Other Income	960.00	1,126.52	166.52 (17%)			0.00 (N/A)	166.52
Parish Maintenance Work			0.00 (N/A)	5,000.00	1,268.60	3,731.40 (74%)	3,731.40
Precept	148,012.00	74,006.00	-74,006.00 (-50%)			0.00 (N/A)	-74,006.00
Recreation Grounds			0.00 (N/A)	3,250.00	1,418.26	1,831.74 (56%)	1,831.74
Renwals and Refurbishment		14,592.15	14,592.15 (145921%)	6,000.00	297.00	5,703.00 (95%)	20,295.15
Riverbank Project			0.00 (N/A)			0.00 (N/A)	0.00
S137			0.00 (N/A)	500.00		500.00 (100%)	500.00
Salaries			0.00 (N/A)	105,000.00	53,349.98	51,650.02 (49%)	51,650.02
Street lighting		50.00	50.00 (5000%)	4,000.00	1,037.47	2,962.53 (74%)	3,012.53
Training & Development			0.00 (N/A)	1,500.00	260.00	1,240.00 (82%)	1,240.00
Tree Survey Work			0.00 (N/A)	7,000.00	180.00	6,820.00 (97%)	6,820.00
VAT refund			0.00 (N/A)			0.00 (N/A)	0.00
Village Hall			0.00 (N/A)			0.00 (N/A)	0.00
Village Hall Extension			0.00 (N/A)			0.00 (N/A)	0.00
Youth Work			0.00 (N/A)			0.00 (N/A)	0.00
NET TOTAL	161,942.00	101,326.52	-60,615.48 (-37%)	198,376.00	77,084.12	121,291.88 (61%)	60,676.40

Total for ALL Cost Centres

101,326.52

77,084.12

V.A.T.

3,774.01

2,699.27

GROSS TOTAL

105,100.53

79,783.39

Holywell-cum-Needingworth PC

Prepared by:



Name and Role (Clerk/RFO etc)

Date:

28/9/2026

Approved by:

Name and Role (RFO/Chair of Finance etc)

Date:

Bank Reconciliation at 17/09/2026			
	Cash in Hand 01/04/2026		231,886.37
	ADD		
	Receipts 01/04/2026 - 17/09/2026		105,100.53
			336,986.90
	SUBTRACT		
	Payments 01/04/2026 - 17/09/2026		79,848.97
A	Cash in Hand 17/09/2026 (per Cash Book)		257,137.93
Cash in hand per Bank Statements			
	Cash	17/09/2026	0.00
	Co-op current account	17/09/2026	18,250.13
	Co-op Public Sector Reserve Acco	17/09/2026	76,187.67
	CBS Bond - 6 month	17/09/2026	11,719.98
	CBS - Easy Access	17/09/2026	26,518.59
	CBS - 90 day notice	17/09/2026	11,849.40
	CBS - Notice Saver	17/09/2026	12,197.38
	garden plot deposits	17/09/2026	1,250.00
	Redwood Bank	17/09/2026	50,839.03
	Cambridge and Counties	17/09/2026	60,000.00
			268,812.18
	Less unrepresented payments		21,674.25
			247,137.93
	Plus unrepresented receipts		10,000.00
B	Adjusted Bank Balance		257,137.93
A = B Checks out OK			

017038 PDOEA03-20260918-19873-001408

*phone 03457 213 213



MISS J A BOWD

Holywell-Cum-Needingworth Pc
Needingworth Village Hall
Overcote Lane
Needingworth St Ives Cambs
PE27 4TU

8 2 SEP 2026

Charity And Community Bank Account

Summary

Date	Description	Withdrawals	Deposits	Balance
28 AUG 26	OPENING BALANCE			20,188.90
1 SEP 26	DD BT GROUP PLC EM24032533-000159	#165 ✓ 70.74		
1 SEP 26	TONY BIRKS BIRKS18b		#140 ✓ 27.00	
1 SEP 26	Ronald Meadows PETANQUE AUG		#142 ✓ 69.00	
1 SEP 26	F W Cook Funeral S 7/26		#143 ✓ 512.00	20,726.16
2 SEP 26	R Pipe PIPE 10A		#144 ✓ 27.00	20,753.16
3 SEP 26	SDA PEST CONTROL inv8/841	#145 ✓ 70.00		
3 SEP 26	Andrew Whyte Chairman allowance	#144 ✓ 75.00		
3 SEP 26	Arbuthnot Latham & inv832406	#146 ✓ 1,003.81		19,604.35
4 SEP 26	DUTCUSHON MT TRUSTEE CU020977090619432	#142 ✓ 24.00		19,580.35
9 SEP 26	DD SCOTTISHPOWER 16145223710	#137 ✓ 149.71		
9 SEP 26	AJ Gallagher Insur 56034717	#150 ✓ 1,209.97		
9 SEP 26	ANDREWS PK & CL P Andrews Plot 10B		#147 ✓ 27.00	
9 SEP 26	SLA ELTISLEY P.C. INVOICE NO. 37		#146 ✓ 242.52	18,490.19
11 SEP 26	COUSINS HTT COUSINS PLOT NO 11		#148 ✓ 51.50	18,541.69
15 SEP 26	DD WL ITS FUELGENIE 63562950061551	#143 ✓ 99.64		
15 SEP 26	DD HUNTINGDONSHIRE DC 2673061	#16 ✓ 42.00		
15 SEP 26	PO CREDIT		#149 ✓ 27.00	
15 SEP 26	J Smith J.SMITH PLOT 14B		#151 ✓ 27.00	
15 SEP 26	K Anderson ANDERSON PLOT 6		#150 ✓ 51.50	18,505.55
16 SEP 26	000000 CREDIT 4628000802880000		#145 ✓ 51.50	18,557.05
17 SEP 26	DD BRITISH GAS BUSINE 604279781110226000	#166 ✓ 162.84		
17 SEP 26	Holywell Cum Needi Parish Council	#160 ✓ 10.00		
17 SEP 26	Stark building mat 3402/01314280	#157 ✓ 28.08		
17 SEP 26	Core Synergy Ltd 19458	#158 ✓ 36.00		
17 SEP 26	SDA PEST CONTROL 9/879	#156 ✓ 70.00		18,250.13 S
Statement closing balance				18,250.13 S

Abbreviations: S Sub Total (Intermediate Balance) OD Overdrawn Balance OD/S Overdrawn Intermediate Balance NSTF Non Sterling Transaction Fee.
Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Account title
HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL

Sort code
089299

Account number
65354364 00

Statement date
17 September 2026

Statement number
396

Page number
1 of 1

Statement opening balance
20,188.90

Total withdrawals
3,051.79

Total deposits
1,113.02

Statement closing balance
18,250.13 S

International Bank
Account Number
GB96 CPBK 0892 9965 3543 64

Bank Identification Code
CPBK GB22

Deposits into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk

9202 136 2

*phone 03457 213 213

016270 PDOEA03-20260827-88184-006397



MISS J A BOWD

Needingworth Village Hall
Overcote Lane
Needingworth
St Ives Cambridgeshire
PE27 4TU



35200 C

Charity And Community Bank Account

Summary

Date	Description	Withdrawals	Deposits	Balance
2 JUN 26	OPENING BALANCE			1,250.00
Statement closing balance				1,250.00

Abbreviations: **S** Sub Total (Intermediate Balance) **OD** Overdrawn Balance **OD/S** Overdrawn Intermediate Balance **NSTF** Non Sterling Transaction Fee.
Details of overdraft interest rates are shown overleaf. Details of calculations of interest charged are available on request.

Account title
GARDEN PLOTS

Sort code
089299

Account number
65833966 00

Statement date
26 August 2026

Statement number
24

Page number
1 of 1

Statement opening balance
1,250.00

Total withdrawals
0.00

Total deposits
0.00

Statement closing balance
1,250.00

International Bank
Account Number

GB51 CPBK 0892 9965 8339 66

Bank Identification Code
CPBK GB22

Deposits into this account are eligible for the Financial Services Compensation Scheme (FSCS). More information can be found overleaf.

For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk

We're changing the Charity & Community Bank Account Tariff. We're removing the credit turnover limit of £2M from our right to review this Tariff from **28 October 2026**, but we won't review your turnover before this date. The new Tariff is on our website, and you can ask us for a copy. If you're not happy with this change, you can close/switch your account without charge. Please contact us if you have any questions.

Holywell-cum-Needingworth PC
Uncashed payments/transfers out (All banks)
(Upto 17/09/2026)

Voucher	Date	Cheque No.	Description	Total	Bank
136	02/09/2026	DDR - CoB	Replacement strimmer head	32.99	Co-op current account
139	02/09/2026	DDR - CoB	Condolence Book	24.99	Co-op current account
140	02/09/2026	DDR - CoB	Fire Alarm Call Point	6.99	Co-op current account
141	02/09/2026	DDR	Copies charge	10.25	Co-op current account
147	07/09/2026	DDR - CoB	Land registry fee for Common Land	7.00	Co-op current account
149	14/09/2026	DDR	Lease printer	414.61	Co-op current account
151	17/09/2026	DDR - CoB	5 mph speed bumps ahead sign	203.23	Co-op current account
152	17/09/2026	Online transfer	Repair external taps Millfields	98.57	Co-op current account
153	17/09/2026	Online transfer	Replacement chain link fence	1,400.68	Co-op current account
154	17/09/2026	Online transfer	IT Support	94.89	Co-op current account
155	17/09/2026	Online transfer	Insurance additional for Nissan Hut	171.73	Co-op current account
159	17/09/2026	Online transfer	Year Planner	2.52	Co-op current account
161	17/09/2026	Online transfer	Tax and NI	2,057.40	Co-op current account
162	17/09/2026	Online transfer	Salary	6,601.80	Co-op current account
163	17/09/2026	Online transfer	Cyber Insurance	226.60	Co-op current account
164	17/09/2026	Online transfer	Replace 2 x fans Millfields	320.00	Co-op current account
141427	17/09/2026		Transfer to Co-op current account	10,000.00	Co-op Public Sector Res
Total-----				21,674.25	

Holywell-cum-Needingworth PC
Uncashed receipts/transfers in (All banks)
(Upto 17/09/2026)

Voucher	Date	Cheque No.	Description	Total	Bank
141427	17/09/2026		Transfer from Co-op Public Sector R	10,000.00	Co-op current account
			Total-----	10,000.00	

Good afternoon Jane

The fact that the land is owned by the County Council would not in itself prevent the insurance from responding.

Your Public Liability cover would apply where the Parish Council becomes legally liable for injury or damage arising from its grass-cutting or maintenance activities, subject to the usual policy terms and conditions.

Kind regards

Clear Councils Enquiries

 **Web** clearcouncils.co.uk  **Direct** 0330 013 0036

 **Address** Clear Councils, AGM House, 3 Barton Close, Leicester, LE19 1SJ



Broker at **LLOYD'S**



Grounds maintenance – land not owned by the Parish Council.

September HR asked Clerk to enquire with Insurance company what the situation is with regards to cover.

Response 17/9/26 from Clear Insurance.

“The fact that the land is owned by the County Council would not in itself prevent the insurance from responding.

Your Public Liability cover would apply where the Parish Council becomes legally liable for injury or damage arising from its grass-cutting or maintenance activities, subject to the usual policy terms and conditions.”

Clerk contacted CCC on 3/9/26 to ask about the PC maintaining areas of CCC land.

Clerk was asked to identify on maps provided areas in question.

Reply to CCC 3/9/26

“I have looked at the maps and the Parish Council regularly cut the following areas:

HOLY 091

HOLY 074

HOLY135

HOLY102

HOLY008

HOLY094

Obviously, frequency is dependent on conditions, but they are all cut at least once a month by Parish Council staff unless we go into drought when there has been no requirement.

Occasionally, the Council has been asked to cut public rights of way in the village when they become overgrown with nettles, but these are not marked on your maps, so I assume are not covered by your contractor.”

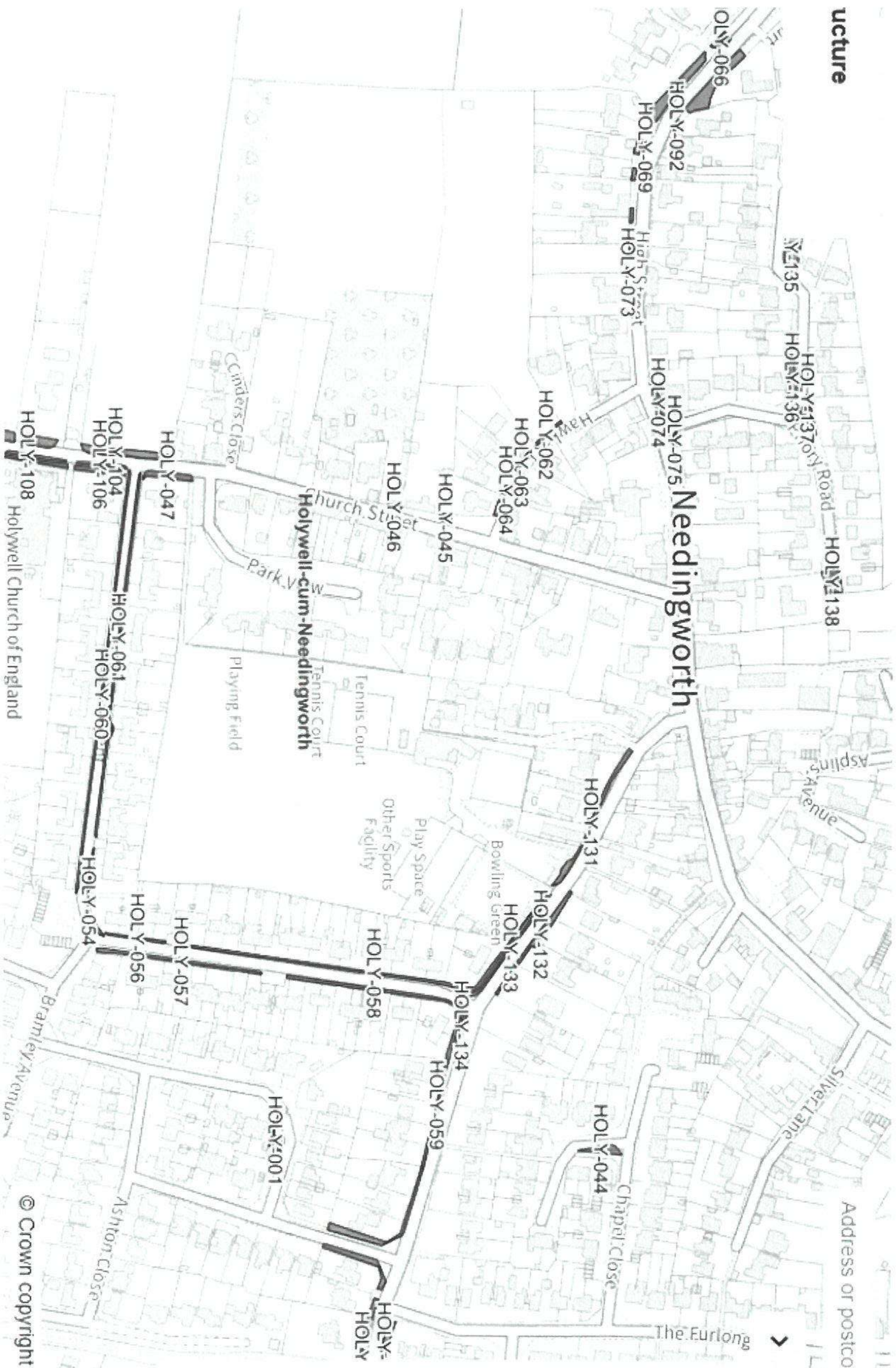
30/9/26

CCC sought confirmation as to whether or not the Parish Council have ever received payment for verge cutting. They also confirmed that they carry out 3 cuts per annum and that the 3rd cut is due shortly.

For decision:

- Does Council wish groundsmen to continue cutting areas of land not owned by the Parish Council.
- Does the decision need to be deferred until CCC confirm if they will make financial recompense
- How are residents to be advised.

ucture



Address or postcode...

HOLY-051

Green Infrastructure

- ☐ Rural road verge
- ☐ Protected road verge
- ☒ Town / village verge



- ☐ PRow maintenance
- ☐ PRow maintenance
- ☐ PRow
- ☐ SSSI

Boundaries

- ☒ Parishes



Parishes

Base maps

- ☒ OS Colour
- ☐ OS Light
- ☐ Aerial

ucture



- ☒ Green Infrastructure
 - ☐ Rural road verge
 - ☐ Protected road ve
 - ☒ Town / village ver
- ☐ PROW mainten
- ☐ PROW mainten
- ☐ PROW
- ☐ SSSI
- ☒ Boundaries
 - ☒ Parishes
- ☐ Parishes
- Base maps**
 - ☒ OS Colour
 - ☐ OS Light
 - ☐ Aerial

Health & Safety

Clerk attended a free seminar 16/9/26 organised by Peninsular.

Follow up meeting with Peninsular highlighted HR was not a big issue due to stable staff employment and numbers.

Health & Safety review shows that there are areas of concern mostly due to the extensive changes in legislation.

Proposal provided- Clerk has removed pages which are not included in the proposal.

For decision:

Does Council wish to consider signing up for professional support. Cost is between £172.24 pm (12m contract) to £127.58pm (60m contract).



Service Proposal

**Prepared for: Holywell-cum-
Needingworth Parish Council**

Welcome to Peninsula



I'm looking forward to working with you

At Peninsula, we are serious about success; both yours and ours, so this is no mere slogan. Many years ago, I received some excellent advice. I was told to build my business on the strongest possible foundations.

It's advice that stood me in good stead, and more than that, it's the philosophy behind the services Peninsula provides to every single one of our clients today.

The foundation upon which we all build success is, I believe, no great secret. First, success starts with asking the right questions. But more important is knowing who to ask. Peninsula provides small and medium-sized businesses with the right advice. Our statistics show that Peninsula clients are 3.5x more likely to be successful than the UK average.

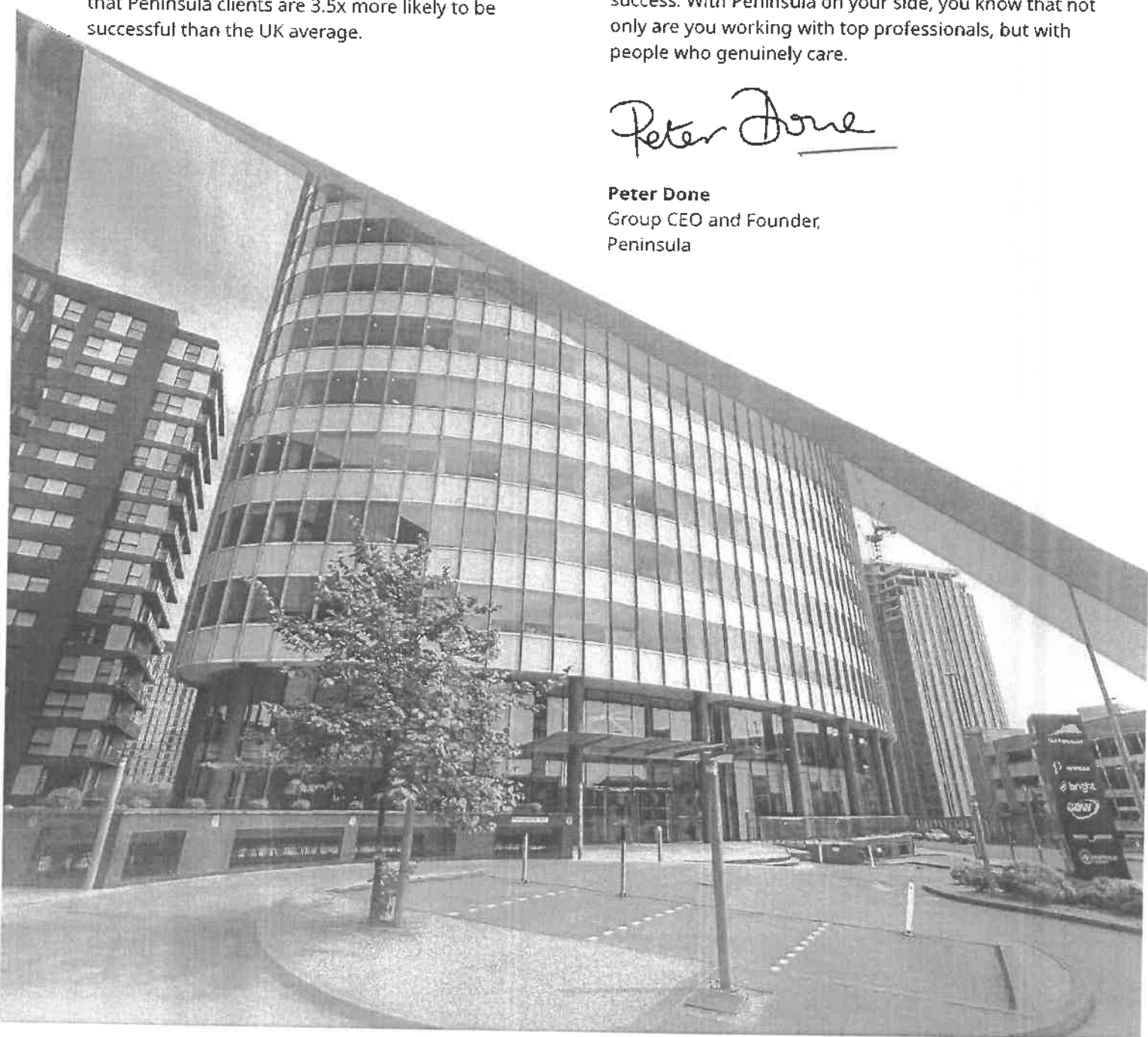
I firmly believe this is because they get their foundations in place by using Peninsula. Fast forward more than three decades, and our organisation has grown significantly. At heart, though, our values are still those of the company that started out with a few people in a single room. We understand the challenges you face because we've been there ourselves.

I am a passionate believer in the importance of small businesses as the cornerstone of our economy, and nothing matters more to me than your continued success. With Peninsula on your side, you know that not only are you working with top professionals, but with people who genuinely care.



Peter Done

Group CEO and Founder,
Peninsula



About Us



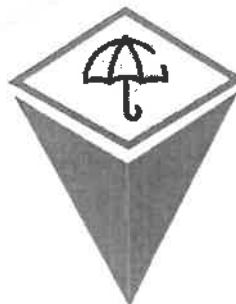
**24/7
Support**



**Tailored
Documentation**



**Online HR
Software**



**Legal
Representation**



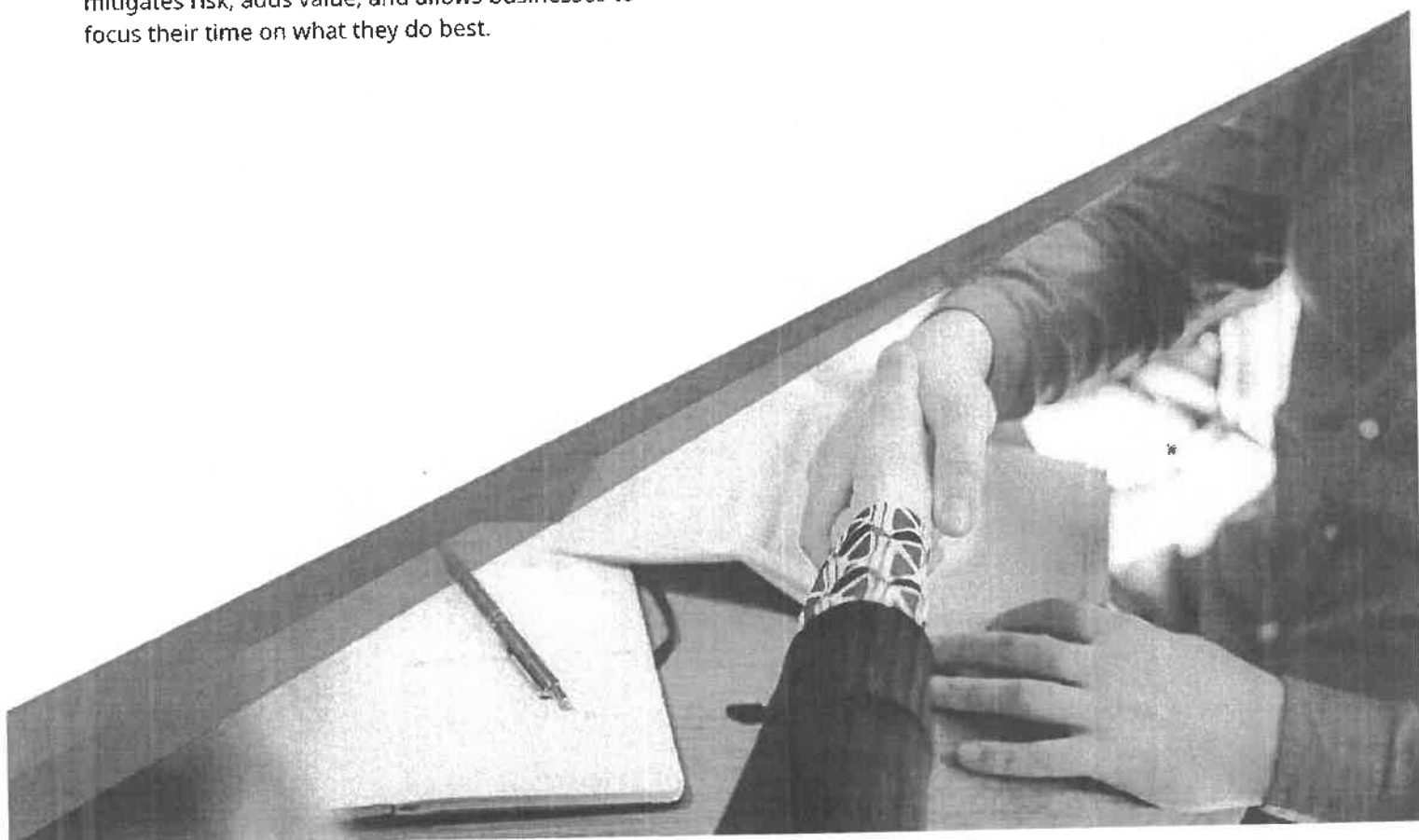
**SafeCheck
Review**

Peninsula has been helping businesses to be compliant with HR and health & safety legislation for over 35 years. We are now trusted by over 42,000 SME owners and employers in the UK and Ireland providing a unique service offering which is unparalleled in the marketplace.

At the heart of our company is a commitment to the health and growth of our clients. This means we are not just a source of expert help, but we are also a trusted partner. We pride ourselves on delivering a service that mitigates risk, adds value, and allows businesses to focus their time on what they do best.

Through the hundreds and thousands of discussions we have every year with our clients, we identify themes and trends which in turn help to future-proof your organisation with timely advice and innovative new services.

Notwithstanding the scale of Peninsula, our service delivery remains focused on the relationship that we have with our clients, working in partnership to enable us to deliver bespoke solutions based on your specific requirements, culture and ways of working.



Understanding your proposal



Within this document you'll find a full overview of all of Peninsula's services.

The services which are included in your solution are clearly outlined and marked with the relevant icon next to their title.

If you see any services which are not included in your solution that you'd like to discuss further, please don't hesitate to ask your Business Development Manager who will be able to talk you through the benefits to your business.



Health & Safety



HR



HR and Health & Safety



How we will help your business



Our HR and health & safety experts are here to help you keep up to date with legislation. Our services take the complication out of compliance, by ensuring that

you are complying with all relevant HR and health & safety regulations with a tailored solution to meet your needs.

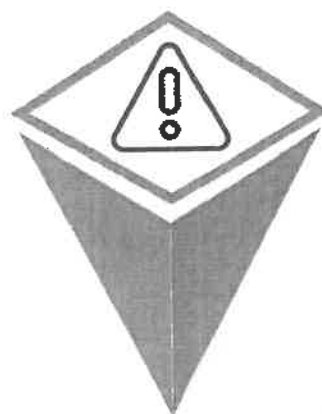
Our services include:



HR compliance
An expert will assess your needs and provide tailored documentation to ensure compliance with employment standards legislation.



SafeCheck review
An independent evaluation of health & safety compliance followed by a traffic-light improvement report



Health & Safety
A consultant will provide you with a framework for managing health & safety in your workplace.



24-hour telephone access
Professional expertise on our advice line complete with supporting documentation support on any advice matters



Online HR software
BrightHR is an absence management system with clocking-in technology and expense tracking.



Keeping you updated
Continuous review of change in law and subsequent notification of these changes to you.

Health & Safety Services



✓ Included in your package

Health & Safety

Peninsula's workplace health & safety services give you everything you need to meet HSE rules and protect your staff. Here's how:



- On-site assessment. A health & safety expert comes to your site to identify your risks and hazards. Then you get practical advice on how to meet UK laws.
- Written policies. We write your health & safety policies to protect your people, saving you time and effort.
- Annual reviews. For each year of your contract, a consultant gets in touch to review your health & safety processes and give you advice on how to keep your business safe.
- Time saving software. You get access to BrightSafe, easy-to-use health & safety software that lets you manage your risk assessments, documents and processes in one secure place online.

✓ Included in your package

BrightSafe

From risk assessments to accident reporting, BrightSafe gives you the tools to manage your health & safety in one place online.

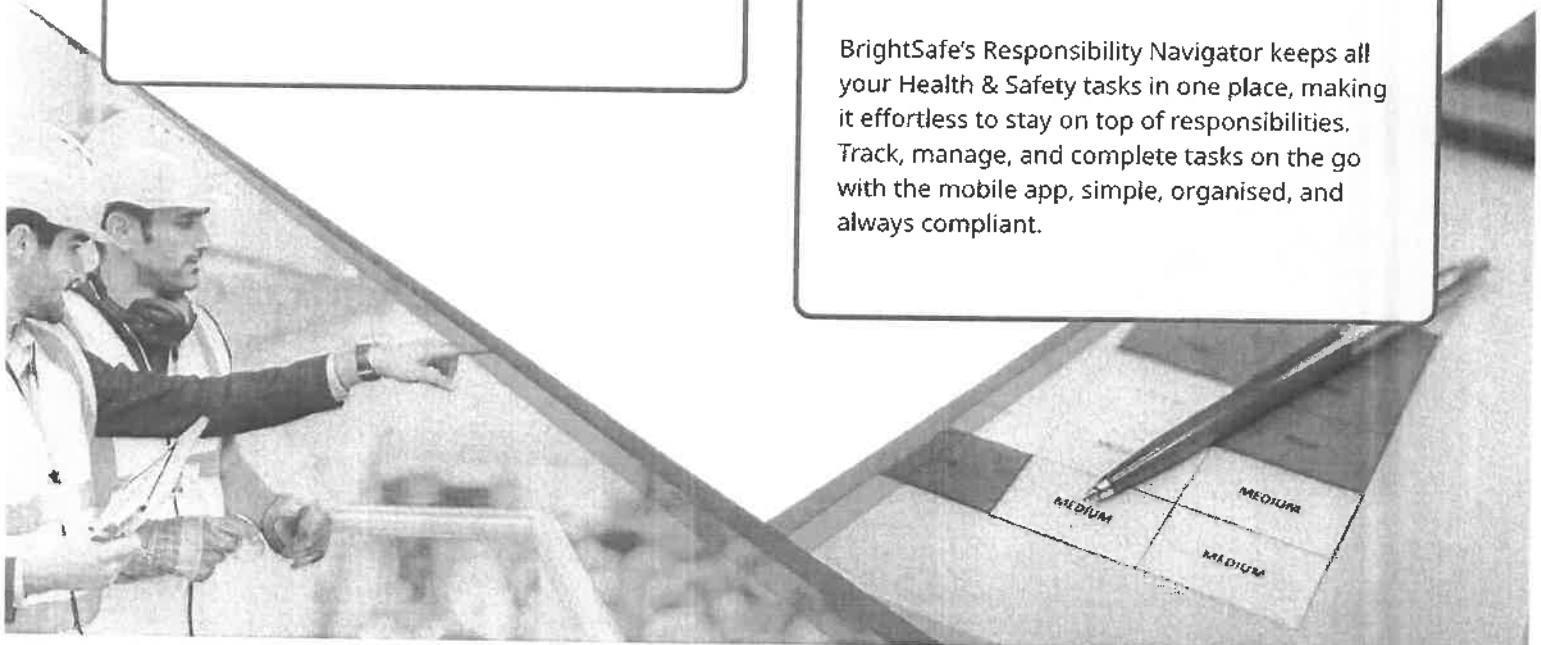


Simply log in from your computer or laptop to:

- Create risk assessments. Follow step-by-step guides and use over 800 templates to carry out risk assessments to professional standards.
- Record accidents and near misses. Meet the HSE accident reporting rules and use your data to cut hazards at work.
- Access policies in a click. Forget filing cabinets and paperwork, keep all your documents secure online.
- Get expert training. Take a range of online courses to boost your health & safety skills. There are 90+ E-learning courses included in your package.

It's smart software that makes it easy to protect your people and meet UK laws. And it comes as standard with your Peninsula health & safety package.

BrightSafe's Responsibility Navigator keeps all your Health & Safety tasks in one place, making it effortless to stay on top of responsibilities. Track, manage, and complete tasks on the go with the mobile app, simple, organised, and always compliant.



Health & Safety Services



✓ Included in your package

On site visit

We help you do your risk assessment in person, on-site, at a time that suits you. Here's how it works:



- You tell us the date and time and a qualified health & safety expert comes to your site. They guide you through your risk assessment and help identify the hazards in your workplace. Your consultant gives you practical and cost-effective steps to remove your hazards, reduce your risk and keep your business safe.
- Plus, you get access to a suite of online tools that help you keep your risk assessment up to date—even after we've gone.

✓ Included in your package

24/7 Health & Safety advisory services



- With Peninsula, you get unlimited access to 24-hour advice line staffed by UK-based health & safety experts. Call any time day or night and get the answers to your toughest health & safety questions.
- Our consultants are members of either the Institute of Occupational Safety and Health or the International Institute of Risk and Safety Management.
- They give practical advice that's relevant to your business, always in plain English that you can understand.



Other Services



✓ Included in your package

Employee Assistance Programme



Support your employees with their mental health and wellbeing with access to:

- A confidential telephone helpline - 24/7, 365 days a year, offering practical information and emotional support.
- Up to 6 sessions of telephone, online and face to face counselling. Support for your employee's, partner/spouse and dependants.
- Online Portal and My Healthy Advantage mobile app providing a wealth of tools and resources.

An EAP supports productivity and efficiency in the workplace with an average £7.27 return on investment for every £1 spent.

✗ Not in your package

Wisdom Super Care

We deliver the only Employee Assistance Programme (EAP) that's accredited by both the BACP and NCPS. Here's why it's achieved that recognition:

- Powered by Livi and trusted by NHS professionals, our Virtual GP offers GP services anywhere in the world, facilitates online GP appointments, and provides medical advice.
- Our dedicated menopause support line enables your staff to access guidance from qualified professionals, which reduces absences, improves productivity, and promotes employee wellbeing.
- We equip individuals with skills and knowledge to support their colleagues' mental wellbeing in the workplace with a training service provided by MHFA England.

With Wisdom Super Care, managers and employees have access to a comprehensive suite of tools to support their own, and colleagues', mental wellbeing.



Other Services



✓ Included in your package

BRAINBOX+

Created by experts, powered by AI



BrAIinbox

BRAINBOX+ is Peninsula's comprehensive AI tool, designed to give you helpful, practical information to manage your employees and your workplace at a click.

It pairs perfectly with our advisory services to answer your HR, employment law and Health & Safety questions.

Because there are times when you want a quick fact check or speedy answers without having to phone. And other times, it's simply not convenient to call if you're in an open office. Either way, you can use BRAINBOX+ for legally correct answers.

We have seamlessly combined powerful AI technology with our 50 years' technical expertise to give you 100% reliable answers. Created by experts, powered by AI.

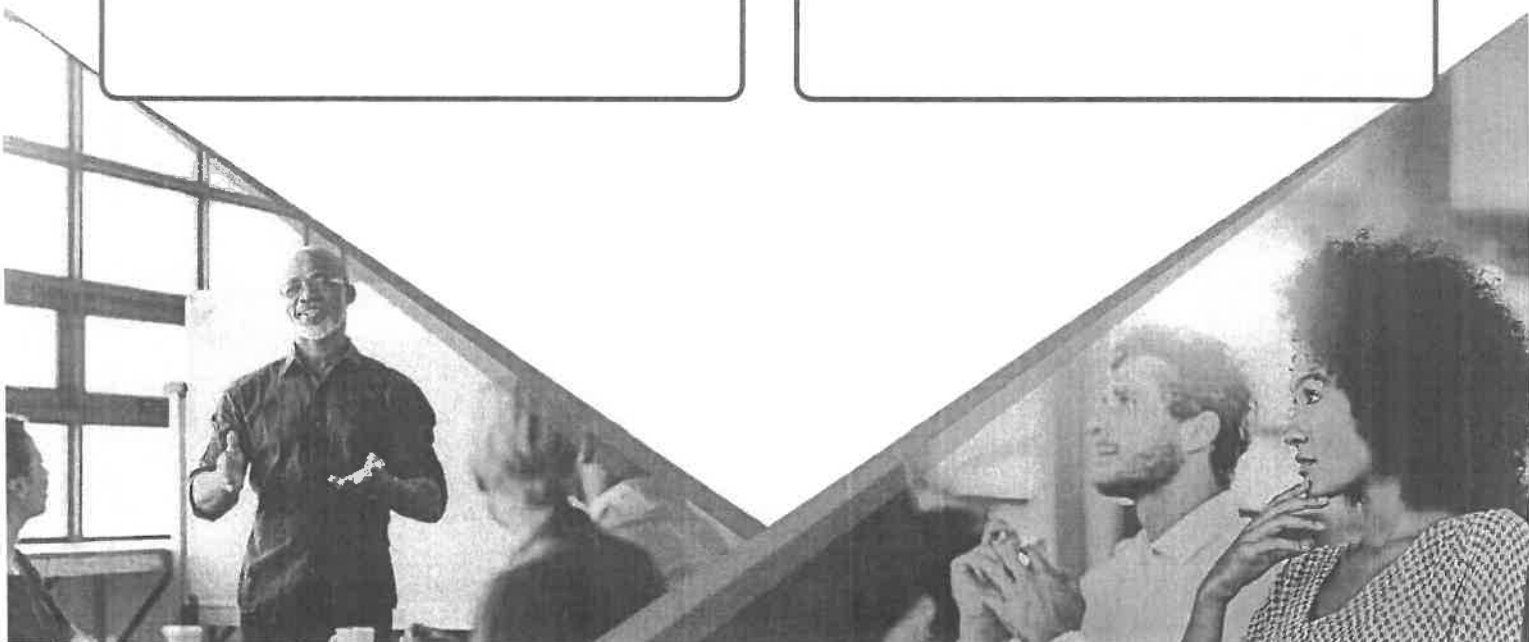
✓ Included in your package



GLU

Peninsula's GLU e-learning digital platform provides all the advice and training you need to develop and grow you, your staff and your business. We provide the very latest content designed to meet the specific needs of your business covering HR, Employment Law, Health & Safety, Legal and much more. We also unpack the new and current legislation you need to know and translate it into practical tips for your company.

With 24-hour on demand content and information solutions at your fingertips ranging from micro eLearning modules, weekly live webinars to comprehensive digital training courses, GLU is a great resource to help support and enrich your Growth Learning and Understanding.



Your bespoke quote



The elements of our consultancy service as described in this proposal, will be tailored to your specific needs. The proposed service fee for your requirement is below.

 Service Term	 Monthly Fee	 Saving
12 Months	£172.24	
36 Months	£153.10	£19.14 (11.1%)
60 Months	£127.58	£44.65 (25.9%)

This fee is based on your current number of employees, which is 5, and will be fixed for the duration of the service term. Fees quoted are subject to the applicable sales tax. This proposal is valid for 7 days from 17/09/2026.

Here's a summary of what's included

Health & Safety services

- Health & Safety
- BrightSafe
- 24/7 Health & Safety advisory services
- On site visit

Other services

- Employee Assistance Programme
- BrAInbox
- GLU

Not included: Employment Law and HR, BrightHR, HR Policy & Documentation, 24 Hour Advisory Service, Peninsula Face2Face, Employment Tribunal representation for your existing claim, HR Super Simple Set Up, Health & Safety Super Simple Set Up, Health & Safety Visits, Certification and Training, Wisdom Super Care, SafeCheck, Employment Tribunal Protection and/or Health & Safety Prosecution Protection, Super Protect Legal Expenses Cover

BT

supply Parish office telephone/Internet/domain name for email.

Clerk contacted by BT to offer review of arrangements.

Currently pay £58.95pm plus VAT

Proposal £49.95pm plus VAT on 60 m contract.

Discount is fixed although April CPI increases apply with BT capping these at £4.00.

Account reviews continue to be undertaken during the contract, and any improved proposals will be provided for Council consideration.

For decision:

Does council wish to renew the contract at the lower price .

Clerk

From: Liam Windle <liam.windle@total-utilities.co.uk>
Sent: 28 September 2026 14:28
To: clerk@holywell-cum-needingworth-pc.go.uk
Subject: Holywell-Cum-Needingworth Parish- BT Broadband Bundle Upgrade EM24032533

Hi Jane,

It was nice to speak with you today,

Following on from our conversation, please find below the recommendation to upgrade your telecoms services with BT Business onto a Premium Service.

Please see below the breakdown of services included:

BT FTTP 100 Enhanced & Digital Phone Line Bundle
01480468451

Unlimited Calls (UK Landline + Mobiles)

BT Communicator App Included (allows use of business number on the go via a smartphone/tablet/laptop)

Features including Voicemail, Voicemail to Email and Divert.

Unlimited Broadband Usage

Up to 100Mbps Download

Up to 19 Mbps Upload

£49.95ex vat per month

60-month agreement

BT Business Smart Hub 3



With Hybrid Connect, at the first sign of a problem, Hybrid Backup automatically switches your connection over to EE's 4G network, without skipping a beat! Keeping your business running smoothly, while BT fix the problem.

Code of Conduct training.

All Councillors are required to undertake training relating to the Code of Conduct.

The adopted LGA Code of Conduct for members – item 8.1 states that

“As a Councillor I undertake Code of Conduct training provided by my local authority”

Capalc course June 2026 was completed by Cllr Whyte, Cllr Martin & Cllr Wetherfield.

The remaining Councillors still need to complete the training.

CAPALC now offer “nimble e learning” option @£16.00. Requires Councillors to complete the training via laptop, will take approximately 1hour.

If access to a laptop is an issue, please speak to the Clerk and access to the PC equipment will be made available.

For Decision:

Please can each Councillor confirm if they wish to undertake the training so that the Clerk can register them on the course.

Jane

Nothing further to report I am afraid, as I have not heard further from the other side, but have chased them again.

I have submitted the Highway Search request and await the results.

I can submit the other search requests if you wish, I appreciate that they were authorised by the council. However, before I did, I just wanted to clarify that those search results will not assist with the outstanding two points of the boundary disparity or the access point. So do you wish me to proceed with those other searches or wait until we hear back from the other side at least and then we can re visit? Happy to have a chat on the phone next week about it, if that would help?

Kind regards

Pathfinder House, St Mary's Street
Huntingdon. PE29 3TN
Developmentcontrol@huntingdonshire.gov.uk

01480 388424
www.huntingdonshire.gov.uk

Miss Jane Bowd
Needingworth Village Hall
Overcote Lane
Needingworth
Cambs
PE27 4TU

Our Ref : 26/01721/TREE

17th September 2026

Dear Clerk

PARISH COUNCIL CONSULTATION – TREE APPLICATION REF. 26/01721/TREE
T1-4 lime trees - 1.4m to be removed. These have been regularly pollarded since 1972
6 Church Street Needingworth St Ives PE27 4TB

We have received the above application to carry out work on a Tree Preservation Order Tree(s).

I would be grateful to receive any views your Council would wish to make in respect of the proposed development. Any representations made should be representations of the Parish Council as such and not of individuals.

I should be pleased to receive your Council's views as soon as possible or in any case by 8th October 2026.

The application including documents and plans, is also available to view from Huntingdonshire District Council's Web site at <http://publicaccess.huntingdonshire.gov.uk/online-applications/>
It is also possible to submit any comments you care to make direct from this site to this office. Alternatively, you may submit comments by post, email or fax. The quickest way to submit comments is by e-mail to developmentcontrol@huntingdonshire.gov.uk.

If you wish to discuss this matter further, please contact developmentcontrol@huntingdonshire.gov.uk.

Yours faithfully
Clara Kerr
Chief Planning Officer
Development Services
Pathfinder House
St. Mary's Street
Huntingdon
Cambridgeshire PE 29 3TN

Tree Application Number: 26/01721/TREE Case Officer James Remmington

Proposal: T1-4 lime trees - 1.4m to be removed. These have been regularly pollarded since 1972

Location: 6 Church Street Needingworth St Ives

Observations of Holywell-cum-Needingworth Town/Parish Council.

Please ✓ box as appropriate

☐

Recommend **approval** because

☐

Recommend **refusal** because...

☐

No observations either in favour or against the proposal

Miss Jane Bowd Clerk to Holywell-cum-Needingworth Town/Parish Council. (For GDPR purposes please do not sign)

Date :

Failure to return this form within the time indicated will be taken as an indication that the Town or Parish Council do not express any opinion either for or against the application.

Please send response to email address below:-

Development.control@huntingdonshire.gov.uk

(Development Management)

HDC: Draft Local plan

The Pre-Submission Local Plan to 2046 (Regulation 19 publication)

Consultation Starts: 16-Sep-2026 at 10.00 AM

Consultation Ends: 28-Oct-2026 at 11.59 PM

The Pre-Submission Local Plan to 2046 representation is now live. The plan sets out how we will deliver land for new homes, jobs and infrastructure, protect our natural environment, address climate change and provide policies for assessing planning applications.

Please view the [Pre-Submission Local Plan webpage](#) where you will find information on how to submit your comments through the [consultation portal](#).

The consultation closes at 11:59pm on Wednesday 28 October 2026.

2 Developments for Holywell-cum-Needingworth remain in the draft plan.

Needingworth 1- Giffords Park.

About 1750 homes/care home/local centre & retailing/primary school/solar farm/green infrastructure.

Previous submission objections:

- Loss of agricultural land
- Loss of green belt between Needingworth & St Ives
- No provision for secondary school
- No improvements to infrastructure
- Concerns with local flooding
- Site previously rejected by planning inspector due to infrastructure concerns – no improvements since then.
- Morrisons bottleneck.
- Pollution from traffic

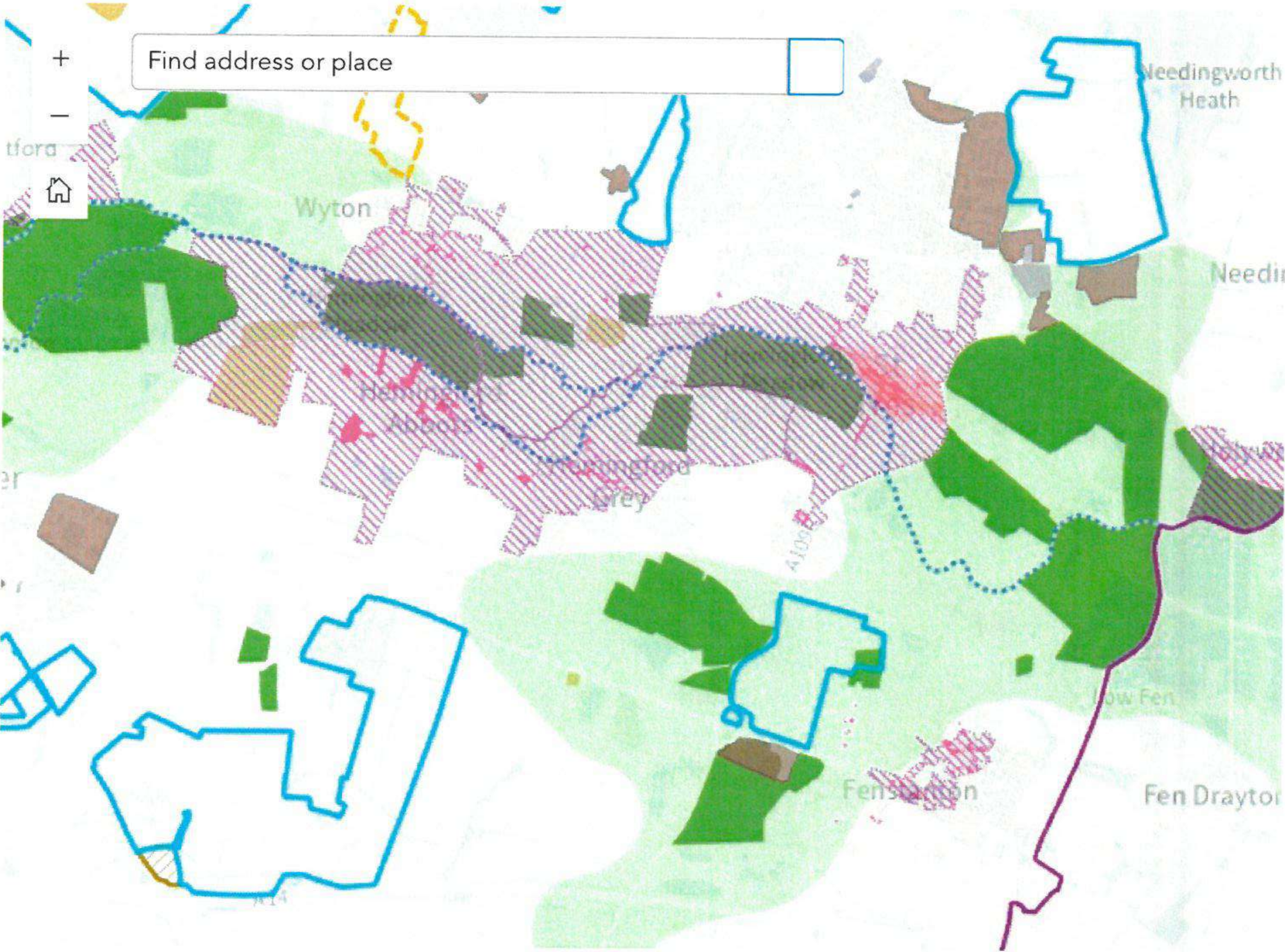
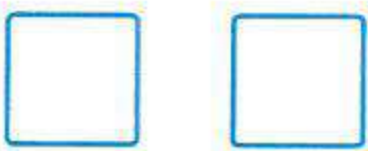
Needingworth 2- North of Bluntisham Road

About 100 homes/community facility/land to safeguard against flooding.

- Previous objections:
 - Infrastructure issues relating to road/water supply & effluent removal
 - High volumes of traffic through the village
 - Erosion of agricultural land.

Comment was also made on the requirement for flood mitigation measures to be regularly maintained. Also, the reclassification from a smaller settlement to a service centre of Needingworth when there has been no change in facilities.

Map provided showing areas of proposed development – Council can comment on any of these if it so wishes.



12 Local Service Villages

Huntingdonshire District Council | Pre-Submission Local Plan to 2046

Needingworth 1: Giffords Park, East of B1040

Allocation Needingworth 1

Giffords Park, East of B1040

122 ha of land at Giffords Park, East of the B1040 is allocated for a mixed use development comprising:

1. about 1,750 homes
2. provision of care home bedspaces (use class C2) that reflect an up to date assessment of private and public sector care bed needs to be undertaken prior to the submission of applications for reserved matters on each phase of development
3. about 5 ha of land for a local centre including retail, service and health uses including a mobility hub
4. about 4.6 ha of commercial and employment uses
5. 4 ha of land for a primary school
6. about 3.3 ha of land for a solar farm to help meet the electricity demands of the site
7. about 65.5 ha of green infrastructure, sustainable drainage and flood mitigation uses



Successful development of the site will require:

- a. completion of a public master planning exercise agreed with the Council
- b. a masterplan and design code setting out the development proposal including details on the layout, mix and composition of uses ensuring their successful integration as a strategic extension to St Ives
- c. differentiated densities of development with higher densities around defined centres where appropriate
- d. provision of high quality development to reflect the site's edge of settlement location
- e. provision of a landscaping scheme to minimise the visual impact of the development and retention of trees and hedgerows to provide a mature setting to development, informed by a Landscape and Visual Impact Assessment and Arboricultural Assessment
- f. provision of strategic green infrastructure to include ecological mitigation and enhancement measures
- g. demonstration that the site can pass the exception test and the sequential location of development outside areas of higher flood risk
- h. provision of a flood risk assessment and detailed drainage strategy taking into account fluvial, groundwater and surface water flood risk, modelling of ordinary watercourses, Heath Drain and assessment of residual risk including climate change
- i. early engagement and agreement with the Council in liaison with the Environment Agency and Anglian Water Services that they are satisfied that waste water flows from the proposal can be accommodated
- j. archaeological investigation, recording and where appropriate conservation
- k. assessment of noise and air quality impacts for the site arising from the A1123
- l. provision of a safe and suitable means of access from the A1123 and assessment of transport impacts through a transport assessment
- m. provision of active and sustainable travel connectivity within the site and to St Ives supported by the submission of a Travel Plan
- n. social and community facilities appropriate to the scale of development

- o. provision of primary and early years education facilities, in agreement with Cambridgeshire County Council
- p. assessment of the need for retail development and the impact on main town centre uses in St Ives town centre and the Needingworth Road local centre
- q. phasing of development to ensure provision of infrastructure and services coincides with occupation of properties
- r. the proposal to seek opportunities to maximise incidental extraction of any minerals as part of development

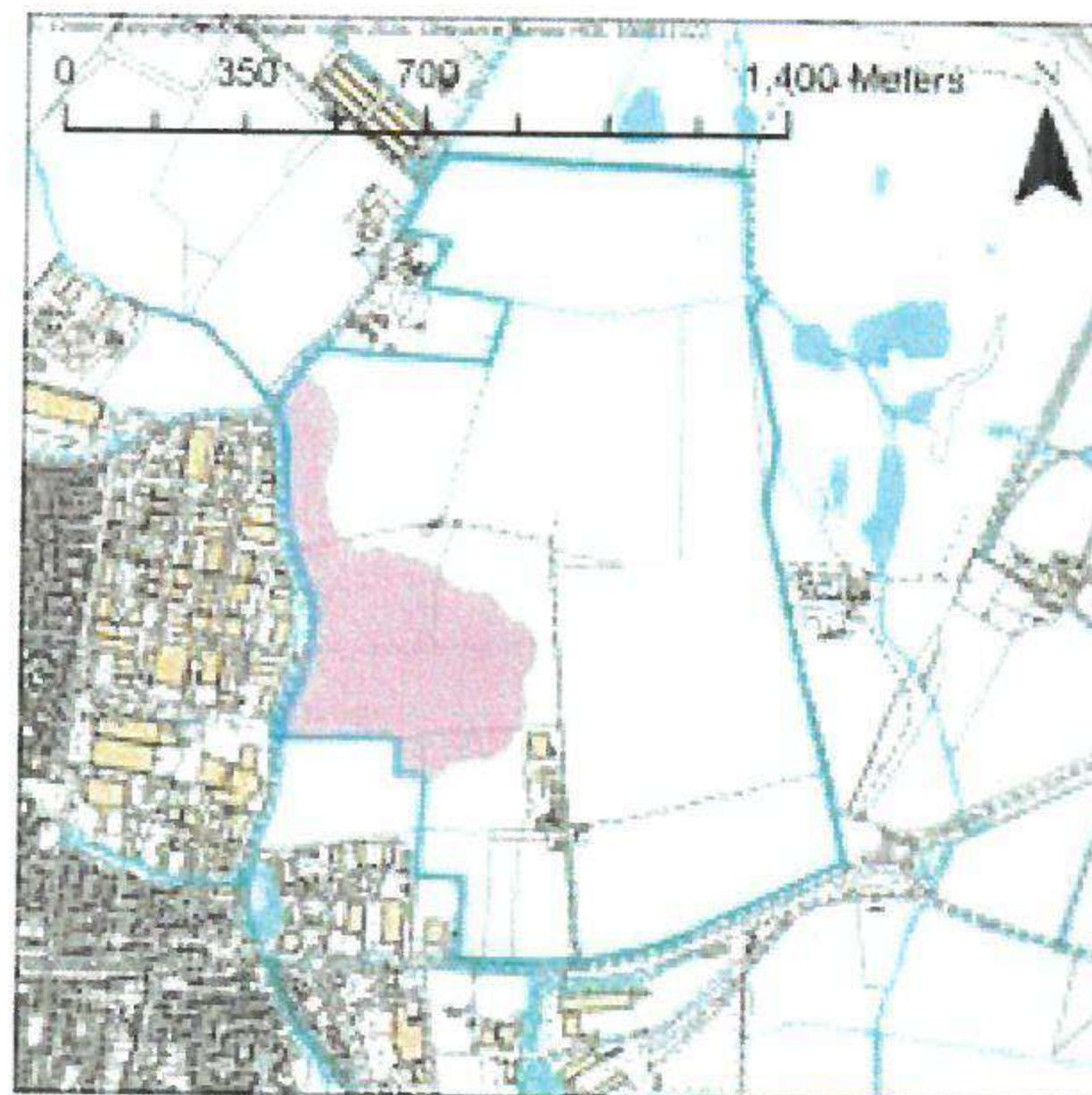
- 12.76 Gifford's Park is technically within Holywell-cum-Needingworth parish but the site has immediately adjoins the eastern edge of St Ives and has a greater functional relationship with the town forming a strategic extension to it.
- 12.77 A comprehensive masterplan will be required to integrate built development with St Ives so it forms a sustainable and holistic extension to the town. The masterplan must be supported by local engagement exercises with key stakeholders and residents as well as the Council. The proposed mix of uses must be set out within the masterplan and design code ensuring that a high quality of development is achieved with a balanced mix of uses providing homes, services, infrastructure, open space and integration of a solar farm.
- 12.78 The scale of development can provide a wide range of housing types and tenures. The housing mix will have regard to the expected demographic change over the lifetime of the development. This means that homes suitable for first time buyers, family homes, homes for those who wish to downsize and extra care units or care homes are all likely to be required. In recognition of the scale of this allocation it is considered important that the full range of sizes, types and tenures of home are available.
- 12.79 The site should provide a mix of densities reflective of large developments with higher densities around defined centres where appropriate. Density mix should be balanced with the requirements of other criteria within the allocation including those relating to landscape, green infrastructure, other uses and sustainable transport. The site will provide a local centre which will include elements of retail development, health and community uses. Retail development in this area should not compete with, but instead complement the existing town centre and nearby local centre. A mobility hub should be provided with easy access to the A1123 to facilitate access to sustainable and active travel modes.
- 12.80 Land for employment is also important and contributes to sustainable development by offering opportunities for people to work close to home. Employment provision should complement that already in St Ives and be sustainably located with active travel connections. A variety of premises should be included offering suitable accommodation for a range of employment uses. E(g) uses may be integrated with residential areas, however, B2 general industrial uses should avoid directly adjoining residential areas. A proposal must demonstrate that all employment development is sustainably located within the site avoiding adverse impacts on the amenity of residents including from transport, parking, noise, air and light pollution.
- 12.81 The site is within the Impact Risk Zone for Houghton Meadows SSSI and Berry Fen SSSI. Assessment will be required of the potential impacts on the Houghton Meadows SSSI and Berry Fen SSSI arising from increased recreational pressure generated by residents of this site. Appropriate mitigation or alternative recreational provision will be required. Given the size of the development there are opportunities to provide substantial open space for recreational needs and add to the strategic green infrastructure network. A full range of formal and informal open space, including sports and play facilities, parks and gardens, natural/semi-natural green space, amenity green space, allotments should be assessed and incorporated in accordance with the Council's current standards at the time of development.

12 Local Service Villages

Huntingdonshire District Council | Pre-Submission Local Plan to 2046

12.82 The presence of existing landscape features and hedgerows and proximity to designated nature sites means a comprehensive landscaping plan and strategy will be necessary, along with a landscape management plan, to ensure existing trees and planting are retained where possible. A Landscape and Visual Impact Appraisal will be required. An ecological survey will also be required and appropriate mitigation and enhancement measures incorporated into the design of potential development where necessary.

12.83 The site is predominantly located within flood zone 1, although the western extent of the site is located within the functional floodplain (flood zone 3b) which also coincides with the River Great Ouse in Cambridgeshire from Brampton to Earith flood alert area and will be reserved for water compatible development. An indicative safeguarding area is provided, however, applicants should always consult the latest flood maps for the most up to date information. Evidence notes the exception test can be passed if areas at risk remain as open greenspace. However, the test should be reapplied at the application stage as some flood risk information has not been available. Modelled risk from Heath Drain should be confirmed in consultation with Environment Agency. Surface water risk to the site is predominantly very low. However, further consideration of surface water flood risk with climate change and a drainage strategy will be required and discharge rates should remain at greenfield rates at a minimum in consultation with the Lead Local Flood Authority, including the consideration of safe access and escape routes.



12.84 The main areas of risk along the ordinary watercourses in the west, northeast and south should be left free of development and used as blue/green corridors which can provide multiple benefits alongside flood risk, including ecological, social and amenity benefits. There is an opportunity to reduce overall flood risk through river restoration, floodplain reconnection and enhanced drainage standards. There is a risk of some groundwater flooding which may require further investigation to confirm conditions. A sequential approach should be taken to the site layout based on modelled outputs. Residual risk at this site comes from the potential blockage of the structure beneath Needingworth Road to the southeast of the site. A culvert course and condition survey may be required, including for consultation with the culvert owner. A proposal should demonstrate that residual risk can either be mitigated or safely managed, opportunities to open existing culverts may also provide biodiversity opportunities. Risk from reservoir flooding (Grafham reservoir) should be investigated.

12.85 Opportunities for natural flood management features to reduce flood risk to the site and surrounding areas should be explored to address the cumulative impacts of development given the site's location in a high sensitivity catchment, see 'Managing flood risk'.

12.86 Agreement is needed with the Council in liaison with the Environment Agency and Anglian Water Services that the waste water flows from the development can be accommodated and that meeting the requirements of the Water Framework Directive would not be compromised. St Ives Water Recycling Centre (WRC), which will serve this development, is likely to be close to or exceed permit during plan period. After this unless additional headroom becomes available upgrades and / or a change to permit limit will be required at the WRC, although no significant constraints have been identified.

- 12.87 To date a Heritage Desk-Based Assessment by the site promoters concludes that the site is known to contain the remains of a Roman settlement in its south eastern corner. This is a large cropmark complex and is considered to be of regional significance. The rest of the site is considered to have moderate potential for Prehistoric and Roman remains. The site is considered to have low potential for remains of all other archaeological periods. As such, further archaeological works should be undertaken prior to development and recorded in compliance with 'Conserving and enhancing our heritage assets'. If significant archaeological assets are found within the site, a strategy for outreach and public engagement should be prepared to make the archaeological evidence publicly accessible. Engagement with Cambridgeshire County Council on this will be required.
- 12.88 There is potential for noise, light and air quality to affect the site due to its proximity to the A1123 and by virtue of its scale it may increase potential pollution on and around the road network. Mitigation measures should be incorporated to fully address noise and air quality impacts.
- 12.89 A detailed transport assessment will be required to demonstrate that safe, appropriate access can be provided from the road network and that any adverse off-site transport impacts can be adequately mitigated. In particular, the design of any development should provide a sustainable transport network for vehicles, cyclists and pedestrians which will facilitate integration with St Ives.
- 12.90 The site is partially located within a Mineral Safeguarding Area for Sand and Gravel, the County Council recommend that developers should seek opportunities to maximise incidental extraction of any minerals as part of development and/or make these available to others. This should be demonstrated through a Construction Environment Management Plan.
- 12.91 A small part of the western edge of the site at the junction between Marley Road and the B1040 is within a consultation area for a Water Recycling Area (sewage treatment works). As there is existing development between the sewage works and the site it is unlikely that development at this site will be affected by it.

12 Local Service Villages

Huntingdonshire District Council | Pre-Submission Local Plan to 2046

Needingworth 2: North of Bluntisham Road

Allocation Needingworth 2

South of A1123

10.6ha of land South of A1123 is allocated for mixed use development to comprise:

1. about 100 homes
2. community facilities to meet any needs arising from the development
3. land to safeguard against flooding

Successful development of the site will require:

- a. use of design that harmonises with the surrounding development to integrate the new homes with their immediate locality and ensure that neighbouring residential amenity is protected
- b. provision of a Landscape and Visual Impact Assessment and Arboricultural Assessment and a comprehensive landscaping scheme which incorporates protected trees, retention of trees and hedgerows and their reinforcement to provide a mature setting to development and to minimise landscape impact informed by an accommodation of infrastructure relating to the Fens Reservoir including agreement of easements and access for maintenance
- c. provision of a flood risk assessment and detailed drainage strategy taking into account groundwater and surface water flood risk and residual risk including climate change
- d. early engagement and agreement with the Council in liaison with the Environment Agency and Anglian Water Services that waste water flows from the proposal can be accommodated
- e. archaeological investigation, recording and where appropriate conservation
- f. assessment of noise and air quality impacts for the site from the A1123 and appropriate mitigation to address any adverse impacts
- g. provision of safe and suitable means of access from Bluntisham Road and assessment of transport impacts
- h. provision of active travel routes to facilitate integration with Needingworth
- i. seek opportunities to maximise incidental extraction of any minerals as part of development



- 12.92** The site is located south of the A1123, with Bluntisham Road forming the southern edge. Residential development is located to the east and south. Tree lines bound the northern and eastern boundary with some trees and a low hedgerow along Bluntisham Road. Electricity and telegraph poles are located along the site's frontage along Bluntisham Road and within the site. The site would be suitable for low density homes to reflect the edge of settlement location within a Local Services Village and its relationship with the surrounding residential developments. The design of the site will have to demonstrate how overhead powerlines can be mitigated against or incorporated into the site.

- 12.93** Existing trees and hedges would need to be predominantly retained and reinforced with new planting to provide an enhanced setting to the development. There are also several trees protected by an area Tree Preservation Order along the southern edge which would require retention and careful consideration of how they can be incorporated into the design of development as part of a landscaping scheme.
- 12.94** The Fens Reservoir is a Nationally Significant Infrastructure Project which is designed to enhance water storage and supply in the eastern region. The project is progressing towards the submission of a Development Consent Order whereby infrastructure in the form of pipelines will be finalised. The scheme must consider the location of development in relation to this infrastructure, allowing space for servicing and maintenance. Layout of the development will need to ensure compatibility with the Fens Reservoir infrastructure and if necessary include appropriate easements for long-term maintenance in agreement with Anglian Water.
- 12.95** The allocation includes support for proportionate community facilities to meet any needs arising from the development. A proposal must demonstrate that the provision of a community facility would not adversely impact the local road network and that safe and suitable access and movement and parking for vehicles and pedestrians can be achieved.
- 12.96** The site is in flood zone 1, surface water flood risk to the site is predominantly very low. Surface water risk is largely confined to small areas of ponding on the site. A site-specific flood risk assessment and detailed drainage strategy must be prepared. Discharge rates should remain at greenfield rates in consultation with the Lead Local Flood Authority. Infiltration SuDS may not be appropriate in the south of the site. The site-specific flood risk assessment should further investigate ground water conditions in consultation with the Lead Local Flood Authority to determine the approach to SuDs.
- 12.97** Opportunities for natural flood management features to reduce flood risk to the site and surrounding areas should be explored to address the cumulative impacts of development given the site's location in a high sensitivity catchment, see 'Managing flood risk'.
- 12.98** Early engagement and agreement is needed with the Council in liaison with the Environment Agency and Anglian Water Services that the waste water flows from the development can be accommodated and that meeting the requirements of the Water Framework Directive would not be compromised. Needingworth Water Recycling Centre (WRC), which will serve this development, is likely to be close to or exceed permit during plan period. After this unless additional headroom becomes available upgrades and / or a change to permit limit will be required at the WRC, although no significant constraints have been identified.
- 12.99** The site is in an area of archaeological potential, shown by areas of cropmarks indicative of late prehistoric or Roman settlement. Archaeology works are required to assess the extent of any potential remains and are to be carried out in compliance with 'Conserving and enhancing our heritage assets'.
- 12.100** There is potential for noise and air pollution affecting the site due to its proximity to the A1123. Mitigation measures should be incorporated to fully address any noise and air quality impacts.
- 12.101** A proportionate transport assessment will be required to demonstrate that safe, appropriate access can be provided from Bluntisham Road and that any adverse off-site transport impacts can be adequately mitigated. The assessment should include road a safety audit, local junction spacing, capacity assessments and consideration. In addition, the design of the development should provide active travel routes to facilitate integration with Needingworth.
- 12.102** The site is situated in a Sand and Gravel Mineral Safeguarding Area. Cambridgeshire County Council recommend that a proposal should make best use of any mineral incidentally extracted as part of the development and / or make available for others to use through a Construction Environment Management Plan .

Habitats Regulations Assessment for the Regulation 19 Pre-Submission Local Plan will be available for you to view and comment between the following dates:

Start date: 16/09/26 10:00

End date: 28/10/26 23:59

Please select the following link to view this event:

<https://consult.huntingdonshire.gov.uk/kse/event/38559>

The Habitats Regulations Assessment (HRA) of the Pre-Submission (Regulation 19) Local Plan to 2046 assesses the environmental impact of policies and site allocations in the Local Plan on internationally protected nature conservation sites.

The report extends to 395 pages therefore I have extracted areas specifically relating to the Ouse Washes which may also affect your debate on the proposed draft Local plan, along with the conclusion of findings.

On reviewing the document, it appears to be concerned with European sites none of which are within the Parish boundary or immediate vicinity.

“The screening assessment considered each Local Plan policy and site allocation and identified where implementation of the Local Plan could result in Likely Significant Effects (LSEs) on European sites, either alone or in combination with other plans and projects. In accordance with the Habitats Regulations, mitigation measures were not taken into account when determining whether LSEs could be excluded at the screening stage.”

Executive summary

- E1. Lepus Consulting was commissioned by Huntingdonshire District Council to undertake a Habitats Regulations Assessment (HRA) of the Huntingdonshire Local Plan: Proposed Submission (Regulation 19) (hereafter referred to as the 'Local Plan'), in accordance with the Conservation of Habitats and Species Regulations 2017 (as amended).
- E2. This report presents the findings of the HRA screening assessment and Appropriate Assessment (AA) undertaken alongside preparation of the Local Plan. The assessment has been informed by previous HRA work undertaken at earlier stages of plan preparation and by the latest available evidence relating to European sites and the impact pathways considered through the HRA.
- E3. The screening assessment considered each Local Plan policy and site allocation and identified where implementation of the Local Plan could result in Likely Significant Effects (LSEs) on European sites, either alone or in combination with other plans and projects. In accordance with the Habitats Regulations, mitigation measures were not taken into account when determining whether LSEs could be excluded at the screening stage.
- E4. The screening assessment identified potential LSEs associated with recreational pressure, urbanisation, air quality, water quality and water quantity. These pathways were therefore taken forward for Appropriate Assessment in relation to the relevant European sites, comprising:
- Barnack Hills & Holes SAC;
 - Eversden and Wimpole Woods SAC;
 - Fenland SAC;
 - Nene Washes SAC, SPA and Ramsar;
 - Ouse Washes SAC, SPA and Ramsar;
 - Portholme SAC;
 - The Wash and North Norfolk Coast SAC;
 - The Wash SPA and Ramsar; and
 - Woodwalton Fen Ramsar.
- E5. The Appropriate Assessment considered whether the Local Plan could adversely affect the integrity of these European sites, either alone or in combination with other plans and projects, having regard to their qualifying features, conservation objectives and the environmental conditions and supporting processes necessary to maintain them. The assessment was informed by technical evidence prepared in support of the Local Plan, consultation with Natural England and other relevant bodies, and the mitigation and policy safeguards incorporated into the Local Plan.

- E6. Detailed assessment of air quality concluded that the changes associated with Local Plan growth would not adversely affect the integrity of the European sites considered. Assessment of water quality identified existing water quality pressures within the catchment and considered the additional changes associated with Local Plan growth. Taking account of the wastewater treatment improvements identified through the Water Cycle Study, including Technically Achievable Limit upgrades where required, the assessment concluded that the Local Plan would not adversely affect the integrity of hydrologically connected European sites through changes in water quality. Water quantity, recreational pressure and urbanisation effects were similarly assessed having regard to the relevant Local Plan policy provisions, strategic mitigation measures and wider regulatory mechanisms.
- E7. The Appropriate Assessment concludes that, with the mitigation measures and safeguards identified within the Local Plan and this HRA, the Huntingdonshire Local Plan will not adversely affect the integrity of any European site, either alone or in combination with other plans and projects.
- E8. Huntingdonshire District Council is the Competent Authority for the purposes of the Habitats Regulations and is responsible for undertaking the Integrity Test in light of the findings of this HRA. In reaching its decision, the Council must have regard to any representations made by Natural England in accordance with the Habitats Regulations.

1 Introduction

1.1 A new Local Plan for Huntingdonshire

1.1.1 Huntingdonshire District Council (hereafter referred to as 'the Council') is preparing a full update to the adopted Local Plan¹ to provide an up-to-date vision and framework to guide decision making on how, where, and when development can come forward in the district for the period up to 2046.

1.1.2 The new Huntingdonshire Local Plan, referred to as the 'Local Plan' hereafter, will cover the entirety of Huntingdonshire District. This area is henceforth referred to as the 'Plan area' and is illustrated in **Figure 1.1**. The Plan area includes the district's five main towns of Huntingdon, Godmanchester, Ramsey, St Neots and St Ives, together with a number of large and small villages and hamlets.

1.1.3 An Issues and Options consultation ran between 26th April to 5th July 2023, with a further Issues and Options consultation taking place between 18th September 2024 and 27th November 2024. The Issues and Options stage sought views on the key planning challenges and potential approaches to meeting future development needs. The Council subsequently prepared the Regulation 18 Preferred Options draft Local Plan², which outlined its emerging strategy, preferred policy approaches and indicative site allocations and was consulted upon between 5 November and 17 December 2025. The responses to these consultations have informed the Proposed Submission Local Plan consultation at Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)³.

1.2 Habitats Regulations Assessment

1.2.1 The application of Habitats Regulations Assessment (HRA) to land-use plans is a requirement of the Conservation of Habitats and Species Regulations 2017 (as amended)⁴ (the Habitats Regulations). HRA applies to plans and projects, including all Local Development Documents in England and Wales.

1.2.2 Where a plan is likely to have a significant effect on a European site (either alone, or in combination) and is not directly connected with, or necessary to, the management of the European site, the Habitats Regulations notes that the plan-making authority for that plan must, before the plan is given effect, make an Appropriate Assessment (AA) of the implications for the site in view of that site's conservation objectives. These tests are referred to collectively as an HRA.

¹ Huntingdonshire District Council (2019) Huntingdonshire's Local Plan to 2036.

² Huntingdonshire District Council (2025) Local Plan update preferred options consultation draft.

³ The Town and Country (Local Planning) (England) Regulations 2012 Statutory Instrument 767.

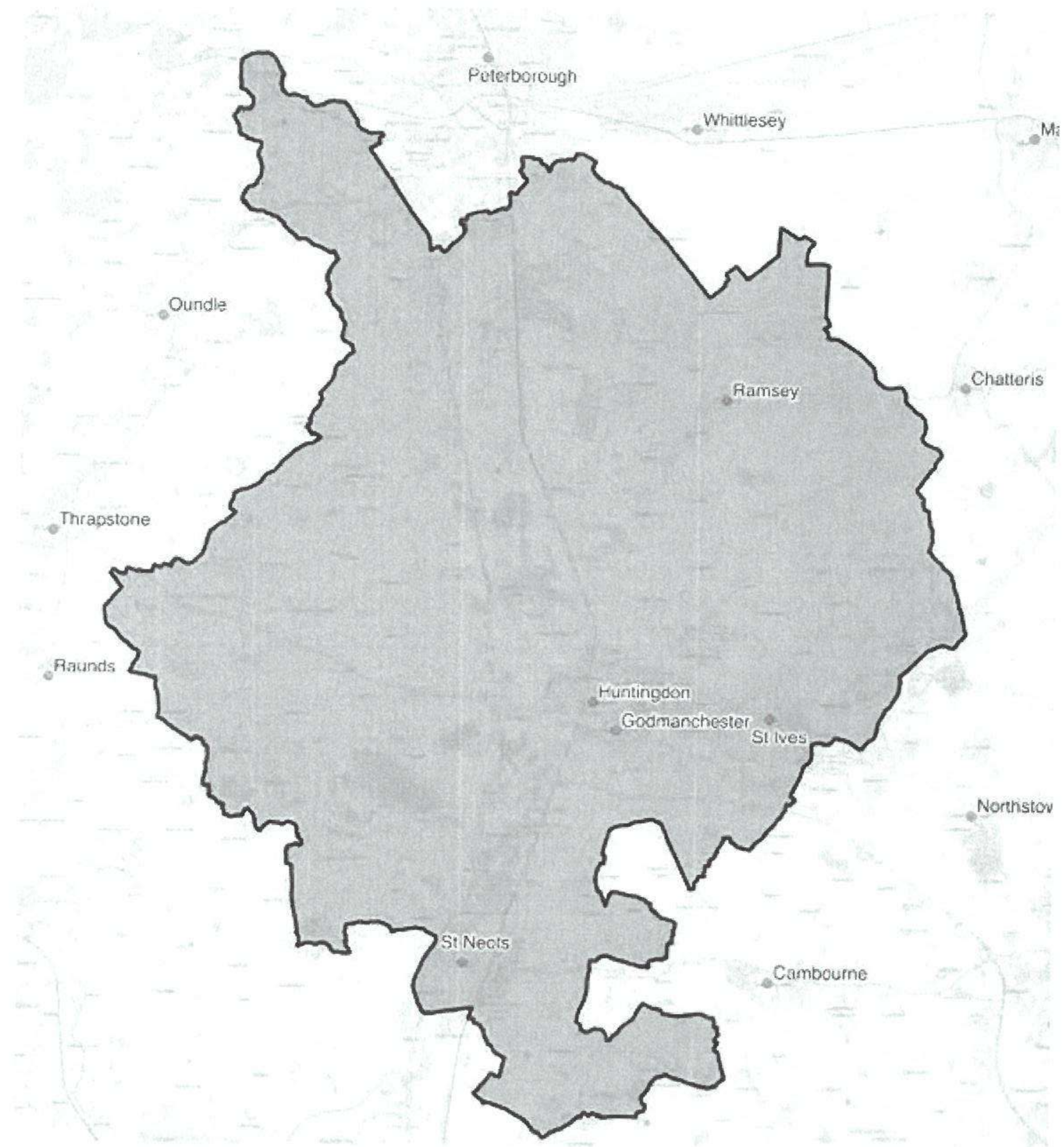
⁴ Conservation of Habitats and Species Regulations 2017 SI No. 2017/1012, TSO (The Stationery Office), London, as amended by The Conservation of Habitats and Species (Amendment) (EU Exit) Regulations 2019.

- 1.2.3 The Habitats Regulations provide a definition of a European site at Regulation 8. These sites include Special Areas of Conservation (SAC), Sites of Community Importance, Special Protection Areas (SPA) and sites proposed to the European Commission in accordance with Article 4(1) of the Habitats Directive. Ramsar Sites are designated under the 1971 Ramsar Convention. The Planning and Infrastructure Act 2025⁵ modified the Habitats Regulations such that Ramsar Sites are now treated in the same way as European Sites for certain purposes. In addition, policy in England and Wales notes that the following sites should also be given the same level of protection as a European site⁶:
- A potential SPA (pSPA);
 - A possible/proposed SAC (pSAC); and
 - In England, sites identified or required as compensation measures for adverse effects on statutory European sites, pSPA, pSAC, and listed or proposed Ramsar sites.
- 1.2.4 The Council, as the competent authority, is responsible for making the Integrity Test. The Integrity test asks whether the Local Plan will have an adverse effect upon the integrity of any European site (either alone, or in-combination) and will be undertaken in light of the conclusions of the HRA process having regard to representations made by Natural England (NE) under the provisions of the Habitats Regulations.
- 1.2.5 This HRA report has been prepared in line with Planning Practice Guidance for Appropriate Assessment⁷.

⁵ UK Parliament. (2025) Planning and Infrastructure Act 2025 (c. 34). London: The Stationery Office. Available at: <https://www.legislation.gov.uk/ukpga/2025/34> [Date Accessed: 18/06/26].

⁶ Ministry of Housing, Communities and Local Government (2025). National Planning Policy Framework. Para 194.

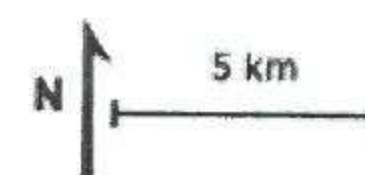
⁷ Ministry of Housing, Communities and Government (July 2019) Planning Practice Guidance Note, Appropriate Assessment, Guidance on the use of Habitats Regulations Assessment.



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KEY

- Huntingdonshire Plan area
- Huntingdonshire Plan area boundary
- Place names



PROJECT	Huntingdonshire Local Plan, HRA	DRAWN	FA
CLIENT	Huntingdonshire District Council	CHECKED	SC
TITLE	Huntingdonshire Plan area	SCALE#A4	1:362100
VERSION	LC-1376_Huntingdonshire_HRA_Plan Area_3	DATE	25/07/2025

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 www.lepusconsulting.com

Figure 1.1: Huntingdonshire Plan Area

7 Water quantity appropriate assessment

7.1 Introduction

7.1.1 As noted in **Section 3.5**, development can reduce catchment permeability and the presence of drainage networks may be expected to remove runoff from urbanised catchments. This may result in changes in run off rates from urbanised areas to European sites or watercourses which connect to them and therefore a change in water levels. Water mains leakage and sewer infiltration may also affect water levels. In addition, supply to meet water demand associated with new development (residential and employment development supported by the Local Plan) also has the potential to affect water balances at hydrologically sensitive European sites which are connected to the Plan area.

7.1.2 European sites which are located within an ALS area within which the Local Plan is also located have been screened in for further consideration in this AA (see **Table 3.2** for scoping outputs).

7.1.3 The following European sites have the potential to be impacted by water quantity effects as a result of the Local Plan:

- Fenland SAC
- Nene Washes SAC
- Nene Washes SPA
- Nene Washes Ramsar
- Orton Pit SAC
- Ouse Washes SAC
- Ouse Washes SPA
- Ouse Washes Ramsar
- Portholme SAC
- The Wash & North Norfolk Coast SAC
- The Wash SPA
- The Wash Ramsar
- Upper Nene Valley Gravel Pits SPA
- Upper Nene Valley Gravel Pits Ramsar
- Woodwalton Fen Ramsar

7.2 Mitigation and Appropriate Assessment

- 7.2.1 Together the Government, the EA and the water companies are responsible for preparing plans and strategies and implementing a regulatory framework to ensure there is enough water for the future needs of both people and the environment. This is undertaken through a catchment-based approach and provides protection for European sites and ensures compliance with the WFD¹⁶⁰.
- 7.2.2 Anglian Water's 2024 WRMP¹⁶¹ identifies the potential for a water supply shortfall of 571 megalitres per day by 2050 if no action is taken, with deficits anticipated across 25 of its 27 Water Resource Zones (WRZs). The WRMP identifies measures to maintain sustainable supplies, including smart metering, leakage reduction and strategic resource options. The Anglian Water WRMP was supported by an HRA¹⁶² which recommended mitigation measures that, if implemented, should help to avoid adverse impacts upon the integrity of any European sites either alone, or in-combination.
- 7.2.3 Cambridge Water's WRMP¹⁶³ also demonstrates the potential for a growing supply/demand deficit in the absence of effective management planning. The WRMP also places emphasis on leakage reduction, in addition to reducing household and non-household water consumption, and enforcing universal metering by 2030. The Cambridge Water WRMP was supported by an HRA¹⁶⁴ which concluded that, alone, the WRMP would have LSEs upon a number of European sites, if the recommended mitigation measures were not implemented including the Ouse Washes SAC, SPA and Ramsar, Fenland SAC and Eversden & Wimpole Woods SAC.
- 7.2.4 The Local Plan has been supported by an IWMS (Phase 2 WCS)¹⁶⁵ which provides an assessment of water resources in relation to Local Plan growth. This concludes that the growth forecast in each of the Water Resource Zones which feed the Plan area exceeds the forecast number of properties throughout the WRMP24 plan period, suggesting planned combined demand from growth is likely to be ahead of supply. Anglian Water and Cambridge Water were consulted through the preparation of the IWMS (however no reply was received from Cambridge Water).

¹⁶⁰ European Commission. Water Framework Directive. Available at: https://environment.ec.europa.eu/topics/water/water-framework-directive_en [Accessed 11.06.24].

¹⁶¹ Anglian Water (2023) Our Water Resources Management Plan 2024. Available at: <https://www.anglianwater.co.uk/siteassets/household/about-us/wrmp/revised-draft-wrmp24-main-report-v2.pdf> [Date accessed: 01/06/26]

¹⁶² Mott MacDonald (2023) Anglian Water Revised Draft Water Resource Management Plan 2024 Environmental Report Sub-Report A: Habitats Regulations Assessment (HRA). Available at: <https://www.anglianwater.co.uk/SysSiteAssets/household/about-us/wrmp/revised-draft-wrmp24-environmental-report-sub-report-a---hra.pdf> [Accessed 20/06/26].

¹⁶³ Cambridge Water (2025) Final Water Resources Management Plan 2024. Available at: <https://www.cambridge-water.co.uk/media/zadnmcfe/cam-water-resources-management-plan-2024-final.pdf> [Date accessed: 01/06/26]

¹⁶⁴ Ricardo (2023) Habitats Regulations Assessment: Draft Water Resources Management Plan 2024. Available at: <https://www.cambridge-water.co.uk/media/twqh2ovj/cambridge-water-draft-wrmp24-hra-issue-3.pdf> [Date accessed: 01/06/26]

¹⁶⁵ JBA Consulting (2026) Huntingdonshire Integrated Water Management Strategy: Stage 2 Water Cycle Study Final Report.

- 7.2.5 Anglian Water has commenced preparation of WRMP29 for the period from 2030 onwards. Local Plan growth projections, including major strategic development, will need to be reflected in future water resource planning. The IWMS identifies a need for further engagement with Cambridge Water to establish whether growth within AMP8 can be accommodated within existing plans and whether subsequent plans can be adapted to reflect Local Plan growth.
- 7.2.6 The IWMS recommends continued engagement between HDC, neighbouring authorities within the same WRZs, Anglian Water and Cambridge Water to ensure that planned growth is reflected in future water resource planning. This is particularly important where Local Plan growth is forecast to exceed the growth assumptions currently incorporated within WRMP24. The Council should therefore continue to work with the water companies, through cooperative work such as the 2026 Statement of Common Ground with Anglian Water¹⁶⁶, to align Local Plan growth with future water resource planning and infrastructure delivery.
- 7.2.7 As set out in **Section 3.5**, abstractions for water supply are managed by the EA through licences issued in line with their CAMS process.
- 7.2.8 Water supply issues will also be addressed through the higher-level water planning framework and licensing process (RBMP, WRMP, Drought Plans and CAMS). Local Plan policies to improve water efficiency (Policy LP 24 - Water Efficiency) will also ensure water supplies at European sites can be met to meet the requirements of European sites. Policy LP 24 (Water Efficiency) sets a water efficiency target of 90L per person per day.

7.3 Conclusion

- 7.3.1 To minimise strain placed upon water quantity by development coming forward through the Local Plan, there has been pursuit of both water policies, such as LP24 on water efficiency, and ongoing dialogue with water companies regarding infrastructure delivery, illustrated by outputs such as the 2026 Statement of Common Ground¹⁶⁷. It can be concluded on the basis of such policies and cooperative efforts that there will be no adverse impacts on the integrity of any European site, either alone or in-combination, due to a change in water quantity as a result of the Local Plan.

¹⁶⁶ Huntingdonshire District Council and Anglian Water (2026) Statement of Common Ground Between Huntingdonshire District Council and Anglian Water. Available at: <https://huntingdonshire.gov.uk/media/lb5dchqh/statement-of-common-ground-between-hdc-and-anglian-water.pdf> [Date accessed: 19/08/26]

¹⁶⁷ Ibid.

10 Next steps

10.1 Conclusions

- 10.1.1 The Huntingdonshire Local Plan is not directly connected with or necessary to the management of any European site. A screening assessment was therefore undertaken to identify whether implementation of the Local Plan could result in Likely Significant Effects (LSEs) on European sites. Taking no account of mitigation measures, the screening assessment identified the potential for LSEs through recreational disturbance, air quality, water quality and water quantity.
- 10.1.2 The HRA therefore progressed to Appropriate Assessment to consider these impact pathways in greater detail. The assessment drew upon the latest available evidence prepared in support of the Local Plan, including the Air Quality Assessment, Water Cycle Study, water quality modelling, Water Resources Planning evidence, visitor survey information and advice provided by Natural England.
- 10.1.3 The Precautionary Principle has been applied throughout the Appropriate Assessment where uncertainty exists. The assessment has taken account of the mitigation measures embedded within the Local Plan, together with the strategic mitigation measures identified through the evidence base, including the Cambridgeshire and Peterborough Recreational Mitigation Strategy, wastewater infrastructure improvements, Technically Achievable Limit (TAL) upgrades, environmental permitting requirements and the wider statutory and regulatory framework governing water resources and wastewater treatment.
- 10.1.4 Taking account of the findings of the Appropriate Assessment and the identified mitigation measures, it can be concluded that implementation of the Huntingdonshire Local Plan will not result in adverse effects on the integrity of Barnack Hills & Holes SAC, Eversden and Wimpole Woods SAC, Fenland SAC, Nene Washes SAC, SPA and Ramsar, Ouse Washes SAC, SPA and Ramsar, Portholme SAC, The Wash and North Norfolk Coast SAC, The Wash SPA, The Wash Ramsar or Woodwalton Fen Ramsar, either alone or in combination with other plans and projects.

10.2 Next Steps

- 10.2.1 The purpose of this report is to inform the Habitats Regulations Assessment of the Huntingdonshire Local Plan using the best available evidence.
- 10.2.2 Huntingdonshire District Council, as the Competent Authority, is responsible for undertaking the Integrity Test in light of the conclusions presented within this report.
- 10.2.3 This report will be submitted to Natural England for consultation. In accordance with the Habitats Regulations, Huntingdonshire District Council must have regard to Natural England's representations before determining whether to adopt the conclusions of this Habitats Regulations Assessment.

Parish Council Surgery

24 SEP 2026

11 September 2026

- 1 The passage across the road from the VH covered with weeds etc and needs clearing

A quiet day!!!

Councillors MacPherson and Whyte

F/C

10:07

4G

<  Holywell-cum-Needlingworth ...

To all of you who left such lovely notes in Dad's condolence book;

A huge thank you from our whole family. Going through your messages and memories has brought us so much light and laughter. Terry was one of a kind, and seeing the warmth and fondness everyone held for him has made a tough month a whole lot easier.

We'd also like to extend a special thanks to the Parish Council for arranging the book and making this possible.

We deeply appreciate everyone's kindness and support.

With love,





Write a comment...



Dear Jane,

Many thanks for your letter on behalf of the Parish Council in response to our letter concerning the mowing of the Front In Holywell.

I do understand the role of Parish Councillors representing the entire Parish, but felt in this case a proposal for the management of the Holywell Front alone was being pursued. I fear that in national and local politics these days, a vocal minority sometimes push through their desires whilst the rest sit back as they don't want to rock the boat, which is why I was anxious that the issue was properly considered by the Parish Council as a whole.

Please thank the PC for considering and clarifying this issue. I believe we all share a desire to ensure that the whole parish, not just Holywell is maintained and preserved to a standard we can all be proud of. As a resident of Holywell, clearly I have a keen interest to ensure it remains a place where residents and visitors alike can enjoy its timeless character and natural beauty, which in my view is best achieved by managing the environment in a balanced way, including mowing, weed control whilst allowing nature to thrive.

I note the ownership of these common areas by the Parish Council. I'm very happy to continue to maintain the area in front of our property by periodic mowing, strimming, verge drain cleaning, removal of flood debris, litter removal etc. to complement the work of the Parish Council. In view of some of the comments made, I'd appreciate a simple e mail to confirm that you are happy for us to continue if that is the case.

With best regards

Dear Customer,

We are writing to advise you of a change to the fuel surcharge applied to our collection and haulage services.

Unfortunately, fuel prices have risen significantly again over recent months. Our delivered fuel price is currently approximately £1.47 per litre, compared with the £1.09 baseline used when reviewing our operating costs. This represents an increase of approximately 35%.

We have continued to monitor the position and absorb as much of the additional cost as reasonably possible. However, our current fuel surcharge of 3.5% no longer reflects the level of increase in vehicle operating costs.

We will therefore be increasing the fuel surcharge from 3.5% to 7.5% with effect from 1st October 2026. It represents an increase of approximately 3.9% against charges that already include the existing surcharge.

We appreciate that this is a further increase and have not taken the decision lightly. The surcharge will remain under review and will be adjusted when there is a sustained reduction in our fuel costs.

Thank you for your continued business and understanding.

If you wish to discuss, please do not hesitate to reach out to natalie.sykes@thalia.co.uk

Many thanks



Nicola Green
Account Manager

Thalia Waste Management

Waterbeach Waste Management Park, Ely Road, Ca

Office: 01223 204073

Mobile: 07801 987072

Email: nicola.green@thalia.co.uk

Website: [Thalia.co.uk](https://thalia.co.uk)

Thalia Waste Management Limited is a company registered in England and Wales (Company number: 07333225. Our registered office is at 3rd Floor 3-5 Charlotte Street, Manchester, England M1 4HB. For particulars of companies within the Thalia Group, please visit <https://thalia.co.uk/company-particulars/>

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Good Evening

Thank you for your email.

I appreciate the time and consideration that yourself and the members of the council meeting will give to my family's proposal.

We are committed to raising awareness of suicide prevention and mental health. So far raising nearly £3000 for Andys Man Club in 2025 and we have already raised £1000 towards a bench in the hope of a favourable outcome.

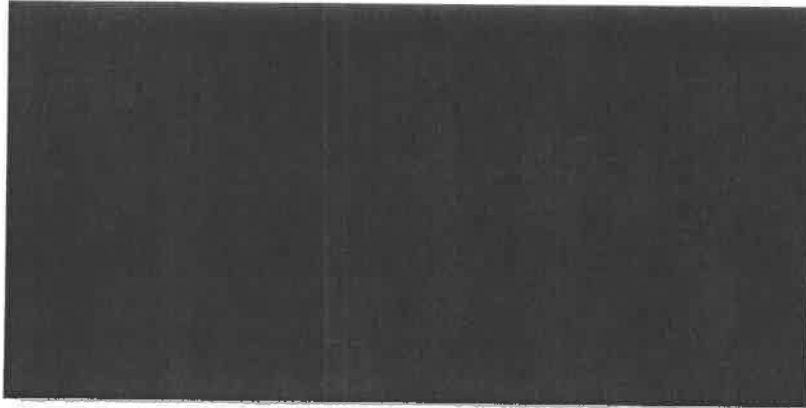
I look forward to your response after 6th October. If you have any further queries in the meantime please do not hesitate to contact me.

Kind regards

Good Evening,

My name is [REDACTED] my son, [REDACTED] lived in Needingworth and his two children currently attend Holywell primary school. My son passed away in 2025 by suicide. It is my hope that we could work together. I am looking at getting permission from yourself, to place a bench in the playing field in memory of my son & to help prevent further suicide tragedies. I am hoping to work with yourselves and a company called Legend on a Bench to place a bench in memory of [REDACTED]

Please see the link for the charity Home - Legend on the Bench [Home - Legend on the Bench](#)



Home - Legend on the Bench

Legend on the Bench is a UK charity placing suicide prevention benches in parks and public spaces across the UK and Ireland, with QR codes linking to crisis support. Registered charity 1205392.

Please let me know your thoughts.

Thankyou
[REDACTED]



SOMEONE IS ALWAYS LISTENING

Suicide Prevention Benches for 24/7 Crisis Support

Every bench is brought about by a local community, and gives quick access to support at any time of the day or night.

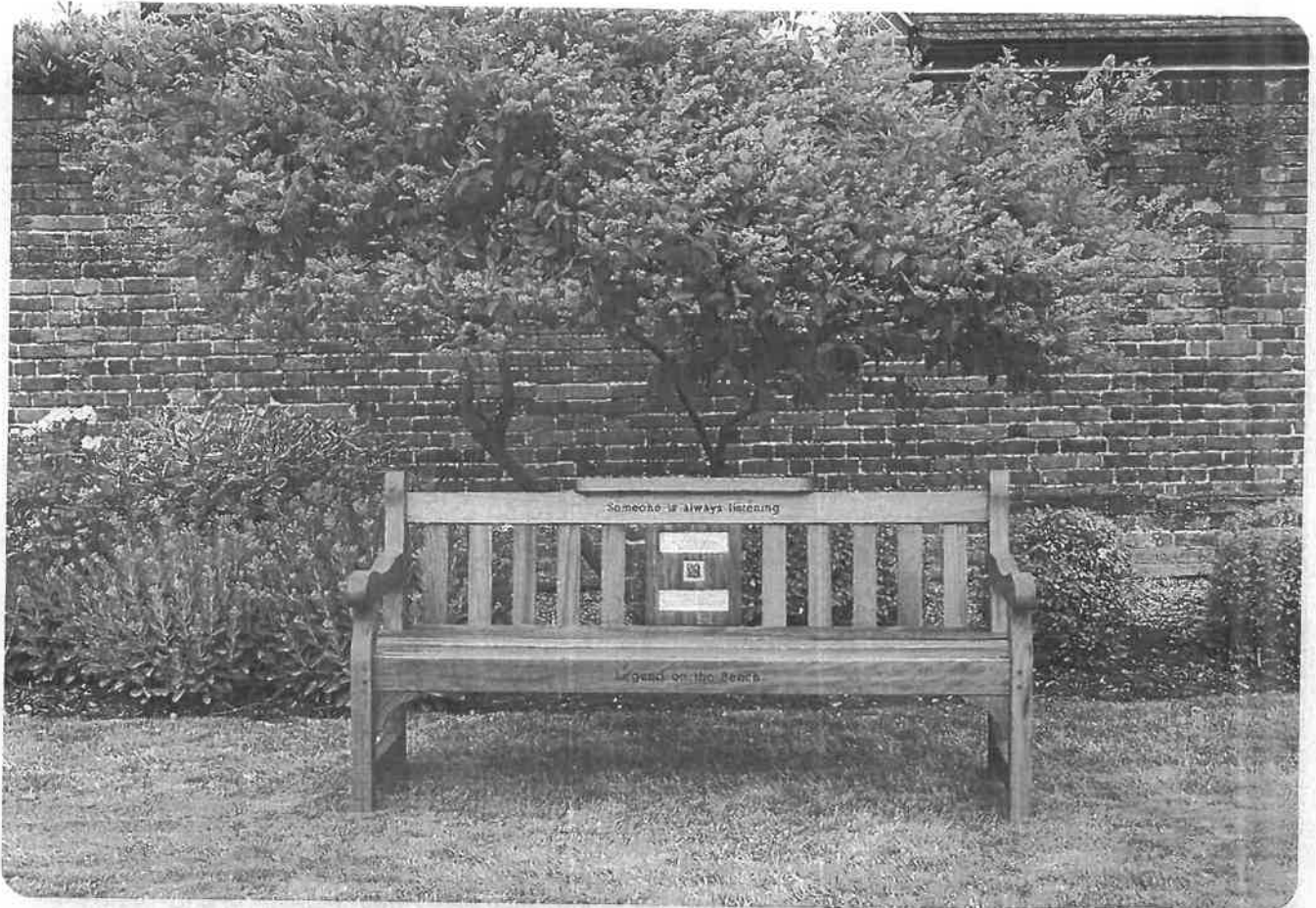
[Get a bench installed](#)

[Get help now](#)

[Find bench](#)



Legend on the Bench



Day

🌙 Night

BEAUTY BY DAY, BEACON BY NIGHT

A light in the darkness for those in crisis

Our benches are crafted to be beautiful additions to any park during the day. At night, built-in integral lighting transforms them into beacons of hope — visible from a distance and always accessible.

Dear sir or madam,

I am writing re the above. Some years ago you had double yellow lines put outside this shop which were not even dry before people parked there. This has been an ongoing issue since with people parking all along the pavement, even on the corner of the High Street. This has caused a very serious and dangerous problem for motorists coming out of Townsend wanting to turn right, or left. I personally have had very near head on collisions with cars turning left into Townsend and not expecting anyone to be on the wrong side of the road. A situation that is not our fault. The last occasion was Wednesday 23rd September which affected me very badly for the rest of the day.

Also Townsend and Ravenscourt are absolutely not suitable to HGV's that are used for deliveries to the shop. They often have to do 3 point turns at the corner of these two streets and, whilst I admire their skill in doing this, it could be the reason the road and pavement kerb have sunk? They too park on the double yellow lines causing the above problem.

This is a problem on a daily basis and I think it's only a matter of time before a very serious accident occurs. Also as an OAP, or anyone, having scares that affect us as it did me is not acceptable.

I await your comments,

Reply 28/9/26.

Dear

Thank you for your email regarding your concerns over parking and delivery vehicles using Townsend Road.

Whilst I can understand how upsetting your recent incident must have been, if a vehicle is parking illegally, i.e. on double yellow lines and in doing so obscuring visibility, then you will need to report the matter to the Police.

My understanding is that this can be done either online or via telephone using 101.

Council next meets on the 6th October and I will raise your comments with them via an agenda item. Should the Council suggest any further action then I will get back to you with an update.

Kind regards

Jane

The Road Victims Trust invites you to a Service to remember all those who have lost their lives on the roads within Bedfordshire, Hertfordshire and Cambridgeshire. This day also marks the World Day of Remembrance for road traffic victims.

Julie Spence OBE CSTJ QPM, HM Lord-Lieutenant of Cambridgeshire will be in attendance.

Sunday 15th November 2026

3.00pm (seated by 2.45pm)

St Neots Parish Church

Church St, St. Neots

PE19 2BU



To donate, please scan the QR code
or visit www.rvtrust.org.uk

For more information, email us
at enquiries@rvtrust.co.uk
or call 01234 843345

Dear Mr [REDACTED]

Council considered your email of 3rd September 2026, and the points you raised, at a meeting held on Tuesday 15th September 2026.

Whilst appreciating that the committee are volunteers and that everyone is busy, I am asked to write to you requesting that the club arrange for a Saturday fixtures list be emailed to the parish office by close of business every Thursday so that I can update our booking diary.

Also, I am asked that the club provides a list of training days and times in line with the conditions of hire (item 41).

Finally, whilst appreciating data protection legislation, the Parish Council has asked that the club provides a list of managers contact details. This request is made as we have previously had a need to contact managers to track down keys when they have not been returned to the key safe. Obviously personal details will be kept secure and only used when necessary.

I have attached a copy of the terms of hire, please do feel free to share with the managers as it is the start of the new season and there maybe new managers.

Thanking you for your co-operation in these matters, I look forward to hearing from you shortly,

Kind regards,

Jane

Dear Jane,

Apologies for taking a while to reply in detail to your email dated 17th September.

There are 4 matches planned at Millfield's this Saturday, U8's & U13's at 0930, U14's and U15's girls at 10am.

With regards to training at Millfields, we have this on Wednesdays (U10's & U14's) and Thursdays (2 x U8's, U13's, 2 x U15's), all between 17:30-19:00. We continue for another 2 weeks then will stop training at Millfields.

I will ask the coaches permission to pass on their personal details to the PC. To help resistance, please can you provide the PC's formal privacy notice and the official lawful basis, how the data will be used and how long it will be retained. Once this information is provided, I will ask if they will allow the Club to provide their details to the PC. In the meantime, if you have any key issues, please call me on 07733005431.

With regards to the PC's demand for fixtures being sent every week, I would point out that, like you, (I am not paid as a volunteer), I'm not prepared to look this up, as I'm extremely busy and am not always available to provide this on a weekly basis. I will send through fixtures but they may be a few weeks in advance for you to add to your booking diary. As stated, it may not always be on a weekly basis due to the reasons given.

Regards

[Redacted Signature]